(X) Required
(X) Local
(X) Notice

INTEGRATED PEST MANAGEMENT

The Board of Education recognizes the importance of protecting the safety of students, staff and residents who utilize the facilities and grounds of the school district. As such, the Board of Education is concerned with the potential health and safety risks posed by indiscriminate use of pesticides in and around schools. The Board hereby adopts the Integrated Pest Management ("IPM") system for the control of all pests in or around schools. To this end, the Board authorizes only prudent and limited use of pesticides and insecticides necessary to ensure environmentally safe buildings and grounds. Subject to this policy, no pesticide will be applied to any playgrounds, turf, athletic or playing field, except emergency applications approved by the Board of Education.

A pesticide or insecticide shall mean: (a) any substance or mixture of substances intended for preventing, destroying, repelling or mitigating any pest, and (b) any substance or mixture of substances intended for use as a plant regulator or defoliant. For the purpose of the policy, a pesticide includes products classified as rodenticides, fungicides and herbicides. The District shall:

1. Implement an Integrated Pest Management Program as recommended by the New York State Attorney General's Office (Pesticides in Schools; Reducing the Risks dated 2/94)
2. Adhere to The Child Safe Playing Fields Act (effective date - May 18, 2011).
3. Use the least toxic and/or the most natural pesticides available to control pests.
4. Post notices before pesticides are applied.
5. Post warning signs indicating that pesticides will be applied around specific areas.
6. Use only New York State and Department of Environmental Conservation certified pesticide applicators or an apprentice working under the direct on-site supervision of a certified applicator.
7. Maintain detailed records about the pesticides which have been applied.
8. Maintain a copy of the label and/or Safety Data Sheet (SDS) of each pesticide used in or outside the school at the facility at which it is being used pursuant to the Department of Environmental Conservation regulations. Pesticide labels will include in-depth safety and use documentation.
9. Prohibit the use of pesticides for aesthetic purposes, such as lawn care, which contain known carcinogens.
10. Incorporate into the district's emergency management plan actions to be taken in the event of an accidental spill or over-application of pesticides/insecticides.

References:
New York State Education Law, Section 1709
Environmental Conservation Law, Article 33,§ 33-0101(35)
6 NYCRR Part 325
8 NYCRR Part 155
Pesticides in Schools: Reducing the Risks, Environmental Protection Bureau, Department of Law, March 1993

Policy Adopted: 1/12/95

Reviewed – July 12, 2006; June 20, 2007; July 9, 2008; June 17, 2009; July 14, 2010; September 21, 2011; June 20, 2012; June 18, 2013; June 18, 2014; May 18, 2016, July 12, 2018, June 12, 2019, June 17, 2020, June 16, 2021, April 26, 2022 July 5, 2023

Amended: July 7, 2015, July 5, 2017, July 5, 2023

INTEGRATED PEST MANAGEMENT

In accordance with the Board's policy concerning pest management, the Board authorizes only limited and prudent use of pesticides when necessary to ensure environmentally safe buildings and grounds.

The Child Safe Playing Fields Act – Effective Date - May 18, 2011 "Schools and day care centers are prohibited from using pesticides on playgrounds (includes playground equipment), turf, and athletic or playing fields. The prohibition does not apply to indoor use of pesticides or pesticide applications to buildings or structures (e.g. school buildings, garages)."
Emergency Pesticide Applications: An exception from the pesticide prohibition is provided for emergency applications, which may be made only as determined by entities specified in the new law (e.g. School Boards & certain State agencies).
Pesticides shall have the same meaning as set forth in subdivision 35 of section 33-0101 of the environmental conservation law, provided however that it shall not include:

a. Application of anti-microbial pesticides and anti-microbial products.
b. The use of an aerosol product with the directed spray, in containers of 18 Fl. Oz. or less, when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.
c. The use of non-volatile insect or rodent bait in a tamper resistant container.
d. The application of a pesticide classified by the US EPA as an exempt material.
e. The use of boric acid & disodium octaborate tetrahydrate.
f. The use of horticultural soap & oils that do not contain synthetic pesticides or synergists.

The following steps are examples of practices, which will be followed to reduce exposure to pesticide and insecticide chemicals as defined in the IPM policy:

a. Observation traps shall be regularly used in problem areas to monitor the situation.
b. Elimination of routine spraying/fogging.
c. Selection of the least toxic chemicals for applications.
d. The use of New York State and Department of Environmental Conservation certified contractors.
e. Elimination of fogging and spraying for head lice.
f. Implementation of engineering controls to prevent pests from entering the building.
g. Elimination of routine spraying of pesticides and insecticides from school buildings.
h. Whenever possible pesticides/insecticides will be used during times when school is not in session and/or buildings not in use.

I. Notification Procedures

A. Residents of the community shall be notified annually in writing of the District's policy with the following notice:

"The Hewlett-Woodmere Union Free School District has adopted an Integrated Pest Management Program in accordance with the New York State Attorney General's recommendation. This program dictates that the least toxic pesticide will be used, and then, only when absolutely necessary. As part of the notification process, signs will be posted in the main offices each time it is necessary to apply a pesticide/insecticide. The notice will be posted at least 24 hours before application and remain up for 48 hours after application. Warning notices will also be posted in the immediate area where any chemicals are applied. For further information, please contact the District's Director of School Facilities and Operations at (516) 792-4805."

B. Building occupants shall be notified by the following means:

"Pesticide Application Notice" – This notice shall, along with the Safety Data Sheet and product label, be posted in the main offices at least 24 hours before any application and remain posted for 48 hours after the application.
"Warning Pesticide Application" – This notice shall be posted in the immediate area of the application and shall remain posted for a minimum of 24 hours after the application is completed.

C. Any student, parent, or staff member may register to receive written notification 48 hours prior to a regulated pesticide application. Individuals may request their name be added to the school registry at any time during the school year.

All interested parties should contact the District's Pesticide Representative, Ms. Kim Parahus at (516) 792-4805, Monday through Friday 8:00 a.m. to 4:00 p.m.

II. Procedures for the Use of Pesticides/Insecticides

An Independent Pest Management application will be considered when:

A. Occupants have been notified by the building administrator of a problem which may require the use of pesticide/insecticides.

B. The facility's Head Custodian will review the problem area and determine if remedial action is necessary. In many cases eliminating the source and entrance may eliminate the problem.

C. If the Head Custodian determines that remedial action will not resolve the problem he/she shall notify the Director of School Facilities and Operations & Safety of the problem. The Director shall review the matter and determine if the services of a New York State Certified Applicator are required.

D. The recommendations of the Certified Applicator will be reviewed by the Director of School Facilities and Operations. Nassau BOCES Health & Safety Office may be contacted for additional information or advice. The application of any pesticide/insecticide shall not take place unless no alternative exists to resolve the problem. The Certified Applicators recommendation will be sent to the Board for review and approval .The building administrator or school Principal shall be advised of the situation and the proposed resolution. The building administrator or school Principal shall recommend the time period in which the Certified Applicator can perform his/her tasks at the building. The decision and approval to apply a pesticide/insecticide shall be the responsibility of the Board of Education after receiving the recommendation of the Certified Applicator.

E. Prior to the application of any product all posting notice procedures have been followed.

F. Pesticide/Insecticide applications take place during off-hours, preferably Friday evenings.

III. Record Keeping

The Facilities Office shall maintain detailed records of any pesticide/insecticide applications. This information shall include, location, date, time, problem-insect/rodent, chemical used, whom the chemical was applied by, application license number, Safety Data Sheet and posting notification. The S.D.S. and/or product label will contain the following:

A. The material's physical properties or fast acting health effects that make it dangerous to handle.
B. The level of protective gear recommended.
C. The first aid treatment to be provided if an individual is exposed to a hazard.
D. The pre-planning necessary for handling spills, fires, and day-to-day operations.
E. How to respond to an accident.
F. A manufacturer's contact by phone or fax for additional safety or first aid treatment.

References:

New York State Education Law,

3§§ 1709, 409-h
Environmental Conservation Law, Article 33
6 NYCRR Part 325
8 NYCRR Part 155

Pesticides in Schools: Reducing the Risks, Environmental Protection Bureau, Department of Law, March 1993
NYS Environmental Conservation Law, Section 33-0303, Subdivision 7
NYS Education Law, Section 409-k
NYS Social Services Law, Section 390-g
The Child Safe Playing Fields Act – Effective Date - May 18, 2011

Regulation Adopted: 1/12/95
Regulation Amended: 7/01,
Regulation Amended: 9/21/11; June 18, 2013; June 18, 2014, July 7, 2015, July 5, 2017
July 5, 2023
Reviewed: May 18, 2016, July 12, 2018, June 12, 2019, June 17, 2020, June 16, 2021
July 5, 2023

* * * NOTICE * * *

PESTICIDE APPLICATION

Application: # _____Date

School _____Time of Application

Problem-Insect/Rodent _____

Pesticide Being Applied _____

Applied by contractor/Individual _____

Applicators License: # _____ Expiration Date

Approval Given By: _____

Title _____

S.D.S. Attached Yes_____ No _____

For additional information please contact the office of
Facilities and Operations
Refer to the above application number

WARNING

PESTICIDE APPLICATION

THE FOLLOWING CHEMICAL _____

WAS APPLIED IN ROOM # _____AT THE (BUILDING)

_____ON (DATE) _____

AT APPROXIMATELY (TIME) _____ AM/PM: IT IS

RECOMMENDED THAT THIS ROOM NOT BE

REOCCUPIED UNTIL (DATE)

AT (TIME) .

Further information is available in the
Facilities and Operations Office

ATTACHMENT C

HEWLETT-WOODMERE U.F.S.D.

Pesticide Notification Notice
48 Hour Prior Notification Notice

This notice is to inform you of a pending pesticide application to a Hewlett-Woodmere school facility. If you wish to discuss this with the school official listed below, he can inform you as what precautions are being taken to protect your child from exposure to these pesticides. Further information about the products being applied, including any warnings that appear on the label of the pesticides that pertain to the protection of humans, animals, or the environment can be obtained by calling the National Pesticide Telecommunications Network Information line at 1-800-858-1158 or the New York State Department of Health Center for Environmental Health Information Line at 1-800-458-1158

SCHOOL: _____

LOCATION: _____

DATE: _____

REASON: _____

NAME OF PRODUCT _____

EPA REGISTRATION #: _____

SCHOOL DISTRICT CONTACT FOR ADDITIONAL INFORMATION:

NAME: _____ **PHONE #:** _____

TITLE: _____

cc: Superintendent
Deputy Superintendent
Principal
Health & Safety Committee Members

ATTACHMENT D

HEWLETT-WOODMERE U.F.S.D.

Pesticide Neighbor Notification
48 Hour Notice Request Form

I, the undersigned request to be notified 48 hours in advance, prior to regulated pesticide application.

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP _____

TELEPHONE #: _____

SIGNATURE: _____

Relationship to School:

Parent/Guardian Staff Member

Individual School this notice is requested for:

_____High School _____Middle School

_____H.S. Shed _____M.S. Shed

_____Alternative _____WEC

_____FECC _____Ogden Elem.

_____FECC Shed _____Ogden Shed

_____Hewlett

Elem. cc: Principal

ATTACHMENT E

HEWLETT-WOODMERE U.F.S.D.

Monthly Pesticide Applications

Month/Year

School Location	Date	Pesticide	Amount	Appl. License Name # & Exp.	Comments

Form completed by: _____ **Date:** _____

Title: _____ **Firm:** _____

Address: _____

Phone #: _____ **Fax #:** _____

Firm Pesticide Application #: _____ **Expiration Date:** _____

All current Insurance Documents are on file with the School District:

Yes **No**

ATTACHMENT F

HEWLETT-WOODMERE U.F.S.D.

Pesticide Neighbor Notification
Pesticide Application Summary Report

_____Within 2 days end of winter recess

_____Within 2 days end of spring recess

_____Within 10 days end of school year

The following pesticide applications took place during the period indicated below:

School: **From:** **To:**

DATE	**LOCATION**	**PESTICIDE NAME**

As a reminder, individuals may register to receive a written notice 48 hours prior to a pesticide application. You may request information about the products that were applied, including any warnings that may appear on the pesticide label that pertains to the protection of humans, animals, or the environment.

Please contact the District's Pesticide Representative at (516) 792-4805 if you wish additional information.