

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES
MEETING DETAILS

Date: 10/10/2023	Start Time: 2:00pm	End Time: 3:30pm
Location: VISA MPR	Minutes Prepared by: Marina Poplawski	

1. VOTING MEMBERS ATTENDANCE

Name	Role	Attendance (Present/Absent)
Juana Hubbard (R&I)	Staff	Attendance ▾
Marissa Morales (R&I)	Staff	Attendance ▾
Pargol Mirkhani	Staff	Attendance ▾
Andrea Alvarez	Staff	Attendance ▾
Whitney Harrison	Parent	Attendance ▾
Vanessa Olmos (SPED)	Parent	Attendance ▾
Ruby Aparicio (SPED)	Parent	Attendance ▾
Maria Schramm	Parent	Attendance ▾
Lynette Aceves	Parent	Attendance ▾

2. AGENDA

1. 2:00pm-2:05pm Attendance and sign in
2. 2:05pm All Committee Updates
3. C&I Committee Action Items
4. Subcommittee Work Time: [Sub Committee Rosters](#)
5. 3:30pm Meeting adjournment

AGENDA (detailed)
Informational:

1. **Proposal for Community of Practice and Learning Day for Winter Break (Heather Yoshioka & Sadie Edemann)**
2. **Board meeting Updates**

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- a. Board approved actuals budget
- b. Summative ELPAC results
- c. Right sizing ad hoc committee
3. Elementary ELA Adoption Announcement (Sadie Edemann)
4. Committee Facilitators and Secretary Updates

Sub Committee Facilitators and Meeting Minutes:

[GATE Committee Minutes](#): Karen Yu

[EL Committee Minutes](#): Clara Choi

[R&I Committee Minutes](#): Kishauna LaMotte

[School Climate Committee Minutes](#): Maribel Parra

[SPED Committee Minutes](#): Nkiru Nwadiwe and Adam Wills

ANNOUNCEMENTS

1. **Upcoming committee meeting dates:** 10/10/23, 11/7/23
2. Please include parent and student members in your sub committee emails.
3. **Governance Agenda:** You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
 - a. Board Meeting Dates: [09/27/23], [10/25/23], [11/29/23], [12/13/23], [02/21/24], [03/20/24], [04/24/24], [05/22/24], [06/26/24]
 - b. Time: 4:00pm
 - c. Join in person (Vaughn Central) or via Zoom
4. **Contact: Please reach me at:**
Email: mpoplawski@myvaughncharter.com
Phone: (818) 896-7461 Ext. 6810

Norms:

- Be on time, Be present.
- Right to Pass
- Mutual Respect
- No Put-Downs/Killer Phrases
- Attentive Listening

3. ACTION ITEMS

Curriculum and Instruction Committee:

Roll call:

Juana Hubbard

Vote ▾

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Marissa Morales	<input type="button" value="Vote"/>
Pargol Mirkhani	<input type="button" value="Vote"/>
Andrea Alvarez	<input type="button" value="Vote"/>
Whitney Harrison	<input type="button" value="Vote"/>
Vanessa Olmos	<input type="button" value="Vote"/>
Ruby Aparicio	<input type="button" value="Vote"/>
Maria Schramm	<input type="button" value="Vote"/>
Lynette Aceves	<input type="button" value="Vote"/>

4. SUBCOMMITTEE WORK

School Climate

Agenda:
Action Item:

EL

Agenda:
Action Item:

1. Summative ELPAC Data (Ana Martinez)
2. Subscription/licensing for NEWSELA site (MIT)
3. ELPAC Spring Assessment dates

GATE

Agenda:
Action Item:

SPED

Agenda: Goal Setting
Action Item:

1. Resource Research

Resource & Instruction

Agenda:
Action Item:

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5. ADJOURNMENT

1. Marina Poplawski motioned to adjourn the meeting at 3:30 p.m.
Meeting was adjourned at 3:30 p.m.