

HOLLIDAYSBURG AREA SCHOOL DISTRICT

MINUTES

The Hollidaysburg Area School Board met for a Committee of the Whole/Voting Meeting on **Wednesday, July 12, 2023** in the Senior High Library, 1510 N. Montgomery Street, Hollidaysburg. Dr. Sommer called the meeting to order at 7:06p.m. and opened the meeting with the pledge to the flag.

Roll Call was taken by Mrs. Fiscus with eight members present. Attending were Dr. Sommer, President, Ms. Hartman, Vice-President, Ms. Frye, Mr. Snyder, Mr. Stephens, Ms. Bilek and Ms. Costanza. Mr. Brenneman participated virtually. Mr. Nichols was absent.

Also present were Dr. Gildea, Superintendent, Dr. Palazzi, Director of Curriculum, Mrs. Koehle, Director of Special Education, Mrs. Fiscus, Business Manager/Board Secretary, Mrs. Thomas, Director of Accounting Operations, Mr. Caldwell, Director of Human Resources/Transportation, Mr. Nihart, Director of Physical Plant, Mr. Arthur, Director of Technology, Mr. Harrington, Mr. Keagy, Dr. Letcher, and Attorney Dambeck, Solicitor.

Recognitions

The board and administration recognized the following attendees at the FBLA National Leadership Conference in Atlanta, Georgia:

Seth Burger, Supply Chain Management
Regan Farringer, American Enterprise Project and Job Interview
Sarah Hypes, American Enterprise Project
Evelyn Tang, American Enterprise Project
Mason Koelle, Social Media Strategies
Jacob Ott, Partnership with Business
Conner Owen, Partnership with Business
Tyler Schutt, Computer Game and Simulation (he attended the 2022 NLC also)
Jack Steiner, Sports and Entertainment Management
Cooper Tewell, Sports and Entertainment Management
Daniel Theys, Client Service

Annual Reports to the Board

Presentations were given by Autumn Fiscus, Business Manager, Stacey Thomas, Director of Accounting Operations, Brian Keagy, Principal, Charles W. Longer, and Robert Gildea, Superintendent.

Dr. Sommer announced that additional language was added to the student parent handbook motions authorizing the administration to update the approved handbook with board approved policy revisions contained within.

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Public Comment

Ying Li questioned the hiring of Nicole Stouffer for the School Wide Positive behavior and Model UN positions. Corey Hartman commended the administration on the Golden Tiger portrait.

The board met in executive session Wednesday, July 12, 2023 at 6:15 PM for personnel.

Meetings for August, 2023:

Special Voting (If Needed)
Wednesday, August 2, 2023
Senior High Library
1510 N. Montgomery Street
Hollidaysburg PA 16648
Time: 7:00 p.m.

Alternative Funding Committee Meeting - CANCELLED
Wednesday, August 9, 2023
Senior High Library
1510 N. Montgomery Street
Hollidaysburg PA 16648
Time: 5:00 p.m.

Committee of the Whole/Voting
Wednesday, August 9, 2023
Senior High Library
1510 N. Montgomery Street
Hollidaysburg PA 16648
Time: 7:00 p.m.

Special Voting (If Needed)
Wednesday, August 16, 2023
Senior High Library
1510 N. Montgomery Street
Hollidaysburg PA 16648
Time: 7:00 p.m.

All board meeting agendas are available for public viewing (3) days prior to each meeting date on BoardDocs. BoardDocs web address is <https://www.boarddocs.com/pa/hasd/Board.nsf>. Interested parties should enter the public site.

On motion of Ms. Frye, seconded by Mr. Snyder, Per Board Policy 006 Meetings, the board approved the minutes of the June 7, 2023 Athletic Committee and the June 14, 2023 COW/Voting meetings.

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The motion carried on a roll call vote with eight yes votes and zero no votes.

Ms. Hartman initiated a motion, seconded by Mr. Stephens to approve financial reports for June, 2023. The reports included the Treasurer's Report, List of Payments, Investment Portfolio, Food Service for May, 2023 and Senior High Student Store for May, 2023. The motion carried on a roll call vote for all reports except the List of Payments which carried on a roll call vote with seven yes votes and one abstention. Mr. Stephens cast the abstention. **Exhibits 1 and 2**

On motion of Ms. Frye, seconded by Mr. Stephens, the board approved, Per Board Policy 006 Meetings, the following contracts/agreements:

1. Sponsor to Sponsor Agreement to Purchase Meals effective July 1, 2023 through June 30, 2024:
Extended Family Programs, Inc. Revenue: \$9,100
Penn-Mont Academy Revenue: \$31,200 *This is a digital contract **Exhibit 3**
2. Service Agreement with Blair Family Solutions, LLC. effective July 13, 2023 through July 12, 2024 to coordinate the development, design, implementation and evaluation of requested contracted services No Cost **Exhibit 4**
3. Behavioral Services Agreement with Blair Family Solutions, LLC. effective July 12, 2023 through July 12, 2024 for emotional/mental health services for Senior High Students - Cost: \$29.54/hr, 35.5 hrs/wk for up to 180 student school days. **Exhibit 5**
4. Letter of Agreement with Blair Family Solutions effective July 12, 2023 through June 30, 2024 to operate a Community and School Based Behavioral Health (CSBBH Program), formally known as Children's Clinical Home, for those students that need services at Charles W. Longer Elementary School, Frankstown Elementary School and Junior High. No Cost **Exhibit 6**
5. Letter of Amendment with Leader Services, Inc. effective September 1, 2023 through August 31, 2024 for Special Education and Gifted IEP software, Special Education Child Count software and Section 504 software IEPWriter: \$7,517; Children Count: \$2,249; Section 504: \$1,130 **Exhibit 7**
6. Health Care Staffing Agreement for School Services with Interim HealthCare of Pittsburgh, Inc. d/b/a Interim HealthCare of Duncansville effective August 1, 2023 through July 31, 2024 for healthcare staffing services **Exhibit 8**
Cost: Skilled Nursing: \$55/hr
Home Health Aide: \$30.00/hr
7. Agreement with Merakey Pennsylvania effective August 1, 2023 through July 31, 2024 for educational services for students with autism and/or emotional disturbance Cost: Per Exhibit A **Exhibit 9**

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8. Letter of Agreement with Extended Family Programs, Inc. and Appalachia Intermediate Unit 8 effective July 1, 2023 through June 30, 2024 for behavioral support, counseling and educational services.
Cost: \$97.27 per day for secondary students for each day enrolled
\$97.27 per day for elementary students for each day enrolled
\$17.00/hr for behavioral intervention staff **Exhibit 10**
9. Agreement with Appalachia Intermediate Unit 08 for classroom rentals at Junior High and Senior High for MDS students effective August 1, 2023 through July 31, 2026.
Revenue:
2023-2024:\$299.00 per month per classroom for 10 months
2024-2025:\$343.85 per month per classroom for 10 months
2025-2026: \$395.43 per month per classroom for 10 months **Exhibit 11**
10. Contract with Bayada Home Health Care, Inc. effective July 1, 2023 through June 30, 2024 for professional nursing services Cost: \$50/hr. for LPN or RN service **Exhibit 12**
11. Contract with Appalachia IU08 effective September 1, 2023 through August 31, 2024 for Courses for Cyber Students: Cost: Varies based on enrollment **Exhibit 13**
12. Memorandum of Understanding with Nulton Diagnostic and Treatment Center effective August 1, 2023 through July 31, 2024 for mental health treatment program/placement Cost: \$65/day **Exhibit 14**
13. Memorandum of Understanding with Child Advocates of Blair County/Blair County Head Start, effective July 12, 2023 through July 31, 2024 to provide comprehensive pre-school and child development services No Cost **Exhibit 15**
14. Dual Credit Agreement with The University of Pittsburgh effective July 1, 2023 through June 30, 2024 Tuition varies upon class - Parent Paid **Exhibit 16**
15. Student Safety Management Agreement with Evolution Counseling Services, LLC. effective July 12, 2023 through June 30, 2024 to provide monitoring of phone calls and emails outside of school hours to maintain the safety and well-being of district students. Cost: \$29,736.86 **Exhibit 17**
16. Contract with Scholastic Book Fairs (FKS), effective October 9, 2023 through October 16, 2023 for staff, students and parents to purchase books and educational products from Scholastic - No Cost **Exhibit 18**

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17. Contract with Link Computer Corp., effective August 1, 2023 through July 31, 2024 for Go Guardian software Cost: \$26,160 **Exhibit 19**
18. Digital Streaming Purchase Commitment effective August 1, 2023 through July 31, 2024 with Appalachia IU8 for Discovery Education Streaming Total Cost: \$5,664.70 (3062 students at \$1.85 per student) This is a digital contract. The Discovery Education video streaming service allows teachers to incorporate educational media into curriculum. **Exhibit 20**
19. Contract with Securly effective August 1, 2023 through July 31, 2024 for cloud-based software products and services Cost: \$16,660 **Exhibit 21**
20. Contract with CDW Amplified for Education effective August 19, 2023 through August 18, 2024 for administrative tools for managing Chromebooks, district Google accounts, and multiple Google for Education applications. Cost: \$1,800 **Exhibit 22**
21. Agreement with Child Advocates of Blair County "Head Start" effective July 1, 2023 through June 30, 2026 for rental of (2) classrooms at Frankstown Elementary School for the 2023-2024, 2024-2025 and 2025-2026 school years.
Revenue: 2023-2024: \$286.00 per month per classroom for 10 months
2024-2025: \$328.90 per month per classroom for 10 months
2025-2026: \$378.24 per month per classroom for 10 months **Exhibit 23**
22. Agreement with Southwood Psychiatric Hospital effective August 23, 2023 through June 6, 2024 for academic tutoring services Cost: \$90/day **Exhibit 24**
23. Contract with Prismworks effective July 13, 2023 through July 12, 2024 for remote monitoring and management software Cost: \$24,000 **Exhibit 25**
24. Contract with SysCloud effective July 17, 2023 through July 17, 2026 for Google Backup. Cost: \$10,350 per year **Exhibit 26**

The motion carried on a roll call vote with eight yes votes and zero no votes.

At the request of Ms. Costanza, Mrs. Koehl will provide information on the increase in cost of mental health contracts.

Mrs. Fiscus announced that the Guaranteed Energy Savings Agreement was being tabled until the August Voting Meeting.

On motion of Ms. Bilek, seconded by Ms. Hartman, the board approved the following:
2023 Capital Reserve Project: Replacement sewage pump for the Senior High School: \$7,489

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Per Board Policy 706.1 Disposal of Surplus Property/Textbooks/Supplies, the disposal of various pieces of obsolete equipment and books. The motion carried on a roll call vote with eight yes votes and zero votes. **Exhibit 27**

On motion of Ms. Bilek seconded by Ms. Hartman, Per Board Policy 006 Meetings, the board approved the renewal of a Motor Vehicle Lease Agreement with Stuckey Subaru for a 2022 Subaru Crosstrek Driver's Education Vehicle effective July 1, 2023 through July 1, 2024 Cost: \$1.00 **Exhibit 28** and the following Federal Program Budget Adjustments:

2021-2022: 2021-2022 Title I Increase: \$73,433 and 2021-2022 Title II Increase: \$18,060

2022-2023: Title II Increase: \$752 and Title IV Increase: \$2,450 **Exhibit 29**

The motion carried on a roll call vote with eight yes votes and zero no votes.

On motion of Ms. Frye, seconded by Ms. Bilek, Per Board Policy 610, Purchases Subject to Bid/Quotation, the board approved the following bids awards:

2023-2024 Milk Products:

Award Milk Products bid prorated to all responding vendors for various 1/2 pints of milk based on estimated usage in the amount of \$125,335.87 **Exhibit 30**

Ritchey's Dairy for Frankstown Elementary School for an estimated total of \$35,614.55

Valewood Dairy for Foot of Ten Elementary School for an estimated total of \$21,742.60

Galliker's Dairy for SH, JH and CWL schools for an estimated total of \$67,978.72

2023-2024 Bakery Products:

Award Bakery Products bid based on estimated usage for various bread products to Angelo Pacifico & Sons, Inc. in the amount of \$37,309.27

The motion carried on a roll call vote with eight yes votes and zero no votes. **Exhibit 31**

Superintendent's Report / Dr. Gildea

Maureen Letcher and Mark Harrington presented a summary of the results from the Class of 2023 Life Track Senior Exit Survey. The board asked for clarification of some survey questions related to safety. Board members were asked to review the survey questions/answers and email administration with any changes they have.

On motion of Ms. Bilek, seconded by Ms. Hartman, the board approved a draft curriculum map for Food Prep. This map will then be open for this school year in order for teachers to make minor tweaks to the curriculum, such as pacing, and will come back to the Board next year for final approval. The motion carried on a roll call vote with eight yes votes and zero no votes. **Exhibit 32**

On motion of Mr. Stephens, seconded by Mr. Snyder, the board approved the revisions to the JH/SH Student-Parent Handbook and the Elementary Student/Parent Handbook. The motion carried on a roll vote with eight yes vote and zero no votes. **Exhibit 33**

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Ms. Hartman initiated a motion, seconded by Ms. Frye, to approve the HASD Cyber Academy student handbook updates for the 2023-2024 school year as well as authorization for administration to update the handbook prior to the start of the school year with board approved policy revisions contained within the handbook appendix. The motion carried on a roll call vote with eight yes votes and zero no votes.

Exhibit 34

On motion of Ms. Frye, seconded by Ms. Hartman, the board approved the 2023-2024 Athletic Code of Conduct and the 2023-2024 Athletic Handbook. The motion carried on a roll call vote with eight yes votes and zero no votes. **Exhibits 35 and 36**

On motion of Mr. Stephens, seconded by Ms. Frye, the board approved personnel items 1 through 400, dated 7/12/2023 REV 7/11/2023 at 4:25p.m. The motion carried on a roll call vote with eight yes votes and zero no votes. **Exhibit 37**

President's Report / Dr. Sommer

On motion of Ms. Hartman, seconded by Ms. Bilek, Per Board Policy 000 Board Policy/Procedure/Administrative Regulations, the board approved the following policies on a second reading:

Policy 321 Political Activities

Policy 625 Procurement Cards

Policy 625 AR Procurement Cards

Policy 805.2 School Security Personnel

Policy 830.1 Electronic Data Storage

The motion carried on a roll call vote with seven yes votes and one no vote. Ms. Costanza cast the dissenting vote.

On motion of Ms. Bilek, seconded by Ms. Hartman, Per Board Policy 000 Board Policy/Procedure/Administrative Regulations, the board approved the following policies on a first reading:

Policy 137	Home Education	REVISED
Policy 137. 1	Extracurricular Participation by Home Education Students	NEW
Policy 137.1 - AR	Participation in Interscholastic Sports and/or Extracurricular Activities	NEW
Policy 137.2	Participation in Cocurricular Activities and Academic Courses by Home Education Students	NEW

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Policy 137.2 - AR	Participation in Academic courses and Cocurricular Activities	NEW
Policy 137.3	Participation in Career and Technical Education Programs by Home Education Students	NEW
Policy 137.3 - AR	Participation in Greater Altoona Career and Technology Center Programs	NEW
Policy 217	Graduation	REVISED
Policy 325	Dress Code	REVIEWED
Policy 325 - AR	Dress Code	NEW
Policy 815.1	Social Media	REVISED
Policy 815.2	Educational Use of Student-Owned Technology Devices	REVISED
Policy 830	Security of Computerized Personal Information/Breach Notification	REVISED
Policy 830-AR	Data Breach Procedure	NEW
Policy 830 - Attach.	Data Breach Reporting	NEW
Policy 913	Non-school Organizations - Groups - Individuals	REVISED

Dr. Gildea noted a correction to Policy 815.2 Student Owned Technology Devices. On Page 3, the sentence that reads “secondary students are not permitted air pods, ear buds or any audio device, except in study halls, cafeteria and hallways”. A small change should be made to read that Senior High students are only permitted air pods, ear buds, or any audio device in study hall, cafeteria and hallways. Junior High students are not permitted to have ear buds because they are to keep their cell phones in their pockets. The motion carried on a roll call vote with eight yes votes and zero no votes.

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New Business

At the request of Ms. Costanza, Dr. Gildea will work with Mr. Caldwell to respond to Yin Li's request outlined in public comment.

There being no further business to be brought before the board, Dr. Sommer declared the meeting adjourned at 8:45p.m.

A handwritten signature in cursive script, appearing to read "Autumn Fiscus", is written over a horizontal line.

Autumn Fiscus
Board Secretary