

MARGATE CITY SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

AGENDA

June 14, 2023

6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Presentation of 2023 MEA Scholarship
6. Recognition: Honor Retirees Amie Sykes, Rose Ann Pinter, and Joan DiBartolomeo
7. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.
Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

8. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 5/2/2023

Ross School	
Pre K (1/2 day)	7
Kindergarten	41
Grade 1	35
Grade 2	34
Grade 3	38
Grade 4	29
Sub-total	184

Tighe School

Grade 5	43
Grade 6	28
Grade 7	32
Grade 8	48
Sub-total	151

***Total Enrollment 335**

Enrollment as of 6/2/2023

Ross School	
Pre K (1/2 day)	7
Kindergarten	41
Grade 1	35
Grade 2	34
Grade 3	38
Grade 4	28
Sub-total	183

Tighe School

Grade 5	43
Grade 6	26
Grade 7	32
Grade 8	48
Sub-total	149

***Total Enrollment 332**

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

William H. Ross	18
Eugene A. Tighe	<u>11</u>
Total	29

Tuition Students:

William H. Ross	8
Eugene A. Tighe	2

ACHS (Margate)	038
OCHS (Choice)	061
MRHS (Choice)	<u>009</u>

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars
3. Review fire drill and security drill report
4. Review bus drills
5. Review Safe Return Plan/Emergency Remote Instruction Plan 2023-24

C. Communications

D. District Committee Reports

9. MEF Update

10. MEA Report

11. General Board Discussion

12. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

- 1) Approve Bob Blumberg as a volunteer Therapy Animal handler pending completion of paperwork.
- 2) Approve to hire Valerie DiGiacomo as a substitute pending completion of paperwork
- 3) Approve Kelsey Schall to provide speech services to homebound student as of April 25, 2023 to May 12, 2023. Costs: \$53/hr.
- 4) Approve to hire Jennifer Hale as a Substitute Nurse pending completion of paperwork.
- 5) Approve a Medical Leave for Michael McGrath starting July, 11, 2023 to October 11, 2023
- 6) Approve Stockton student Brynn Bowman to complete her student teaching from September to December 2023 with Terry McGonigle.
- 7) Approve Jamie Miller as a Speech Teacher in an hourly role as needed effective July 1, 2023 pending completion of paperwork. Costs: Hourly MEA rate.
- 8) Approve up to 100 hours of curriculum development for Audrey Becker to work with school staff over the summer to prepare for the 2023-24 school year. Subjects to be developed include Social Studies, Mathematics, Computer Science, and Career Readiness & Life Skills. Costs: Hourly rate of \$54 for up to 100 hours = \$5400.
- 9) Approve the contract with Melina Skwarek, School Business Administrator/Board Secretary, for the 2023-2024 school year as approved by the Atlantic County Office of Education.

B. Instructional Support/Activities

- 1) Approve the following club/activity stipends for advisors at Tighe School for the 2023-2024 school year:
 - Student Council Advisors - \$2750 each Tracy Magel and Danielle Ujcich
 - Tighe Pride Committee - \$2000 each Jacque Jones, Louis Sanchez, and Mark Winterbottom
 - National Junior Honor Society Advisors - \$2000 each Kristie Cafiero and Michael McMenamin
 - Think Day & Quiz Bowl Advisors - \$900 each Tracy Magel and Sherry Scott
 - MathCounts Advisor - \$1800 Sherry Scott
 - Mathletes Advisor - \$1200 Sherry Scott
 - Tighe Environmental Club Advisor \$1000 Chelsi Crompton
 - Yearbook Facilitators - \$1800 each Jacque Jones and Louis Sanchez
 - Webpage Facilitator - \$1000 Jen Carey
 - PAC/Tighe Tech/AV Facilitator - \$1000 Debbie Roland, Asst AV - \$1000 – Lisa Drexler

- Art Club Advisor – contractual hourly rate up to 36 hrs/year Barbara Farrell
 - Kids Who Code Advisor - \$1500 Mario Minichino
 - Family STEM Night Advisor - \$1000 Chelsi Crompton
 - Band Club - \$750 Debbie Roland
 - Running Club - \$500 Sherry Scott
 - After school Homework Club Mentors – contractual hourly rate (75-minutes per day, Monday, Tuesday and Thursday) Staff: Louis Sanchez, Chris Andersen, Sherry Scott, Chelsi Crompton, Christopher Bruscato, and Jen Carey
 - Substitute Homework Club Mentors-contractual hourly rate as needed. Staff: Natasa Coughlin, Danielle Ujcich, Kelly Crawford, Brian Pasternak, and Lisa Drexler
 - After school Detention Monitors – contractual hourly rate (60-minutes per day, Tuesday and Thursday) Staff: Mauricio Saavedra and Christopher Andersen
- 2) Approve the High School Prep Course from August 4, 2023-August 7, 2023 at Tighe School in Margate, for all Tighe School students going into high school in September 2023. Staff: Lisa Drexler
Costs: 2 prep hours x 4 course hours at \$53 or MEA contractual rate
- 3) Approve the following Coaching positions and Stipends for the 2023-2024 School year:
- Field Hockey - \$1750 Anita Grimley
 - Field Hockey Asst. - \$1150 Kristie Cafiero
 - Boys Cross Country - \$1850 Sherry Scott
 - Girls Cross Country - \$1650 Brian Pasternak
 - Tennis - \$400 Mauricio Saavedra
 - Soccer - \$2000 Kelly Crawford
 - Volleyball - \$2100 Jen Carey
 - Girls Basketball - \$2450 Joseph Marchiani
 - Boys Basketball - \$2400 Brian Hiltner
 - Baseball - \$1650 Joe Marchiani

C. Field Trips

- 1) Approve the Kindergarten classes to walk to the Lucy playground on Jerome Ave on June 9, 2023
Staff: Amy Hughes, Lillian Gaskill, Merri Mallen, Eileen Duffey, Janice Saul.

D. Contract

- 1) Approve the contract with Practically Perfect Physical Therapy to provide services as needed to a student from July 1, 2023 to June 30, 2024.
- 2) Approve Kim Vona to provide Physical Therapy services for the Margate City School District from July 1, 2023 to June 30, 2024.
- 3) Approve Cape May County Special Services to provide Itinerant Services for the Margate City School District from July 1, 2023-June 30, 2024 as needed.
- 4) Approve Atlantic County Special Services to provide Itinerant Services for the Margate City School District from July 1, 2023-June 30, 2024 as needed.
- 5) Approve the Stepping Stones Group to provide Related Services for the Margate City School District from July 1, 2023-June 30, 2024 as needed.
- 6) Approve a Joint Transportation Agreement with Dennis Township for field trips and athletic events for the 2023-2024 school year as needed.

E. Facilities/PAC

- 1) Approve rental of the PAC facility and small gym at Tighe to Chabad at the Shore for a musical event on Sunday, August 6, 2023 at an estimated rate of \$2,487.00, pending receipt of insurance waiver.
- 2) Approve rental of the PAC facility and small gym at Tighe to Chabad at the Shore for a comedian event on Sunday, August 13, 2023 (or Aug. 17 or 20) at an estimated rate of \$1,913.00, pending receipt of insurance waiver.

F. Workshop

- 1) Approve the attendance of Melina Skwarek and Leigh Turner at the NJ Office of Emergency Management Recovery Bureau - Public Assistance Unit workshop concerning FEMA Program Updates on Thursday, June 22, 2023 at the Stockton University Campus Center Auditorium from 10:00 am to 11:30 am. Costs: N/A.
- 2) Approve the attendance of Melina Skwarek and Matt Burton at the SPELL JIF Annual Mold, Environmental & IAQ Best Practices Seminar at the Westin, Mt. Laurel on Wednesday, July 12, 2023 from 8:00 am to 12:00 pm. Costs: Travel.
- 3) Approve the attendance of Melina Skwarek and Leigh Turner at the Criminal History Record Check Training Program on June 1, 2023 at the Stockton University Student Campus Center from 10:00 am to 12:00 pm. Costs: N/A.

13. Presentation and Approval of Minutes: May 10, 2023 Regular Meeting, May 16th Organization Meeting Minutes and May 16th Executive Session Minutes.

14. Report of the Board Secretary: April 2023

a. Financial Reports - April 2023

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of April 30, 2023 after review of the Secretary’s Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – \$1,661,452.37

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2022-2023

To:	11-000-240-800-00-04-025	MENTOR FEES	\$1,000.00
	11-000-261-420-00-04	FACILITIES SUPPLIES	<u>\$2,000.00</u>
		Total	\$3,000.00
From:	11-000-240-105-00-00-025	MENTOR FEES	\$1,000.00
	11-000-261-420-00-01	FACILITIES SUPPLIES	<u>\$2,000.00</u>
		Total	\$3,000.00

15. Report of Receipts and Disbursements – April 2023

16. Cash Report – April 2023

17. New Business

- A. Approve the resolution directing the distribution of the Margate City Board of Education net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF for the Fund Fiscal Year July 1, 2019 to June 30, 2020 to be applied in full to the board’s 2023-2024 Fund year Premium .
- B. Approve the first reading of the following board polices:
 - 3327 - Relations to Vendors
 - 3542.2 - School Meal Program Arrears
 - 3542.31 - Free or Reduced Price Lunches/Milk
 - 5131.5 - Vandalism/Violence
 - 6164.1 - Intervention and Referral Services for General Education Pupils
- C. Approve a Cooperative Purchasing Agreement with the BuyBoard, owned and operated by the Texas Association of School Boards, Inc.
- D. Approve the purchase and install of Aruba Central Switches through Turnkey Technologies, Inc. at an estimated cost of \$14,048.00 (NJ State Contract Participating Addendum with HP Enterprise through NASPO Value Point Master Agreement #AR3228).

18. Other Matters

19. Public Comment

20. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

21. Open Session

22. Adjournment