

**MARGATE CITY SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING**  
**AGENDA**  
**August 9, 2023**  
**6:00 P.M.**

1. Call to order – by Board Secretary
2. Pledge of Allegiance
3. Moment of Silence
4. Certification of Notice
5. Notice of the Appointment of Mrs. Danielle Gomes-Chapman for a three-year term as a Member of the Board of Education which will expire on May 16, 2026 was given by Mayor Michael Collins .
6. Swearing in of Board Member
7. Roll Call
8. Motion to appoint Board Secretary as Temporary Chair to conduct elections
9. Nominations for President - Cast the Ballot
10. Motion to Close Nominations - Roll Call Vote
11. Newly elected President assumes Chair
12. Nominations for Vice-President - Cast the Ballot
13. Motion to Close Nominations - Roll Call Vote
14. Special Recognition – Scholarship Award presentation for Tracy Santoro Memorial Scholarship Fund
15. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.  
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration

and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President’s absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

16. Report of Superintendent of Schools:

A. Enrollment:

<b>Enrollment as of 6/2/2023</b>		<b>Enrollment as of 8/1/2023</b>	
<b>Ross School</b>		<b>Ross School</b>	
Pre K (1/2 day)	7	Pre K (1/2 day)	4
Kindergarten	41	Kindergarten	30
Grade 1	35	Grade 1	40
Grade 2	34	Grade 2	33
Grade 3	38	Grade 3	38
Grade 4	28	Grade 4	36
<b>Sub-total</b>	<b>183</b>	<b>Sub-total</b>	<b>182</b>
<b>Tighe School</b>		<b>Tighe School</b>	
Grade 5	43	Grade 5	28
Grade 6	26	Grade 6	43
Grade 7	32	Grade 7	25
Grade 8	48	Grade 8	31
<b>Sub-total</b>	<b>149</b>	<b>Sub-total</b>	<b>127</b>
<b>*Total Enrollment</b>	<b>332</b>	<b>*Total Enrollment</b>	<b>309</b>

**\*Above enrollment includes Longport and Tuition enrollment below**

**Longport Enrollment:**

William H. Ross	14
Eugene A. Tighe	<u>12</u>
Total	26

**Tuition Students:**

William H. Ross	9
Eugene A. Tighe	3

ACHS (Margate)	34
OCHS (Choice)	67
MRHS (Choice)	<u>11</u>

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars
3. Review fire drill and security drill report for June and July.
4. 2023 ACCESS for ELLs Results – due to the small number of children that participate, we do not publicly report the results to maintain student confidentiality.
5. Report each school submitted information to the School Safety Data System (SSDS) due on August 10, 2023. The information included Student Incidents from the 2<sup>nd</sup> half of the school year, along with staff training and school programs that were offered.
6. School District Professional Development Plan and Mentoring Plan updated for 23-24

C. Communications

D. District Committee Reports

17. MEF Update

18. MEA Report

19. General Board Discussion

20. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

1) Approve, in accordance with the Article VIII, A, 2: *The number of unused personal days, sick days, and family illness days allowed to be carried over into the following year will not exceed a total of 15. Any unused days in excess of 15, will be paid to the teacher at the current rate per day (\$125) in Article VI E under SEVERENCE/RETIREMET*

	<u>Day Left</u>	<u>Payout</u>
• Mario Minichino	.50	\$ 62.50
• Kelly Crawford	1	\$125.00
• Chris Andersen	<u>1</u>	<u>\$125.00</u>
Total	2.50	\$312.50

2) Approve payout of \$125 per day for unused sick days as per the Collective Bargaining Agreement between the Margate Board of Education and the Margate Education Association, maximum 200 days payable in a onetime grant for retirees, as follows:

As per MEA contract:

• Rose Ann Pinter	3 - \$	375.00
• Amie Sykes	187.5 - \$	23,437.50

3) Approve updated student 10-month staff calendar for 2023-24 school year.

- 4) Approve Tighe School Summer Math program for students moving from regular to advanced math programs from July 24, 2023 – August 17, 2023 11am to 12pm. Staff: Kelly Crawford. Costs: 10hrs x \$54 = \$540.
- 5) Approve Sherry Scott as a substitute for the summer math program if needed. Costs: up to 50 hours at \$54/hr.
- 6) Approve up to 30 hours of website training and development work over the summer for Amy Hughes at the contractual hourly rate to prepare for the release of the new district website. Costs: \$54/hr x 30 = \$1620. Mrs. Hughes will be replacing Mrs. Carey on this project.
- 7) Approve Amy Hughes as the District Website Facilitator for the 2023-24 school year to replace Jennifer Carey at the stipend amount of \$1,000.
- 8) Approve the resignation of educational assistant Donna McManus effective immediately .
- 9) Approve Donna McManus as a Substitute for the 2023-2024 school year, pending completion of paperwork.
- 10) Approve Pam Frank as a Substitute for the 2023-2024 school year, pending completion of paperwork.
- 11) Approve the 2023-2024 Substitute list.
- 12) Approve the following staff to drive district vehicles:  
Audrey Becker, Lirone Turner, Matt Burton, Bonnie Marino, Ryan Gaskill, Michael Atkinson, Emine Kaplan, Mike McGrath, Tremayne McQueen, Angel Molina, Ron Nellom, William Pendleton, Jozef Pityski, Frank Reale, William Tarby, and Grant Wiesenthal.
- 13) Approve Nancy Taylor as a Lucky Kids Aide for the 2023-2024 school year, pending completion of paperwork.
- 14) Approve up to 100 additional hours of curriculum development for Audrey Becker to work with school staff over the summer to prepare for the 2023-24 school year. Subjects to be developed include Social Studies, Mathematics, Computer Science, and Career Readiness & Life Skills. Costs: Hourly rate of \$54 for up to 100 hours = \$5400.

## **B. Instructional Support/Activities**

- 1) Approve the following Tighe Student Council events and fundraisers for the 2023-2024 school year, which include:
  - Walk for the Wounded on the Ventnor Boardwalk Sun. Sept. 17, 2023
  - PB&J Food Drive October 16-20, 2023 + 2 dates to follow for sandwich making in Jan. & May
  - Pancake Breakfast Sun. October 29, 2023
  - Thanksgiving Food Drive in November to support JFS
  - Candy Grams in December & March
  - Winter Fun Day Wed. Feb 14, 2024
  - Car Wash Sun. May 19, 2024
  - End of Year Trip (separate board approval with details to follow)
  - Tighe School Carnival (June 2024)
  - Spirit Days, Spirit Weeks & Pep Rallies throughout the school year to coincide with holidays and school sports

Staff: Tighe School Council Advisors (Tracy Magel and Danielle Ujcich), Ryan Gaskill, and other Tighe Staff as needed.
- 2) Approve the Youth Alliance and speaker Devin Wymann to present on October 19, 2023 at Tighe and Ross Schools.

3) Approve the following Ross Pride fundraising activities and events for the 2023-2024 school year, which include:

- Ross Spirit Gear sale fundraiser to allow students to purchase school related items (Sept/April)
- Make-A-Difference (M.A.D.) Spirit Day monthly dress up/down fundraisers to support local nonprofits in September, December, January, and March
- Thanksgiving Food Drive in November to support JFS
- Trailblazer (grade 4 students) trip to Bloom's Pavilion for Veterans' Day program/luncheon in (Nov date TBD)
- Spirit Patrol (grade 3 students) trip to JFS to sort and package donations in November (date TBD)
- Spring Supply Drive to collect items for March Day of Service to support AC Rescue Mission
- PB&J Food Drive and sandwich making in May to support a local food bank
- Blue/Gold Flower Sale (dates TBD, open to parents and students)
- Pretzel Sales (dates TBD, hoping to do this a few times)
- School Spirit Swag Sale (to be sold prior to Spring pep rally)
- Spring Candy Grams (dates TBD, open to parents and students)

#### **C. Contracts**

- 1) Approve the service contract with the New Jersey Commission of the Blind and Visually Impaired for the 2023-2024 school year effective 9/1/2023 through 6/30/2024 to provide educational services to the Margate City School District. Cost: \$2,200.
- 2) Approve the non-resident tuition contracts for the following students for the 2023-2024 school year: Ross School - 9 students; Tighe School - 3 students.

#### **D. Workshop**

- 1) Approve Bonnie Marino, Ryan Gaskill, and Audrey Becker to attend the School Law Boot Camp on August 1 & 2, 2023 at ETTC. Costs: 12 ETTC hours registration fee per participant and travel reimbursement.
- 2) Approve Matt Burton to attend SPELL JIF 11<sup>th</sup> Annual Mold, Environmental & IAQ Best practices Seminar on July 12<sup>th</sup> from 8am to 12pm.
- 3) Approve the attendance of Melina Skwarek at the SPELL JIF Virtual Safety and Security Risks in a Digital World Seminar at the Westin, Mt. Laurel on Wednesday, July 19, 2023 from 8:30 am to 1:30 pm. Costs: Travel.
- 4) Approve the attendance of Melina Skwarek at the School Safety Specialist (SSS) certification training from August 14-17, 2023, at J.P. Case Middle School, 301 Case Boulevard, Flemington, NJ, from 8:30 am to 3:30 pm. Costs: Travel.
- 5) Approve Matt Burton, Ron Nellom and Doug Pendleton to attend a Boiler Operator Refresher Training on August 8, 2023 from 8:30 to 11:30.
- 6) Approve the staff workshop "Tier 1 Interventions for Elementary and Middle School" to be delivered by Kim Tucker on November 7, 2023 to all instructional staff. Costs: \$900 paid with grant funds.
- 7) Approve registering for the NJ School Boards Association annual conference from October 23-26 at a group rate of \$2,200. Staff: Audrey Becker, Melina Skwarek, Bonnie Marino, Ryan Gaskill, Matthew Burton and Michael Morris.

- 8) Approve Melina Skwarek to attend the Atlantic County Business Administrators roundtable 2023-2024 regular meetings. Costs: Travel
- 9) Approve Leigh Turner and Alan Friss to attend the NJ Department of Education's Situational Awareness and Security Consideration for School Bus Operators professional development session on August 22, 2023 from 9am to 11am.
- 10) Approve the attendance of Audrey Becker, Ryan Gaskill and Melina Skwarek at IDEA Final Report Meeting on September 13, 2023 at Stockton. Costs: Travel
- 11) Approve the attendance of Melina Skwarek at the NJASBO Academy Programs for newer School Business Administrators. Costs: \$200 plus travel.
- 12) Approve Audrey Becker to attend the Atlantic County Superintendents roundtable 2023-2024 regular meetings. Costs: Travel
- 13) Approve Audrey Becker and Bonnie Marino to attend the Atlantic County Coordinators of School Improvement 2023-2024 regular meetings. Costs: Travel
- 14) Approve Ryan Gaskill to attend the Atlantic County Special Education Directors roundtable 2023-2024 regular meetings. Costs: Travel

**E. Facilities/PAC**

- 1) Approve the Danny Cooper Basketball organization to rent the William H. Ross School Gym from 9/2/23 to 9/3/2023 from 8:30 am to 12:30 pm.
- 2) Approve rental of the PAC facility to the Frankel family for an event on July 13, 2023 at a rate of \$420.00, pending receipt of insurance waiver.

**F. Students**

- 1) Share the findings of Ross HIB Investigation No. 2022-23-R3.
- 2) Approve completion and payment of an Independent Education Evaluation as part of a Child Study Evaluation. Costs: \$150.
- 3) Approve a Hardship Application for School Bus Transportation for a Kindergartener and a 4<sup>th</sup> grade student for the 2023-24 school year.

21. Presentation and Approval of Minutes: June 14, 2023 Regular Meeting and Executive Session

22. Report of the Board Secretary: May 2023

23. Report of the Board Secretary: June 2023

a. Financial Reports - May 2023

b. Financial Reports - June 2023

c. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of May 31, 2023 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

d. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of June 30, 2023 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there

have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

e. Bills and Payrolls – \$1,329,825.42

f. Bills and Payrolls – \$1,375,423.16

g. Transfer of Funds within the General Current Expense Account

**Ratified Budget Transfers for 2022-2023**

To:	11-000-261-420-00-04	FACILITIES SUPPLIES	\$5,000.00
	11-000-240-600-00-04-025	SCHOOL ADMIN SUPPLIES	\$100.00
	11-000-262-622-00-01	AC ELECTRIC TIGHE	\$4,000.00
	11-000-270-512-00-01	FIELD TRIPS	\$4,000.00
	11-000-217-320-00-00-010	OT SERVICES	\$300.00
	11-000-219-104-00-00-010	CST SALARIES	\$75.00
	11-000-219-105-00-00-025	CST SUPPORT STAFF	\$650.00
	11-000-262-622-00-01	AC ELECTRIC TIGHE	\$5,000.00
	11-120-100-101-18-00-025	SUBSTITUTES 1-5	\$9,200.00
	11-130-100-101-00-00-010	GRADES 6-8 SALARIES	\$7,700.00
	11-213-100-101-00-00-025	RESOURCE SALARIES	\$2,500.00
	11-402-100-100-00-00-010	ATHLETIC SALARIES	\$800.00
	20-483-400-732-00-00-010	HVAC UPGRADES TIGHE	\$16,309.42
	20-487-400-732-00-00-010	HVAC REHEAT COILS	<u>\$21,300.00</u>
		Total	\$55,634.42
From:	11-000-261-420-00-01	FACILITIES SUPPLIES	\$5,000.00
	11-000-240-500-40-04-025	SCHOOL ADMIN SUPPLIES	\$100.00
	11-000-262-622-00-03	AC ELECTRIC TIGHE	\$4,000.00
	11-000-270-503-00-00	FIELD TRIPS	\$4,000.00
	11-000-217-320-00-00-025	OT SERVICES	\$300.00
	11-000-219-592-00-00-025	CST SALARIES	\$75.00
	11-000-219-592-00-00-025	CST SUPPORT STAFF	\$650.00
	11-000-262-622-00-03	AC ELECTRIC TIGHE	\$5,000.00
	11-130-100-101-00-01-010	SUBSTITUTES 1-5	\$9,200.00
	11-190-100-610-01-01-010	GRADES 6-8 SALARIES	\$7,700.00
	11-213-100-101-00-00-010	RESOURCE SALARIES	\$2,500.00
	11-402-100-500-00-00-010	ATHLETIC SALARIES	\$800.00
	20-483-400-732-00-00-025	HVAC UPGRADES TIGHE	\$16,309.42
	20-487-400-732-00-00-025	HVAC REHEAT COILS	<u>\$21,300.00</u>
		Total	\$55,634.42

## Ratified Budget Transfers for 2023-2024

To:	12-000-251-730-00-00	WHR CONFERENCE ROOM	\$310.00
	11-190-100-610-07-01-010	SCIENCE CONSUMABLES	\$3,000.00
	11-190-100-610-03-04-025	READING CONSUMABLES	\$5,000.00
	11-190-100-600-11-04-025	WHR VOCAL SUPPLIES	\$900.00
		Total	\$9,210.00
From:	12-000-251-730-00-00	WHR CONFERENCE ROOM	\$310.00
	11-190-100-610-01-04-025	SCIENCE CONSUMABLES	\$3,000.00
	11-190-100-610-01-04-025	READING CONSUMABLES	\$5,000.00
	11-190-100-610-01-04-025	WHR VOCAL SUPPLIES	\$900.00
		Total	\$9,210.00

24. Report of Receipts and Disbursements – May 2023

25. Report of Receipts and Disbursements – June 2023

26. Cash Report – May 2023

27. Cash Report – June 2023

28. Unfinished Business

A) Approval and adoption of the following policies:

- 3327 - Relations to Vendors
- 3542.2 - School Meal Program Arrears
- 3542.31 - Free or Reduced Price Lunches/Milk
- 5131.5 - Vandalism/Violence
- 6164.1 - Intervention and Referral Services for General Education Pupils

29. New Business

A) Approve the annual Tuition Rate for 2023-2024 at \$6,000 per student.

B) Approve a resolution to decline Title III funds under the ESEA Consolidated grant for Fiscal Year 2024 in the amount of \$736.

C) Approve submission of the FY 24 "Every Student Succeeds Act" (ESSA) Consolidated Application.

Title I	\$ 70,214
Title II, Part A	10,769
Title IV, Part A	<u>10,000</u>
Total	\$ 90,983

D) Approve the list of lunch prices for the 2023-2024 school year .

E) Approve the application for a grant from the Trees for Schools: Tree-planting Grants for New Jersey Public Schools, Colleges, and Universities Program. The anticipated grant funding will be used to plant trees at Ross and Tighe Schools .

F) Approve the agreement with Ironwood Consulting Services, LLC through the SPELL JIF Virtual Safety Program for District Advisory Services as needed with Rick Hillman, SPELL Virtual Safety Officer .

G) Approve the Lucky Kids tuition rate for after school care during the 2023-24 school year, available each school day except before holiday breaks from 3-6pm, as follows:

First child monthly rate = \$185

Additional siblings monthly rate = \$95

First child daily rate = \$15

Additional siblings daily rate = \$7.50

Emergency daily one time rate = \$25

Additional siblings emergency rate = \$15

Registration fee first & second child = \$50 each

Additional siblings registration fee = \$0

H) Approve 2023-2024 Budget Timetable.

I) Approve the renewal of a contract agreement with Delta Dental PPO Plus Premier for staff dental benefits at an annual cost of \$78,931.68 effective September 1 ,2023 through August 30, 2025.

J) Approve the adoption of the code of conduct procurement procedures for school food authorities operating USDA School Nutrition Program.

K) Approve a Joint Transportation Agreement with Ventnor Board of Education for the 2023-2024 school year for transportation of one student to YALE Cherry Hill at a cost of \$228.99/day. There will be a 5% Administrative Fee.

30. Other Matters

31. Public Comment

32. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

33. Open Session

34. Adjournment