

MEMORANDUM OF UNDERSTANDING
between the
FOLSOM CORDOVA EDUCATION ASSOCIATION
and
FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
Elementary Common Planning Time (CPT)

I. BACKGROUND

The Folsom Cordova Unified School District (FCUSD or District) and the Folsom Cordova Education Association (FCEA or Association) enter this memorandum of understanding regarding Elementary Common Planning Time and early release days for elementary teachers.

In order to support the establishment of effective professional learning communities at our elementary schools, the District will create a schedule that includes early release time for students to provide weekly planning time for teachers. The goal is to ensure that our District's educators have the necessary time to engage collaboratively in recurring cycles of collective inquiry and action research to improve student outcomes.

II. AGREEMENT

School Administrators will organize, structure and facilitate Common Planning Time to support curriculum planning, assessment development, planning for intervention strategies, data analysis, and professional learning. At the discretion of the site principal, a portion of this time may be used for faculty meetings.

This early release time shall be recognized as extra planning time for teachers and not time for other activities or scheduled meetings such as IEP or SST meetings.

Schools with am/pm kindergarten will continue to hold a monthly faculty meeting one Thursday after school meeting (for one hour) so that pm kindergarten teachers have the opportunity to attend faculty meetings.

Early release days will occur each Thursday, as allowed by the modified bell schedule below:

Current	Proposal				
M - F	Monday	Tuesday	Wednesday	Thursday	Friday
Start Time: 8:25	8:15	8:15	8:15	8:15	8:15
End Time: 2:37	2:45	2:45	2:45	1:15	2:45
Total Time: 306	324 min	324 min	324 min	234 min*	324 min
Weekly Time: 1530					Weekly Time: 1530

Amend 8.2.1 to Read - All teachers who have common planning time (CPT) will be given relief from the fifteen (15) minutes before school or the fifteen (15) minutes after school for the longer work week requirement CPT.

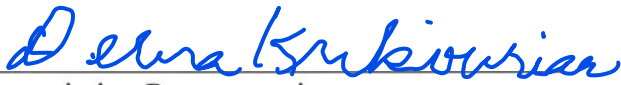
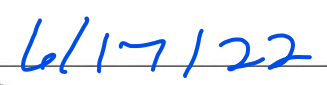
III. GENERAL

All provisions of this MOU are subject to the negotiated grievance procedure in the CBA.

All components of the Parties' current CBA not in conflict with this MOU shall remain in full effect.

This MOU shall remain in full force and effect through June 30, 2023.

The Parties agree to meet no later than March 7, 2023 to evaluate the related impacts and benefits of this MOU to determine if any modifications are necessary. At the time, the Parties shall meet and negotiate any changes to the MOU.

	
Association Representative	District Representative
Folsom Cordova Education Association	Folsom Cordova Unified School District
	
Date	Date

FCEA Ratification Date:

Board Ratification Date: