

Friday September 22nd, 2023, 8 am CT

Present: Missy Wegener, Linda Udlinek, Kim Wagner, Elizabeth Zirbes, Jenny Reicks, Erin Stores, Linda Denmark, Kristen Henning, Sheila Hallum, Kelly Robertson, Kate Brower, Sarah Brass, Jenn Satre, Katie, Geoffrey Francis, Debby Tufto, Ali Puttonen, Amber Fagan, Amy Bailey, Beth Kaiser, Mark Moret

Next Meeting: Friday October 13th, 2023

Principal/School Update – Ali Puttonen

Excited for the Kickoff of Boosterthon.

Budget Review

We've just had a lot of surplus the past three years because of the pandemic. Last year we spend a lot to get the surplus depleted and out balance now is around the normal pre-pandemic total - 4,000.

Our goal this year for Boosterthon is to net 39,000. We've planned a tentative budget on that and if fall below/above that net than our budget we can adjust.

We streamlined the budget this year and have bucketed out PTO sponsor events. This nothing different than we have done in the past.

Proposed 2023-2024 Budget

<i>Line Item</i>	<i>Month</i>	<i>Budget</i>	<i>Details/ Original Ask</i>
PTO SPONSORED EVENTS:			
Welcome Back Event	September	\$3,000	Inflatables, Ice Cream Truck
Boosterthon Shirts	October	\$4,000	
Turkey Bingo Prizes	November	\$500	
Skateville Night	January	\$1,500	PTO pays for Skateville admission
Popcorn Day	February	\$1,200	School Wide Popcorn Day to celebrate I Love to Read Month
Art Adventure	February	\$500	Art Fee + Thank You Gift for Volunteers
Star Gazing Night	April	\$100	Snacks
Spring Art Night	May	\$5,500	
Twins Game	May	\$250	
Summer Send-Off	June	\$3,500	Inflatables & Games last Friday of School
TOTAL		\$20,050	
GRADE / SPECIALIST:			
	Notes		
Kindergarten - Books & Red Tshirts	\$10/student	\$930	\$600 for red shirts
1st Grade - Take Home Books & Student Whiteboards	\$10/student	\$1,140	
2nd Grade - Engineering Day, Grandparents Day	\$10/student	\$1,120	Grandparents Day Supplies \$300; Engineering Day \$150
3rd Grade - Bare Books	\$10/student	\$1,130	Bare Books \$350
4th Grade - Book Group Books	\$10/student	\$1,340	\$1,500 Books
5th Grade - Book Group Books, Book Contact Paper	\$10/student	\$1,230	\$500 Books, \$200 contact paper, \$1,500 whiteboard
Center Base - TBD	\$10/student	\$130	
GiT Resources for 4th & 5th		\$200	Gobbler Gobblers \$25, Crazy Letters \$20, Word Around \$40, Story Cubes \$15
Library: Resource Library / Leveled Library Books		\$1,200	6pks of books to add to RL
Library: MN Award Nominee Books and FEB book club prizes		\$500	\$350 for remaining MHL and SOTN book copies and \$150 for more I Love 2 Read Month prizes
STEM: Supplies throughout year		\$2,000	
Art: Supplies throughout year		\$600	
Music: Supplies throughout year		\$600	
TOTAL		\$12,180	
STUDENTS IN NEED:			
Winter Break Breakfast Bags	December	\$1,000.00	
Spring Break Breakfast Bags	March	\$1,000.00	
Misc. Scholarships	Varies	\$1,000.00	
TOTAL		\$3,000.00	
STAFF APPRECIATION:			
Conference Meals	November	\$1,000.00	
Conference Meals	February	\$1,000.00	
Teacher Appreciation	May	\$1,000.00	
Culligan Water		\$500.00	
Teacher Target/Amazon Giftcards for Supplies	December	\$1,225	\$50 giftcard for all Teachers
Misc. Supplies / Requests		\$500	
TOTAL		\$5,225.00	
TOTAL BUDGET		\$40,455.00	

Party Money

- Party Money is the only thing that is run through the PTO for the school.
- This year we are asking for the same dollar amount (\$10) per student and will give the grade-level leads /specialists gift cards.
- Party Money gets to be time-consuming for the treasurer. Each check takes 5-8 minutes for the treasurer to track it. Entering the bank, database, etc.
- We are allocating per grade/specialist. We are going to allocate per student. \$10 a student. This is all dependent on our net profit and could change.
- Leads will manage the party money. The only ask from the PTO to the leads. Please keep your receipts and turn them in to the treasurer at the end. You do not have to submit reimbursements each time. The sooner you can get the party money we can give it back to you immediately.
- **Students in need:** We do have money set aside for this. This is a case-by-case or classroom-by-classroom scenario.
- One communication for all classes will be created by the school that can be used to request the party money. Within this communication, there will be options to sponsor a child.

Upcoming Events

Booster Fun Run

This fundraiser is the main source of funds that are put back into the school each year. Community events such as the Welcome Back event and the Year End event are funded solely by the Fun Run. Over the past couple of years, the PTO has helped fund the build out of the STEM room, purchased thousands of books for the school, fixed the Kiln for the art room, purchased equipment for the music room and recess supplies for the students in addition to helping fund building and grade level needs. Spread the word and let's continue to make the Red Pine Community fantastic!

- Goal is to NET \$35,000 for Red Pine!!
- Kick-off: Tuesday, Oct 10th / 9:45-10:15-Kinder-Grade 2 & 10:30—11:00-Grade 3- Grade 5
- Fun Run: Wednesday, Oct 18th
- Boosterthon is a third-party vendor that runs this event. They create the email blasts, videos that teachers share to get the students excited and are on-site for the kick-off (10/10) and the day of the fun run. We do not commit or sign a contract with Boosterthon for the next year until the spring.
- Prizes are handed out discretely three times during fundraising time. We have a volunteer who separates and labels the prizes and distributes them to the teachers in the AM. The teachers discretely hand out the prizes.
- Tony/Ali will send out automated call messages to the Red Pine family about Boosterthon.
- Mark tracks daily on the backend of their database how we are trending. We can change our communication plan if we are trending low. We know how we are trending day to day and in prior years.
- Around 60% of the school population does register.

- School-Wide Incentives: FUN WEEK!
 - **These are still be vetted out**
 - **Tuesday, October 10th:** All students can wear PJ's/Comfy clothes on Thursday, October 12th.
 - The goal is to have students register on www.booster.com
 - **Wednesday, Oct 11th:** All students can wear a jersey on Thursday, October 12th.
 - **Goal** – Make sure you register on www.boster.com
 - Registering does not cost anything. You don't need a bid. Just sign up.
 - **Thursday, Oct 12th:** All students can wear a hat on Friday October 13th.
 - Goal: Have at least 1 pledge (any \$ amount).Oct 13th)
 - **Friday, Oct 13th:** Any student that has made or makes a Student Star video over the weekend can wear their hair crazy on Monday (Oct 16th)
 - **Monday, Oct 16th:** Special Snack/Treat on Tuesday October 17th
 - **Goal:** Get one NEW donation
 - **Tuesday, Oct 17th:** Silly Sock Day on Wednesday October 18th Fun Run Day
 - **Goal:** Get 2 or more new donations (any \$ amount)



REGISTER TODAY!

MYBOOSTER.COM

OUR FUNDRAISER
Red Pine Fun Run

KEY DATES TO KNOW
Registration Open: TODAY!
Kickoff Date: 10/10/2023
Event Date: 10/18/2023

OUR CAUSE
This year, our school is raising \$30,000 for investing in classroom and grade level needs.

Open Forum

Shift in meeting times

- Wanted to be able to communicate with the teachers and have teachers present at the meeting.
- Having it in the morning the teachers can join and be a part of the meeting and we can hear from them directly.
- For the first few meetings, we will have them in the morning, but meeting times can be moved around when needed.
- We can connect during the meeting before to confirm morning or evening meetings.
- 6:30 pm meetings are hard for people to attend because of sports, and extracurricular activities and life gets busy.

PTO Meeting schedule

8:00 AM – 9:00 AM Red Pine Library

Friday, Sept 22nd	Friday, Dec 15th	Friday, Mach 15th
Friday, Oct 13th	Friday, Jan 12th	Friday, April 12th
Friday, November 17th	Friday, Feb 16th	Friday, May 17th

PTO Liaison

Red Pine PTO
Classroom Liaison

The Red Pine PTO sponsors several fun family events throughout the school year, provides students with unique educational opportunities like Art Adventure, supports teachers & staff with appreciation events and provides for classroom & grade level needs. All of this is funded through one large fundraiser in October (Booster Fun Run) and a few smaller fundraisers throughout the year.

What does a PTO Liaison do?

- Main point of contact for PTO Board to communicate volunteer needs, upcoming events & ways to get involved
- Provide communication & be point of contact for classroom families to learn more – essentially be a spokesperson for the PTO!
- This provides a great opportunity to get a peek at what is happening at Red Pine with a minimal time commitment
- It is not a requirement to attend PTO Meetings but is welcomed
 - PTO Meetings will be held at Red Pine on Friday mornings at 8am on Sept 22, Oct 13, Nov 17, Dec 15, Jan 12, Feb 16, March 15, April 12 and May 17

If you are interested in being a classroom PTO Liaison please reach out to your student’s teacher or email redpinepto@gmail.com

- Great start with a few volunteers already from these teachers:
 - a. Kindergarten: Montgomery, Priester, Joas, Rockwell
 - b. First Grade:
 - c. Second Grade: Kratz, Brower, Nelson

- d. Third Grade: Murphy
- e. Fourth Grade: Reed
- f. Fifth Grade: Engebretson

PTO Minutes:

- The secretary will forward the minutes to Kelly Robertson and Kelly will forward out to the staff. Staff will forward out to the school community.
- This process could shift, but will look to see how the first few times go and revisit it in the meetings.

Volunteers:

We are open to ideas and suggestions from our Red Pine Family. The PTO can assist in implementing these changes, but we look to volunteers to own the ideas. We look to the Red Pine family to be a part of the PTO and help bring different ideas to the school community. Our Red Pine Family is amazing.



**Scan the QR Code to learn more about
the committees and to sign-up!**

Red Pine PTO Committees:

- **Art Adventure:** Art Adventure is a program at Red Pine that engages students with artworks from the Minneapolis Institute of Art's collection. The program encourages creativity, critical thinking and global awareness through explorations of art across various cultures and time periods. Students experience art through reproductions, technology and touch-and-feel props. Volunteers are trained by MIA staff and do NOT need any art background - just a willingness to listen and cultivate conversation. The program typically takes place over three weeks in February/March.

- **Fundraisers & School Events:** This committee oversees PTO fundraising efforts throughout the school year with the main fundraiser in October (Boosterthon Fun Run). All funds raised are put back into the school. Fundraising activities include but are not limited to:
 - .Boosterthon Fun Run (Fall)
 - School Supplies
 - Restaurant nights (Chipotle, Culvers, etc.)
 - Welcome Back to School Night
 - Skateville Family Night
 - Spring Art Night
- **Garden Committee:** This committee is responsible for maintaining the gardens at Red Pine. A budget is available each year for plants/supplies.
- **Hospitality:** This committee primarily manages Red Pine Staff celebrations. The PTO has aspirations to expand this to include welcoming new families into the Red Pine Community. Typical hospitality activities include but are not limited to:
 - Organizing meals for staff during conferences
 - Planning Teacher Appreciation Week (May)
 - Welcoming new families into Red Pine
 - Managing Bulletin Board by Office
- **Library:** Volunteers are needed to help in the Library during the school day.
- **Picture Day:** These volunteers help students on Picture Day (Fall & Spring) and also assist the photographers as needed.

Red Pine Website (managed by school) – <https://rp.district196.org/community/parent-teacher-organization>

- This is run by Red Pine Teacher (THANK YOU!!) and the PTO can only forward things to be updated on this site.
- PTO Members do not have access.
- If there is a need to have a non-district run website run by the PTO. We are open to someone who has the skillset can create and manage the site. No money is allocated for the need. Looking for a volunteer to own and manage this site.

School Directory (managed by school):

- Directory information is gathered from the school and compiled by the school.
- Parents only have access to your student's specific grade.
- Ali is looking at how the directory is sent and if we can change it from a PDF form.
- Parents/Guardians can opt in/out of the directory.

Red Pine PTO Directory

- Each meeting name and email address will be documented and a directory of those that attend the meeting will be compiled. This directory will assist the PTO in getting the word out about activities, needs, volunteer opportunities, etc.

Red Pine Monthly Newsletter (volunteer needed)

- Created and want to continue to build upon the Newsletter.
- We need a volunteer in continuing with this newsletter.



The newsletter template features a header with a red apple, books, and a cardinal. The main content includes a photo of the school building, a 'This Month at Red Pine' section with a welcome message, an 'Upcoming Events' calendar, a 'CELEBRATE' section about a recent event, and sections for 'What is PTO?' and 'Current Board Members'. Contact information is provided at the bottom.

Red Pine PTO News
September 2023

This Month at Red Pine
Thank you to everyone who attended the first PTO meeting of the 2023-2024 school year! It was great to see both new and familiar faces. A special welcome to our new families coming to Red Pine for the first time - we are so glad to have you in our school community!
At our first meeting we discussed the importance of our upcoming Boosterthon Fun Run fundraiser, which will determine our funding ability for this school year. We also discussed ways to improve communication and share information so that parents are aware of upcoming events, volunteer opportunities, and other PTO needs.

Upcoming Events
Picture Day - Sept 26th
Chipotle Fundraiser - Oct 3rd
Booster Kickoff - Oct 10th
Booster Fun Run - Oct 18th
October PTO Meeting - Oct 13th 8:00am
November PTO Meeting - Nov 17th 8:00am

CELEBRATE
Students and their families had an amazing time at our annual Welcome Back event on Sept 8th. Face painting, bounce houses, pizza, and Rita's Italian ice were a great way to start the school year and get families excited about Red Pine!

What is PTO?
The Red Pine Parent Teacher Organization exists to support and enrich the education of children at Red Pine Elementary by:
• funding experiences and opportunities not provided by the district
• creating a safe and fun school community, and
• strengthening relationships between staff, parents, and teachers.
Even parent or guardian can participate in the PTO - there are no membership dues, no required meetings, and no mandatory volunteer hours. There are many opportunities for engagement throughout the year with varying levels of time commitment. Additionally, all four board positions will be open for election at the end of this school year, and we would love to connect with anyone who is interested in learning more!

Current Board Members
President: Amy Bailey
Vice President: Mark Moret
Treasurer: Amber Fagan
Secretary: Beth Kaiser

Get in Touch!
[Red Pine PTO Facebook Page](#)
[Red Pine PTO Website](#)
redpinepto@gmail.com

Additional Information

September School Kickoff event went well.

We spent a decent time in the summer getting ready for the school year. Boosterthon is the major fundraiser.

Chipotle fundraiser 10/3

Group Tickets Timberwolves – Inquired if Red Pine wanted Group tickets. We declined due to the high price of tickets.