

**2023/2024 NATOMA STATION ELEMENTARY LIBRARY USE AGREEMENT**

Dear Parents,

The Natoma Station library provides the opportunity for each student to check out books with his/her class on a weekly basis during the school year. Students are encouraged to use the library for pleasure reading, gathering reference and research materials and to check out books as assigned by their teachers.

Please review and discuss the following library rules with your child:

1. Your child is responsible for all books checked out.
2. Your child is responsible for any lost/damaged books and will be required to reimburse the library. (Checks payable to NSE)
3. Check-out privileges may be revoked until any lost/damaged book fines are paid or if library procedures are not followed properly.
4. Books not returned to the library by their assigned due dates are considered overdue.
5. Student checkout privileges will be suspended until overdue book(s) are returned.
6. Grade K-3 may check out one (1) book. Grade 4-5 may check out two (2) books.

Respectfully,

Jessica Hom

Natoma Station Elementary Librarian