

PARTNERSHIP GOVERNANCE COMMITTEE MINUTES

MEETING DETAILS

Date: 10.10.203	Start Time: 2 pm	End Time: 3:30pm
Location: VISA Campus Everyone starts in room S103 Partnership: S103 BSFA: S103 LGBTQ+: 230 Wellness: 211	Minutes Prepared by: Yohana Martinez	

1. VOTING MEMBERS ATTENDANCE

Name	Role	Attendance (Present/Absent)
Maggie Rochin	Administrator	
Hellen Pham	ML Teacher	
Alison Martinez	VISA Teacher	
John White	MIT Teacher	
Stacey Cortez	Elementary Teacher	
Alma Nava	Classified Employee	
Ana Mancia	Parent	
Elena Rodriguez	Parent	
Lolita Hernandez	Parent	
Flavio Huerta	Parent	
Kevin Mazariegos	Student	
Miguel Nunez-Cano	Student	

1. NON-VOTING MEMBERS ATTENDANCE

Name	Role	Attendance (Present/Absent) (To be filled out by chair/secretary)
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PARTNERSHIP GOVERNANCE COMMITTEE MINUTES

David Cory	Chair & VISA Teacher	
Ashley Ortiz	G3 teacher	
Leslie Landeros	G3 teacher & Campus Rep	
Larissa Bravo	ML teacher & Campus Rep	
Ben Delgado	Support Staff & MIT Campus Rep	
Cassie Messer	MIT teacher	
Deyse Andres	MIT teacher	
Jennifer Alvarez	Support Staff	
Rivas Francisco	PL Teacher	
Brotz Mila	PL Teacher	
Martha Ramierz	Support Staff	
Virginia Duarte	Support Staff & PL Campus Rep	
Evelyn Larios	Support Staff	
Jasmin Guerrero	VISA Teacher	
Jay Hernandez	Support Staff	
Yohana Martinez	VISA Teacher & Campus Rep	
Sandra Contreras	Admin	
Vanessa Montano	Classified Staff	
BSFA		
Shelly Garcia-Rodriguez	G3 Teacher	
Tania Gutierrez	G3 Teacher	
Putri "Delia" Ratzarwin	ML Teacher	
Noemi Garcia	ML Teacher	
Kristen Ragsdale	ML Teacher	
Jane Lee	MIT Teacher	

PARTNERSHIP GOVERNANCE COMMITTEE MINUTES

Joe Harmon	MIT Teacher	
John White	MIT Teacher	
Claudia Perez	PL Teacher	
Guadalupe Gutierrez	PL Teacher	
Lilian Luna	Support Staff	
Norma Mejorado	PL Teacher	
Esme Luna	VISA Teacher	
Guillermo Fernandez	VISA Teacher	
Jordan Alexander	VISA Teacher	
Michael Ewart	VISA Teacher	
Maggie Rochin	Admin	
Zachary Kash	VISA Teacher	
Alicia Burnett	Admin	
Hazel Tercero	Classified Staff	

3. AGENDA

MINUTES:

1. Sign in using link provided
2. Attendance
3. Announcements
4. Action Items
5. Sub-committee work

4. ANNOUNCEMENTS

- Vaughn Family Center Update (Nava)
 - a. [Family and Community Center Calendar](#)
 - b. Parent Forums
 - Can teachers help like in the past? Forums split by grade level
 - c. Family Engagement Hours
 - What kind of incentives can we give out?

PARTNERSHIP GOVERNANCE COMMITTEE MINUTES

- d. Family Appreciation Night 2024
- e. Vaughn Student recruitment subcommittee

- Food Service Update (Montoya)
 - a. None
- Board Updates
 - a. **Governance Agenda:** You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
 - a. Board Meeting Dates: [10/25/23], [11/29/23], [12/13/23], [02/21/24], [03/20/24], [04/24/24], [05/22/24], [06/26/24]
 - b. Time: 4:00pm
 - c. Join in person (Vaughn Central) or via Zoom

5. ACTION ITEMS

1. Approve previous [meeting minutes](#) (3 min)

a. **Motion:**

b. **Second:**

c. Vote:

- i. M. Rochin-
- ii. H. Pham-
- iii. A. Martinez-
- iv. J. White -
- v. S. Cortez-
- vi. A. Nava-
- vii. A. Mancia-
- viii. E. Rodriguez-
- ix. L. Hernandez-
- x. F. Huerta-
- xi. K. Mazariegos-
- xii. M. Nunez-

2. [Fundraising](#)

a. **VISA:**

- i. **Nov. 27th-Dec. 2nd:** 16th Annual Boys Northeast Valley Basketball Tournament
 - Time: 4:15pm
 - Selling: Tickets & food
 - Purpose: Sports equipment and shooting shirts
- ii. **Dec. 4th-Dec. 9th :** 14th Annual Girls Northeast Valley Basketball Tournament
 - Time: 4:15pm
 - Selling: Tickets & food
 - Purpose: Sports equipment and shooting shirts
- iii. **November 17:** Photobooth at Homecoming
 - Purpose: lower cost if yearbook for all who purchase it this year.

PARTNERSHIP GOVERNANCE COMMITTEE MINUTES

- iv. **November 6th-17th:** “Thank you” flower and note gram
 - Time: During the school day
 - Selling: Thank you notes with flower
 - Purpose: Give to Key Club nonprofit organizations they partner with.
- v. **November 17th:** Junior Homecoming 2023
 - Time: After school
 - Selling: Tickets
 - Purpose: To help pay for Prom and other events
- vi. **October 27th:** Spooky Creative Project
 - Time: During the school day
 - Selling: Tickets to participate in a project
 - Purpose: Giving the funds to Key Club organizations they partner with.
- vii. **October 30th-November 3rd** Catalog Sale
 - Purpose: To help pay for forum music festival
- viii. **November 13th- 17th** Approved Snack Bag Sale
 - Purpose: To help pay for festival in April
- ix. **November 30th- December 1st** Winter Concert: Tickets, snacks, and Garage Sales
 - Time: 5:30-7:30pm
 - Purpose: To help pay for festival in April

- b. **MIT:**
 - i. **October 10th-Oct 31st:** Snack sales (Robotics) school approved food
 - Purpose: Robotics t-shirts, competitions and supplies
 - ii. **October 10th- 31st** Robotics T-shirts & Hoodies Sales
 - Purpose: robotics competitions, supplies, and field trip/events
 - iii. **October 10th- December 13th** Selling Snacks (Pargol Mirkhani)
 - Purpose: purchase sweatshirts and funds for field trips (tickets, buses, etc.)
 - lv. **November 1st-Nov 30th:** Snack Sales school approved food
 - Purpose: To help pay robotics competitions, supplier, and field trips/events

- c. **ML:**
 - i. **October 16th-30th:** Selling cookie dough, cheesecake, popping corn, pretzels; selling to family and friends
 - Purpose: Helping hands fundraiser- Contact Ray Muro

- d. **G3:**
 - i. None

- e. **PL:**
 - i. None

- f. **Family & Community Center:**
 - i. None

- g. **Motion:**
- h. **Second:**
- i. **Vote:**
 - i. M. Rochin-
 - ii. H. Pham-

PARTNERSHIP GOVERNANCE COMMITTEE MINUTES

- iii. A. Martinez-
- iv. J. White -
- v. S. Cortez-
- vi. A. Nava-
- vii. A. Mancia-
- viii. E. Rodriguez-
- ix. L. Hernandez-
- x. F. Huerta-
- xi. K. Mazariegos-
- xii. M. Nunez-

3. Review, Edit, and Vote: [Visitors Policy](#)

a. **Motion:**

b. **Second:**

c. Vote:

- i. M. Rochin-
- ii. H. Pham-
- iii. A. Martinez-
- iv. J. White -
- v. S. Cortez-
- vi. A. Nava-
- vii. A. Mancia-
- viii. E. Rodriguez-
- ix. L. Hernandez-
- x. F. Huerta-
- xi. K. Mazariegos-
- xii. M. Nunez-

Norms

- Be on time, Be present.
- Right to Pass
- Mutual Respect
- No Put-Downs/Killer Phrases
- Attentive Listening

5. Working Groups

Partnership

AGENDA

1. Review of [Curriculum Minutes](#) (3 mins)
 - a.

PARTNERSHIP GOVERNANCE COMMITTEE MINUTES

2. Review of [Business Minutes](#) (3 mins)
 - a.

BSFA

AGENDA

- 1. None

LGBTQ+

Agenda for LGBTQ

- Meeting Norms
 - One voice
 - Be respectful of various opinions and value differences
 - Be open to changes/ trust the process
 - Be fully engaged and present
- Brief introductions
 - What interested you to join LGBTQ committee?
- Group Efforts
 - What projects/tasks do we want to focus on for this school year?
 - Where should our priorities lie?
 - Next Steps? Establishing protocols
 - [Establishing roles](#) and goals for school year
- Update on previous year
 - Update on previous school year efforts and accomplishments

Wellness

AGENDA

1. Roles & Responsibilities
 - a. Discuss
 - b. Organize final roles and responsibilities on a google doc
 - c. Share google doc with the Partnership chair

6. ITEMS TO ADD TO THE NEXT AGENDA

7. MOTION TO ADJOURN

1. Meeting adjourned after the sub-committee meeting.



PARTNERSHIP GOVERNANCE COMMITTEE MINUTES

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