

Email Notifications

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification**
- Teacher Comments
- School Bulletin
- Class Registration
- My Calendars
- Account Preferences

Email Notifications: Test, Student John

What information would you like to receive?

- Summary of current grades and attendance
- Detail report showing assignment scores for each class.
- Detail report of attendance.
- School announcements.
- Balance Alert (Note: will only be sent when student is low on funds).

How often?

Email Address

Additional Email Addresses
(separate multiple email addresses with commas)

Apply these settings to all your students?

Send now for Student?

- On the **Email Notifications** page you can elect to have a variety of updates sent to you on a daily, weekly, bi-weekly or monthly basis
 - NOTE: The reports will generate on the frequency you request them, regardless of whether or not there is new information
 - If you request a detailed assignment report for each class on a daily basis, the report will generate daily even if new information had not been added on that day by the teacher
 - School Announcements will be a new option for schools with the implementation of the portal. Each school will be determining how this option can be used most effectively.
 - The updates will be sent automatically to the email address associated with the parent account. They can be sent to more people by specifying those addresses in the Additional Email Address section.
 - If you have more than one student linked to your account, you can choose to apply your choices to all of your students.
 - In addition, you can request that the reports be sent immediately by selecting that option
 - *PLEASE NOTE: The balance alert feature is not being used at this time.*
- Select Submit to record your choices