



Position Title: Lower School Counselor
Position Status: Full-time
FLSA Classification: Exempt
Reports To: Head of Lower School

Position Purpose

The Lower School Counselor supports the Head of Lower School, faculty, and students to ensure that we are living our mission and values on a daily basis through the following:

Essential Functions

I. Leadership Responsibilities:

- A. Functions as a part of the Lower School Leadership team along with the Head of Lower School, Assistant Head of Lower School, and Lower School Psychologist.
- B. Collaborates effectively with multiple constituencies throughout the school community.
- C. Stays current and up-to-date on empirically-based research that informs teacher practice, student success, and parenting strategies.

II. Student Support:

- A. Oversees the social/emotional learning curriculum.
- B. Promotes social-emotional growth and development through ongoing classroom guidance.
- C. Provides individual counseling as appropriate.
- D. Creates and facilitates student groups as appropriate.

III. Faculty Support:

- A. Observes students in classrooms as requested by Head of Lower School.
- B. Attends grade-level and faculty meetings and offers consultation as needed.
- C. Provides additional support to faculty as requested.

IV. Parent Support:

- A. Builds trusting relationships with families that support the School's missions and values.
- B. Is a supportive resource for families.

VI. Any Other Duties Assigned by Head of Lower School

Qualifications

- Master's in Counseling or related field (Ph.D. or LCSW preferred).
- Minimum of three years' experience in a school environment.
- Well-rounded knowledge of most recent research on childhood education.
- School-based support team experience preferred
- Excellent verbal and written communication skills.
- Demonstrated sensitivity, knowledge, and understanding of the diverse backgrounds of community members with a continuous focus on healthy relationship building.
- Demonstrated deep understanding of cultural competency skills and enthusiasm for issues of diversity, inclusivity, and multiculturalism.
- Demonstrated leadership and facilitative skills.

Physical Requirements and Work Environment

- Work in an environment dealing with a wide variety of deadlines and a varied and diverse array of contacts.
- May work at a desk and computer for extended periods of time.
- Be able to occasionally lift up to 30 lbs.
- Work primarily in a traditional climate-controlled office environment.

Application Procedure

Interested candidates, please email a cover letter, resume, statement of educational philosophy, and contact information for three references to careers@sch.org.

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