

MEMORANDUM OF UNDERSTANDING  
between the  
FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT  
and  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS AMERICAN RIVER CHAPTER  
#528 (“CSEA”)

**Reclassification of Employee #612006  
Administrative Assistant I to Administrative Assistant II  
05/04/2023**

The Folsom Cordova Unified School District (District) and the California School Employees Association, and its American River Chapter #528 (CSEA or Association) are parties to a collective bargaining agreement (CBA) which expires June 30, 2023.

The District and CSEA have agreed as follows:

1. Employee # 612006 is an eight (8.0) hour, twelve (12) month employee. Her current position is Administrative Assistant I (Range 18). The scope of her duties has expanded as she performs more complex and responsible secretarial and administrative duties.
2. Effective August 1, 2022: Employee # 612006 shall be reclassified to Administrative Assistant II at Range 21 (8 hours, 12 months).

This is a one-time, non-precedent setting agreement and shall fully and finally resolve all bargaining related to the impacts and effects of this change.

This Memorandum of Understanding shall be in effect upon ratification.

  
Rob Corn, for CSEA, Chapter 528

5-9-23  
Date

  
Donald Ogden, for Folsom Cordova Unified School District

5-9-23  
Date

  
Dominic Gualco, CSEA Labor Representative

5/10/23  
Date



# FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT CLASSIFIED EMPLOYEE SALARY SCHEDULE KEY 2022-2023

## SPECIALISTS

|  |    |
|--|----|
| Occupational Therapist                         | 56 |
| Physical Therapist                             | 56 |
| Mental Health Specialist II                    | 53 |
| Student Data Analyst                           | 52 |
| Behavior Specialist                            | 49 |
| Community Schools Facilitator II               | 49 |
| Mental Health Specialist I                     | 49 |
| Registered Nurse                               | 49 |
| School Social Worker I                         | 49 |
| Database Administrator                         | 46 |
| Network Administrator                          | 46 |
| Network Engineer                               | 46 |
| Applications Specialist – PowerSchool          | 44 |
| Applications Specialist                        | 44 |
| Theater Production Specialist II               | 43 |
| Systems Administrator                          | 41 |
| Fiscal Data Analyst                            | 39 |
| Community Schools Facilitator I                | 40 |
| Mental Health Specialist Associate             | 40 |
| School Social Worker Associate                 | 40 |
| Data Administrator & CALPADS Specialist        | 39 |
| ETIS Support Specialist II                     | 38 |
| Equity Leader                                  | 38 |
| Lead Printer II                                | 38 |
| Facilities Planner                             | 36 |
| Lead Buyer                                     | 36 |
| Risk Management Specialist                     | 35 |
| Centralized Tech Support Specialist            | 35 |
| Classified Assistive Technology Specialist     | 35 |
| Communications Specialist                      | 35 |
| Community Safety Specialist                    | 35 |
| ETIS Support Specialist I                      | 35 |
| Technology Equipment Repair Technician         | 35 |
| Workers' Compensation and Unemployment Analyst | 34 |
| Speech Language Pathologist Assistant          | 33 |
| Theater Production Specialist                  | 33 |
| Employee Benefits Specialist                   | 27 |
| Lead Printer                                   | 27 |
| Personnel Technician                           | 27 |
| Buyer  | 25 |
| Due Process Technician                         | 25 |
| Help Desk Technician                           | 25 |
| Help Desk Technician-Testing and Assessment    | 25 |
| Licensed Vocational Nurse                      | 25 |
| Education Services Student Liaison             | 25 |
| Special Education Applications Specialist      | 25 |
| Translator / Interpreter (Spanish)             | 22 |
| Attendance Specialist                          | 21 |
| Facilities Use Technician                      | 21 |
| Research Assistant II, Testing and Assessment  | 21 |
| Instructional Media Technician                 | 20 |
| Purchasing Specialist                          | 20 |
| High School Library Media Assistant            | 20 |
| Printer II                                     | 19 |
| Categorical Program Assistant                  | 18 |
| Middle School Library Media Assistant          | 18 |
| Research Assistant I                           | 17 |
| Expanded Learning Team Associate               | 13 |
| Preschool Associate Teacher                    | 13 |
| Lead Campus Monitor                            | 13 |
| In School Suspension Assistant                 | 11 |
| Campus Monitor                                 | 11 |
| Expanded Learning Assistant                    | 11 |

## INSTRUCTIONAL ASSISTANTS

|   |    |
|---|----|
| CTE Adult Education/Welding                       | 36 |
| Behavior Support Assistant – Severely Handicapped | 17 |
| Mental Health Instructional Assistant             | 17 |
| Transition Assistant II                           | 17 |
| Instructional Assistant Brailist                  | 14 |
| Para Educator Mod/Severe                          | 14 |
| Transition Assistant I                            | 14 |
| Computer Instructional Assistant                  | 13 |
| Elementary Intervention Assistant, (K-3) (4-6)    | 13 |
| Instructional Assistant-Related Services          | 13 |
| Instructional Signing Assistant DOH               | 13 |
| Bilingual/ESL Instructional Assistant             | 12 |
| Paraeducator – General                            | 11 |

|   |    |
|---|----|
| Instructional Assistant Opportunity Class         | 11 |
| Special Education Instructional Assistant         | 11 |
| Instructional Assistant Adolescent Parent Program | 11 |
| Instructional Assistant – Preschool               | 11 |

## ADMINISTRATIVE SERIES

|   |    |
|---|----|
| Administrative Assistant III                              | 22 |
| Administrative Assistant (Comprehensive HS/Middle School) | 22 |
| Administrative Assistant II                               | 21 |
| Administrative Assistant, Alternative Ed                  | 21 |
| Administrative Assistant, Fiscal Services                 | 21 |
| Administrative Assistant, Elementary School               | 20 |
| Administrative Assistant I                                | 18 |
| Administrative Assistant I – COVID-19                     | 18 |

## ACCOUNTING SERIES

|                                       |    |
|---------------------------------------|----|
| Facilities Accountant                 | 39 |
| Financial Accountant                  | 39 |
| Lead Budget Technician                | 36 |
| Payroll Accountant                    | 28 |
| Budget Technician                     | 27 |
| Categorical Administrative Technician | 24 |
| Adult Education Account Technician    | 23 |
| Categorical Account Technician II     | 22 |
| Facilities Account Technician         | 21 |
| Categorical Account Technician I      | 20 |
| Student Body Account Technician       | 19 |
| Lead Account Clerk II                 | 22 |
| Account Clerk II                      | 18 |
| Account Clerk I                       | 16 |

## COORDINATORS

|   |    |
|---|----|
| Bilingual Special Project Coordinator-Spanish | 25 |
| Special Project Coordinator                   | 25 |
| Parent Coordinator                            | 11 |

## CLERICAL SERIES

|   |    |
|---|----|
| Registrar (Comprehensive HS)            | 19 |
| College and Career Clerk                | 17 |
| Registrar (Alternative Education)       | 17 |
| Medi-Cal SMAA/LEA Clerk                 | 15 |
| Student Records Clerk                   | 15 |
| Clerk Typist III                        | 14 |
| Clerk Typist III, District Receptionist | 14 |
| Personnel Clerk II                      | 14 |
| Elementary School Library Media Clerk   | 13 |
| School Clerk, Elementary/Secondary      | 13 |
| Clerk Typist II / I                     | 12 |
| Health Clerk COVID-19                   | 12 |
| School Health Assistant                 | 12 |

## FOOD SERVICE SERIES

|                                |    |
|--------------------------------|----|
| Food Service Office Technician | 23 |
| Food Service Technician        | 22 |
| Food Service Clerk             | 19 |
| Food Service Worker II         | 14 |
| Food Service Worker I          | 11 |

## MAINTENANCE & OPERATIONS SERIES

|  |    |
|--|----|
| Carpenter/Hardware Technician                  | 28 |
| Equipment Repair Technician                    | 28 |
| Fire Intrusion Detection Technician            | 28 |
| Grounds Maintenance Technician                 | 28 |
| Head Custodian III                             | 28 |
| Maintenance Electronics Technician/Electrician | 28 |
| Maintenance HVAC                               | 28 |
| Maintenance Mechanic II                        | 28 |
| Maintenance Painter                            | 28 |
| Plumber/Welder                                 | 28 |
| Head Custodian/Trainer                         | 26 |
| Maintenance Mechanic I                         | 23 |
| Warehouse Person/Maintenance Mechanic I        | 23 |
| Head Custodian II                              | 22 |
| Head Custodian I                               | 20 |
| Building & Grounds Utility Worker              | 18 |
| Lead Night Custodian                           | 18 |
| Delivery Driver (IMC)                          | 17 |
| Grounds Worker                                 | 17 |
| Custodian                                      | 14 |