



# Adelanto *Elementary School District*

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DATE: November 19, 2021

TO: AESD Employees Required to Submit Weekly Surveillance Testing

FROM: Carlos Moran, Assistant Superintendent of Human Resources

RE: Thanksgiving Break

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As the Thanksgiving week approaches next week, I want to thank employees for complying with the weekly surveillance testing. Please continue to submit your weekly test results no later than Friday of each week.

Because of the Thanksgiving holiday break and many District employees are on vacation, there is no need to submit weekly test results between November 22 - November 26 (If you are out the full five days).

Employees NOT scheduled to work next week will still have the option to complete weekly surveillance testing and receive mileage reimbursement and one (1) additional hour of pay.

We still recommend that employees test by Wednesday in order to receive results back by Friday of each week.

We understand that the upcoming break may generate a question about whether or not employees should test due to the holiday break. In order to keep the due date consistent, we have chosen to keep the same timeline when weekly results are due.

Thank you for your patience and understanding as we do our best to support staff who are required to submit weekly testing.

The District will continue to follow public health orders, guidelines and recommendations. Should public health guidance change in the future, the District will reassess and consider amending its current policies related to these activities.

Have a wonderful break next week. I wish all of you a restful Thanksgiving break with your family and friends.