

# Daily Playground Inspection And Maintenance Form



Name of Center: \_\_\_\_\_ Name of Staff: \_\_\_\_\_

*Daily Inspections should occur prior to child access to the playground.*

*Enter the date/month of the inspection below. Circle the appropriate response: Y = Yes N = No*

M	T	W	TH	F	Hazard
Y/N	Y/N	Y/N	Y/N	Y/N	1. Area is free of debris (rock, sticks, feces, needles, glass, weeds, litter, etc.)
Y/N	Y/N	Y/N	Y/N	Y/N	2. Trash cans are emptied.
Y/N	Y/N	Y/N	Y/N	Y/N	3. Playground has adequate drainage without standing water.
Y/N	Y/N	Y/N	Y/N	Y/N	4. Water tables are empty.
Y/N	Y/N	Y/N	Y/N	Y/N	5. Graffiti has been eliminated.
Y/N	Y/N	Y/N	Y/N	Y/N	6. Guardrails/handrails are secure.
Y/N	Y/N	Y/N	Y/N	Y/N	7. Wood is not rotten, cracked or with splinters.
Y/N	Y/N	Y/N	Y/N	Y/N	8. Obstacles in equipment use zones have been removed. (Minimum of 3 feet use zone around play structures for infant and toddlers. Minimum of 6 feet zone around play structures for pre-school).
Y/N	Y/N	Y/N	Y/N	Y/N	9. Bark chips have been raked and leveled today.
Y/N	Y/N	Y/N	Y/N	Y/N	10. Gate latches are secure and working.
Y/N	Y/N	Y/N	Y/N	Y/N	11. All gates have proper mechanisms. (Are self-closing and self-latching into unlicensed space)
Y/N	Y/N	Y/N	Y/N	Y/N	12. There are no trip hazards such as exposed footings on anchoring devices, rocks, roots, in-ground irrigation sprinklers and faucets, etc.
Y/N	Y/N	Y/N	Y/N	Y/N	13. There are no sharp nails, sharp edges, protruding bolts or screws, gaps for heads and hands to get caught in, rust, chipped paint, loose bolts, broken or missing parts, or cracks in the play area, play structures, fence or gates.
Y/N	Y/N	Y/N	Y/N	Y/N	14. Playground equipment is anchored securely.
Y/N	Y/N	Y/N	Y/N	Y/N	15. Garden hoses are rolled & inaccessible to children on the playground.
Y/N	Y/N	Y/N	Y/N	Y/N	15. Other

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*Below is completed by Custodian/designee in conjunction with Center Manager and/or Assistant Center Manager on a weekly basis. Center Manager is responsible for file.*

**ACTION PLANS**

Yes No Previous hazards identified in Action Plans have been completely addressed to eliminate hazard or are in process to being addressed. Comments: \_\_\_\_\_

Hazard to be Fixed	Action Needed	Responsible Person	Date to be Completed	Date Complete & Initials

