INTERPRETERS FOR HEARING-IMPAIRED PARENTS

The Board of Education recognizes that those district parents with hearing impairments which prevent a meaningful participation in their child's educational program must be afforded an opportunity equal to that afforded other parents to participate in meetings or activities pertaining to the academic and/or disciplinary aspects of their child's education. Accordingly, and pursuant to law, the school district will provide an interpreter for hearing-impaired parents for school-initiated academic and/or disciplinary meetings or activities including, but not limited to:

- Parent/teacher conferences
- Child/study or building level team meetings
- Planning meetings with school counselors regarding educational progress
- Career planning
- Suspension hearings or other conference with school officials relating to disciplinary actions

The school district will provide an interpreter for the hearing-impaired parent if a written request for the service has been submitted to and received by the district within 10 days prior to the scheduled meeting or activity. If an interpreter is unavailable, the district will then make other reasonable accommodations, which are satisfactory to the parents (e.g., notetaker, transcript, decoder, or telecommunication device for the deaf). These services will be made available by the district at no cost to the parents.

The Board directs the Superintendent of Schools or his/her designee, to maintain a list of available interpreters and to develop procedures to notify parents of the availability of interpreter services, the time limitation for requesting these services, and of the requirement to make other reasonable accommodations satisfactory to the parents should an interpreter not be available.

Hearing-impaired parents are requested to submit the attached form to request accommodation of their disability.

Note: Policy added

Policy Adopted: December 14, 1995
Reviewed: December 2, 2014, June 15, 2022

INTERPRETERS FOR HEARING-IMPAIRED PARENTS

TO: Administrative Assistant for Special Education Services
HEWLETT-WOODMERE UNION FREE SCHOOL DISTRICT
WOODMERE EDUCATION CENTER
ONE JOHNSON PLACE
WOODMERE, NEW YORK 11598-1312

FROM: Name:_____

Address:_____

RE: Request for Accommodation

Parents or persons in parental relation who are hearing impaired and who require sign language interpreter services, at school initiated meeting or activities are asked to complete this request from.

Please identify the type of interpreter needed:

___ Interpreter for the Hearing Impaired: ( ) American Sign; ( ) English
In the event an interpreter is not available, please identify the type of alternative service preferred:
___ Written Communication
___ Transcripts
___ Decoder
___ Telecommunication Device for the Deaf (TDD)
___ Other (please specify) _____

Response to Request for Accommodation
In compliance with the District's policy to provide reasonable accommodations for parents or individuals in parental relationships for students in our District:

The Hewlett-Woodmere School District hereby:
_____ grants your request for accommodation of a hearing disability in accordance with Board Policy 1920;
_____ denies your request for accommodation of a hearing disability for the following reason:
_____

_____

Note: Exhibit added
Form Adopted: December 14, 1995
Reviewed: December 2, 2014

INTERPRETERS FOR HEARING-IMPAIRED PARENTS EXHIBIT

Response to requests for accommodation

FROM: Administrative Assistant for Special Educational Services
HEWLETT-WOODMERE UNION FREE SCHOOL DISTRICT
WOODMERE EDUCATION CENTER
ONE JOHNSON PLACE
WOODMERE, NEW YORK 11598-1312

TO: Name:_____

Address:_____

The _____ School District hereby:

_____ grants your request for accommodation of a hearing disability in accordance with Board Policy 1920;

_____ denies your request for accommodation of a hearing disability for the following reason:

_____

_____

Note: Exhibit added