

Christine Duncan Heritage Academy
Finance Committee Meeting - November 21, 2019
Governing Council Meeting - November 21, 2019

A. BARs*

	BAR #	Fund Description	Type	Amount
<u>1</u>	001-118-1920-0008- I	24101 - Title I	Increase	\$ 13,296
	001-118-1920-0009- I	27107 - Library Go Bond	Increase	\$ 4,772
	001-118-1920-0011- M	24101 - Title I	Maintenance	
	001-118-1920-0012-I	24118 - Fresh Fruit and Vegetables	Increase	\$ 21,741
	001-118-1920-0013 -M	11000 - Operational	Maintenance	
	001-118-1920-0014-T	11000 - Operational	Transfer	
	001-118-1920-0015-M	11000 - Operational	Maintenance	
	001-118-1920-0017-M	24106 - IDEA -B	Maintenance	
	001-118-1920-0018-M	27149 - Pre-K	Maintenance	

B. Payroll & Accounts Payable Payment Vouchers*

1 October

C. Financial Statement Reports - as of October 31, 2019 - 33.33% time passed CFY

- 1 Bank Reconciliations
- 2 Expenditure Graphs
- 3 Financial Analysis

D. Other

- 1
- 2

* Requires Finance Committee and Governing Council Approval

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-118-1920-0008-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Christine Duncan's Heritage Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Angela Lerner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-459-1895

Email: angie@k12accounting.com

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24101.0000.41924 \$13,296

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24101 Title I - ESEA	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K- 12) Programs	1411 Teachers- Grades 1-12		\$13,296	\$13,296	0.22
Sub Total						\$13,296		0.22
Indirect Cost								
DOC. TOTAL						\$13,296		

Justification:

Increase of Title I from APS spreadsheet

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Raquel M.
Reedy
Superintendent

8/26/2019

1754 118 33899
Christine Duncan Heritage Academy
1900 Atrisco Dr. NW
Albuquerque, NM 87120

Dear Francisco Teran

Please accept this letter as your FY 2019-2020 notice from APS for the accounts and amounts listed below. Please follow the BAR entry process in the Albuquerque Public Schools, Grant Management, Charter School Procedures Manual to establish your BAR in OBMS.

OBMS will auto create a BAR for the Adjustment Action amount below once the APS BAR has been approved by PED.

All cash requests for reimbursement of funds will be processed through OBMS/APS as outlined in the APS-GM-Charter School Procedures Manual. Attach this letter as any backup documentation that PED or any other agency may require.

Grant Name	UCOA Fund	CFDA#	Planning Award	Adjusted Allocation	Current OBMS Approved Bdg	Adjustment Action
Title I	24101	84.0100	\$139,570.00	\$139,570.00	\$126,274.00	\$13,296.00
IDEA B	24106	84.0270	\$84,390.00	\$84,390.00	\$84,390.00	\$0.00
Title III-English Language Learner	24153	84.365A	\$4,770.00	\$4,770.00	\$4,770.00	\$0.00
Title II-Improving Teacher/Principal Q	24154	84.367A	\$23,666.00	\$23,666.00	\$23,666.00	\$0.00
Pre K Initiative	27149		\$280,000.00	\$280,000.00	\$280,000.00	\$0.00
K3 Plus	27166		\$0.00	\$0.00	\$0.00	\$0.00

Please contact me with any questions or concerns.

Thank you,

Mihaela Marin

Mihaela Marin, Senior Director Grant Management
Albuquerque Public Schools

6400 Uptown Blvd NE,
PO Box 25704
Albuquerque, NM 87125

Mihaela.Marin@aps.edu
505-880-2578

francisco@k12accounting.com
jmoncada@christineduncan.org
aapodaca@christineduncan.org

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-118-1920-0009-I

Fund Type: Capital Outlay

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Christine Duncan's Heritage Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Angela Lerner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-459-1895

Email: angie@k12accounting.com

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2019 12:00AM	To: Jun 30 2020 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27107.0000.43202 \$4,772

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27107 27107 GOB Library	2200 Support Services-Instruction	56114 Library And Audio-Visual	0000 No Program	0000 No Job Class	\$3,068	\$4,772	\$7,840	
					Sub Total	\$4,772		
					Indirect Cost			
					DOC. TOTAL	\$4,772		

Justification:

award letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**STATE OF NEW MEXICO
DEPARTMENT OF PUBLIC EDUCATION
FUND 27107 CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into as of this 4th day of October, 2019, by and between the Public Education Department, hereinafter called the "Department" or abbreviation such as "PED", and Christine Duncan Heritage Academy hereinafter called the "Grantee". This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2018, Chapter 67, Section 10.B, Paragraph 3, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, the Department has the authority to enter into grant agreements.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

DFA# A18C5077 \$4,772.00

APPROPRIATION REVERSION DATE: 06/30/2023

Laws of 2018, Chapter 67, Section 10.B, Paragraph 3, Four thousand seven hundred seventy two dollars (\$4,772.00), for supplemental library resource acquisitions, including print, non-print and electronic resources.

The Grantee's total reimbursements shall not exceed Four thousand seven hundred seventy two dollars \$4,772.00

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

This project is referred to throughout the remainder of this Agreement as the "Project"; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the "Project Description." OPTIONAL LANGUAGE: "Optional Attachment A sets forth additional or more stringent requirements and conditions, which are incorporated by this reference as if set forth fully herein. If Optional

**STATE OF NEW MEXICO
DEPARTMENT OF PUBLIC EDUCATION
FUND 27107 CAPITAL APPROPRIATION PROJECT**

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Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-118-1920-0011-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Christine Duncan's Heritage Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Angela Lerner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-459-1895

Email: angie@k12accounting.com

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

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Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24101 Title I - ESEA	2100 Support Services-Students	52710 Workers Compensation Premium	0000 No Program	0000 No Job Class	\$1,001	(\$203)	\$798	
24101 Title I - ESEA	2100 Support Services-Students	53711 Other Charges	0000 No Program	0000 No Job Class	\$1,751	\$203	\$1,954	
					Sub Total	\$0		
					Indirect Cost			
					DOC. TOTAL	\$0		

Justification:

maintenance so that Title I budget matches budget APS has approved

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

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except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-118-1920-0012-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Christine Duncan's Heritage Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Angela Lerner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-459-1895

Email: angie@k12accounting.com

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24118.0000.44500 \$21,741

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24118 Fresh Fruit and Vegetable s	3100 Food Services Operations	56116 Food	0000 No Program	0000 No Job Class		\$21,741	\$21,741	
					Sub Total	\$21,741		
					Indirect Cost			
					DOC. TOTAL	\$21,741		

Justification:

award letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

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STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

RYAN STEWART, Ed.L.D.
SECRETARY DESIGNATE OF EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

September 20, 2019

Mr. Jesus Moncada, Principal
Christine Duncan Heritage Academy
1900 Atrisco Dr., NW
Albuquerque, NM 87120

Dear Principal Moncada:

The New Mexico Public Education Department (PED) has granted Christine Duncan Heritage Academy its final FY19-20 subaward and any carryover for funding through Fresh Fruit and Vegetable Grant (24118). In accordance with federal regulations at 2 C.F.R. § 200.331(a), please note the following federal award identification information specific to this subaward Christine Duncan Heritage Academy is receiving through PED:

<u>Subrecipient's name</u>	Christine Duncan Heritage Academy
<u>Subrecipient's DUNS number</u>	80-051-9105
<u>Federal Award Identification Number (FAIN)</u>	(a) 186NM375L1603 (b) 196NM375L1603
<u>Federal award date</u>	(a) 5/25/2018 (b) 5/30/2019
<u>Subaward period of performance Start and end dates</u>	(a) 7/1/2018-9/30/2019 (b) 10/1/2019-9/30/2020
<u>Amount of federal funds obligated by this subaward</u>	\$21,775.12
<u>Total amount of federal funds previously obligated to Christine Duncan Heritage Academy</u>	\$ 0.00
<u>Total amount of the federal award</u>	\$21,775.12
<u>Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)</u>	Fresh Fruit and Vegetable Program

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-118-1920-0013-M
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Christine Duncan's Heritage Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Angela Lerner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-459-1895

Email: angle@k12accounting.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1411 Teachers-Grades 1-12	\$789,580	(\$130,790)	\$658,790	(3.00)
11000 Operational	1000 Instruction	51300 Additional Compensation	2000 Special Programs	1412 Teachers-Special Education	\$13,534	(\$200)	\$13,334	
11000 Operational	1000 Instruction	51300 Additional Compensation	9000 Co-Curricular and Extra-Curricular Activities	1618 Athletics Salaries	\$1,000	(\$1,000)		
11000 Operational	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$133,419	(\$50,000)	\$83,419	
11000 Operational	1000 Instruction	52313 Dental	0000 No Program	0000 No Job Class	\$9,324	(\$3,000)	\$6,324	
11000 Operational	1000 Instruction	52314 Vision	0000 No Program	0000 No Job Class	\$1,595	(\$312)	\$1,283	
11000 Operational	1000 Instruction	57331 Fixed Assets (more than \$5,000)	1010 Regular Education (K-12) Programs	0000 No Job Class	\$572,113	(\$180,276)	\$391,837	
11000 Operational	1000 Instruction	51100 Salaries Expense	4010 Bilingual Education Programs	1413 Teachers-Early Childhood Ed	\$110,222	\$40,204	\$150,426	
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1713 Instructional Assistants-Early Childhood Education	\$53,424	\$5,273	\$58,697	
11000 Operational	1000 Instruction	51100 Salaries Expense	0000 No Program	1611 Substitutes-Sick Leave	\$2,388	\$35,539	\$37,927	
11000 Operational	1000 Instruction	51100 Salaries Expense	0000 No Program	1612 Substitutes-Other Leave		\$89	\$89	
11000 Operational	1000 Instruction	51100 Salaries Expense	2000 Special Programs	1412 Teachers-Special Education	\$185,063	\$14,683	\$199,746	1.00
11000 Operational	1000 Instruction	51200 Overtime Expense	1010 Regular Education (K-12) Programs	1711 Instructional Assistants-Grades 1-12		\$583	\$583	
11000 Operational	1000 Instruction	51300 Additional Compensation	9000 Co-Curricular and Extra-Curricular Activities	1621 Summer School/After School		\$1,000	\$1,000	
11000 Operational	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K-12) Programs	1713 Instructional Assistants-Early Childhood Education		\$577	\$577	

11000 Operational	1000 Instruction	51300 Additional Compensation	4010 Bilingual Education Programs	1413 Teachers-Early Childhood Ed		\$200	\$200	
11000 Operational	1000 Instruction	52315 Disability	0000 No Program	0000 No Job Class	\$1,387	\$312	\$1,699	
11000 Operational	1000 Instruction	53414 Other Services	1010 Regular Education (K-12) Programs	0000 No Job Class		\$41,902	\$41,902	
11000 Operational	1000 Instruction	53711 Other Charges	1010 Regular Education (K-12) Programs	0000 No Job Class	\$1,878	\$1,000	\$2,878	
11000 Operational	1000 Instruction	55915 Other Contract Services	1010 Regular Education (K-12) Programs	0000 No Job Class	\$47,240	\$1,462	\$48,702	
11000 Operational	1000 Instruction	56112 Other Textbooks	1010 Regular Education (K-12) Programs	0000 No Job Class	\$557	\$222,754	\$223,311	
					Sub Total	\$0		(2.00)
					Indirect Cost			
					DOC. TOTAL	\$0		

Justification:

adjustments for salaries

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

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direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-118-1920-0014-T
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Transfer

Fiscal Year: 2019-2020

Entity Name: Christine Duncan's Heritage Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Angela Lerner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-459-1895

Email: angie@k12accounting.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	57331 Fixed Assets (more than \$5,000)	1010 Regular Education (K- 12) Programs	0000 No Job Class	\$572,113	(\$29,961)	\$542,152	
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1211 Coordinator/Su bject Matter Specialist	\$63,226	\$2,208	\$65,434	
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1214 Guidance Counselors/Soc ial Workers		\$25,152	\$25,152	0.50
11000 Operational	2100 Support Services-Students	51300 Additional Compensation	2000 Special Programs	1211 Coordinator/Su bject Matter Specialist	\$3,000	\$2,601	\$5,601	
Sub Total						\$0		0.50
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

to correct for salary being in wrong function code

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-118-1920-0015-M
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Christine Duncan's Heritage Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Angela Lerner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-459-1895

Email: angle@k12accounting.com

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1216 Health Assistants	\$7,950	(\$248)	\$7,702	
11000 Operational	2100 Support Services-Students	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$22,574	(\$12,000)	\$10,574	
11000 Operational	2100 Support Services-Students	52313 Dental	0000 No Program	0000 No Job Class	\$1,112	(\$200)	\$912	
11000 Operational	2100 Support Services-Students	52314 Vision	0000 No Program	0000 No Job Class	\$195	(\$140)	\$55	
11000 Operational	2100 Support Services-Students	57332 Supply Assets (\$5,000 or less)	0000 No Program	0000 No Job Class	\$50,200	(\$48,000)	\$2,200	
11000 Operational	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	1217 Secretarial/Cleri cal/Technical Assistants	\$95,482	(\$5,000)	\$90,482	
11000 Operational	2400 Support Services-School Administration	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$16,335	(\$12,000)	\$4,335	
11000 Operational	2400 Support Services-School Administration	52313 Dental	0000 No Program	0000 No Job Class	\$840	(\$400)	\$440	
11000 Operational	2500 Central Services	57331 Fixed Assets (more than \$5,000)	0000 No Program	0000 No Job Class	\$16,250	(\$1,835)	\$14,415	
11000 Operational	2600 Operation & Maintenance of Plant	55200 Property/Liability Insurance	0000 No Program	0000 No Job Class	\$58,973	(\$26,829)	\$32,144	
11000 Operational	2600 Operation & Maintenance of Plant	55915 Other Contract Services	0000 No Program	0000 No Job Class	\$61,085	(\$32,183)	\$28,902	
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	1214 Guidance Counselors/Soc ial Workers	\$50,002	\$12	\$50,014	
11000 Operational	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1217 Secretarial/Cleri cal/Technical Assistants		\$100	\$100	
11000 Operational	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1211 Coordinator/Su bject Matter Specialist		\$900	\$900	
11000 Operational	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$17,883	\$2,321	\$20,204	
11000 Operational	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$2,485	\$525	\$3,010	
11000 Operational	2100 Support Services-Students	52210 FICA Payments	0000 No Program	0000 No Job Class	\$7,701	\$1,569	\$9,270	

11000 Operational	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$1,803	\$365	\$2,168	
11000 Operational	2100 Support Services-Students	52312 Life	0000 No Program	0000 No Job Class	\$171	\$56	\$227	
11000 Operational	2100 Support Services-Students	52500 Unemployment Compensation	0000 No Program	0000 No Job Class	\$300	\$43	\$343	
11000 Operational	2100 Support Services-Students	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class	\$30	\$8	\$38	
11000 Operational	2100 Support Services-Students	53211 Diagnosticians - Contracted	2000 Special Programs	0000 No Job Class	\$15,853	\$1,770	\$17,623	
11000 Operational	2100 Support Services-Students	53212 Speech Therapists - Contracted	2000 Special Programs	0000 No Job Class	\$24,859	\$1,954	\$26,813	
11000 Operational	2100 Support Services-Students	53213 Occupational Therapists - Contracted	2000 Special Programs	0000 No Job Class	\$12,166	\$956	\$13,122	
11000 Operational	2100 Support Services-Students	55915 Other Contract Services	0000 No Program	0000 No Job Class		\$5,279	\$5,279	
11000 Operational	2100 Support Services-Students	55915 Other Contract Services	2000 Special Programs	0000 No Job Class	\$9,000	\$21,000	\$30,000	
11000 Operational	2300 Support Services-General Administration	55813 Employee Travel - Non- Teachers	0000 No Program	0000 No Job Class		\$500	\$500	
11000 Operational	2400 Support Services-School Administration	54630 Rental - Computers and Related Equipment	0000 No Program	0000 No Job Class	\$10,864	\$300	\$11,164	
11000 Operational	2400 Support Services-School Administration	55915 Other Contract Services	0000 No Program	0000 No Job Class	\$13,441	\$7,267	\$20,708	
11000 Operational	2500 Central Services	51100 Salaries Expense	0000 No Program	1511 Data Processing		\$25,001	\$25,001	1.00
11000 Operational	2500 Central Services	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$3,538	\$3,538	
11000 Operational	2500 Central Services	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$500	\$500	
11000 Operational	2500 Central Services	52210 FICA Payments	0000 No Program	0000 No Job Class		\$1,551	\$1,551	
11000 Operational	2500 Central Services	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$363	\$363	
11000 Operational	2500 Central Services	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class		\$1,040	\$1,040	
11000 Operational	2500 Central Services	52312 Life	0000 No Program	0000 No Job Class		\$59	\$59	
11000 Operational	2500 Central Services	52313 Dental	0000 No Program	0000 No Job Class		\$49	\$49	
11000 Operational	2500 Central Services	52314 Vision	0000 No Program	0000 No Job Class		\$9	\$9	
11000 Operational	2500 Central Services	52500 Unemployment Compensation	0000 No Program	0000 No Job Class		\$83	\$83	
11000 Operational	2500 Central Services	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class		\$10	\$10	
11000 Operational	2500 Central Services	53414 Other Services	0000 No Program	0000 No Job Class	\$196,162	\$21,390	\$217,552	
11000 Operational	2500 Central Services	53711 Other Charges	0000 No Program	0000 No Job Class	\$1,415	\$2,635	\$4,050	
11000 Operational	2500 Central Services	56113 Software	0000 No Program	0000 No Job Class	\$22,405	\$5,821	\$28,226	

11000 Operational	2600 Operation & Maintenance of Plant	51100 Salaries Expense	0000 No Program	1615 Custodial	\$41,542	\$2,234	\$43,776	
11000 Operational	2600 Operation & Maintenance of Plant	51300 Additional Compensation	0000 No Program	1615 Custodial		\$4,219	\$4,219	
11000 Operational	2600 Operation & Maintenance of Plant	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$5,983	\$809	\$6,792	
11000 Operational	2600 Operation & Maintenance of Plant	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$832	\$128	\$960	
11000 Operational	2600 Operation & Maintenance of Plant	52210 FICA Payments	0000 No Program	0000 No Job Class	\$2,576	\$401	\$2,977	
11000 Operational	2600 Operation & Maintenance of Plant	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$603	\$94	\$697	
11000 Operational	2600 Operation & Maintenance of Plant	53711 Other Charges	0000 No Program	0000 No Job Class		\$4,400	\$4,400	
11000 Operational	2600 Operation & Maintenance of Plant	54416 Communication Services	0000 No Program	0000 No Job Class	\$6,325	\$237	\$6,562	
11000 Operational	2600 Operation & Maintenance of Plant	54610 Rental - Land and Buildings	0000 No Program	0000 No Job Class	\$174,351	\$17,993	\$192,344	
11000 Operational	2600 Operation & Maintenance of Plant	56216 Maintenance Supplies/Parts	0000 No Program	0000 No Job Class		\$657	\$657	
11000 Operational	2600 Operation & Maintenance of Plant	57332 Supply Assets (\$5,000 or less)	0000 No Program	0000 No Job Class	\$1,006	\$689	\$1,695	
Sub Total						\$0		1.00
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

adjustments for salaries

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-118-1920-0017-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Christine Duncan's Heritage Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Angela Lerner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-459-1895

Email: angie@k12accounting.com

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24106 Entitlement IDEA-B	1000 Instruction	51100 Salaries Expense	2000 Special Programs	1712 Instructional Assistants-Special Education	\$47,212	(\$6,853)	\$40,359	
24106 Entitlement IDEA-B	1000 Instruction	51300 Additional Compensation	2000 Special Programs	1412 Teachers-Special Education		\$403	\$403	
24106 Entitlement IDEA-B	1000 Instruction	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$746	\$7	\$753	
24106 Entitlement IDEA-B	1000 Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class	\$2,309	\$77	\$2,386	
24106 Entitlement IDEA-B	1000 Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$541	\$17	\$558	
24106 Entitlement IDEA-B	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class		\$6,055	\$6,055	
24106 Entitlement IDEA-B	1000 Instruction	52312 Life	0000 No Program	0000 No Job Class	\$171	\$1	\$172	
24106 Entitlement IDEA-B	1000 Instruction	52313 Dental	0000 No Program	0000 No Job Class		\$240	\$240	
24106 Entitlement IDEA-B	1000 Instruction	52314 Vision	0000 No Program	0000 No Job Class		\$53	\$53	
					Sub Total	\$0		
					Indirect Cost			
					DOC. TOTAL	\$0		

Justification:

adjustments for payroll liabilities

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-118-1920-0018-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Christine Duncan's Heritage Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Angela Lerner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-459-1895

Email: angie@k12accounting.com

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

..

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27149 PreK Initiative	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K- 12) Programs	1414 Teachers- Preschool (exclude Special Ed)	\$121,411	(\$5,000)	\$116,411	
27149 PreK Initiative	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$19,574	(\$236)	\$19,338	
27149 PreK Initiative	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K- 12) Programs	1714 Instructional Assistants Preschool		\$5,000	\$5,000	
27149 PreK Initiative	1000 Instruction	52312 Life	0000 No Program	0000 No Job Class	\$285	\$26	\$311	
27149 PreK Initiative	1000 Instruction	55819 Employee Travel - Teachers	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$200	\$200	
					Sub Total	(\$10)		
					Indirect Cost			
					DOC. TOTAL	(\$10)		

Justification:

adjustments to salaries

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

As of 10/31/2019		Fiscal Year 2019/20 Actuals			
Resource	Beginning Balance	Revenue Activity	Expense Activity	Ending Balance	Net
Fund 11000 - Operational Fund	816,796.23	1,266,262.18	1,064,590.28	.00	1,018,468.13
Fund 14000 - Inst. Materials Fund	8.93	3,079.44	.00	.00	3,088.37
Fund 21000 - Food Services Fund	162,891.99	30,911.82	67,068.80	.00	126,735.01
Fund 24101 - Title I - IASA	109,551.99-	109,551.99	29,874.16	.00	29,874.16-
Fund 24106 - IDEA-B Entitlement	58,139.03-	58,139.03	10,575.72	.00	10,575.72-
Fund 24118 - Fresh Fruit & Vegetables	14,792.77-	14,792.77	.00	.00	.00
Fund 24153 - English Language Acquisition	6,016.22-	6,245.22	.00	.00	229.00
Fund 24154 - Teach./Princp. Train & Recruit	17,055.18-	5,297.93	4,192.78	.00	15,950.03-
Fund 25153 - Title XIX MEDICAID 3/21 Years	7,534.85	4,787.03	1,400.07	.00	10,921.81
Fund 25171 - Child & Adult Food Program	40,086.77	42,103.09	.00	.00	82,189.86
Fund 26177 - Elementry & Mid Sch Initiative	13,000.00-	13,000.00	76.66	.00	76.66-
Fund 27109 - Instructional Materials- GAA	.00	31,506.82	2,276.52	.00	29,230.30
Fund 27114 - NM Reads to Lead K-3	26,796.06-	26,796.06	.00	.00	.00
Fund 27149 - PreK Initiative	209,760.12-	209,742.13	48,402.85	.00	48,420.84-
Fund 27166 - Kindergarten-Three Plus	59,169.99-	59,169.99	.00	.00	.00
Fund 27183 - NM Grown FVV	5,000.00-	5,000.00	.00	.00	.00
Fund 27198 - K-3 Plus 4 & 5 Pilot Program	8,308.33-	8,308.33	.00	.00	.00
Fund 31200 - Public School Capital Outlay	59,912.25-	59,912.25	.00	.00	.00
Fund 31600 - Capital Improv. HB 33	532,430.66	5,581.03	55.82	.00	537,955.87
Fund 31701 - Capital Improv. SB9 Local	291,017.39	2,784.57	16,275.34	.00	277,526.62
Total for Org	1,263,264.88	1,962,971.68	1,244,789.00	.00	1,981,447.56

Checks Dated 10/01/2019 through 10/31/2019

Check Number	Check Date	Pay to the Order of	Check Amount
11634	10/08/2019	ABCWUA	865.88
11635	10/08/2019	Association of Charter School Education Services	14,383.33
11636	10/08/2019	Bilingual Multicultural Services, Inc.	14,339.28
11637	10/08/2019	Leos Gonzalez, Rafael	2,032.42
11638	10/08/2019	Saylor Family Trust, LLC	34,000.00
11639	10/18/2019	NM Educational Retirement Board	42,464.44
11640	10/18/2019	NM Taxation/Revenue Department	3,913.42
11647	10/18/2019	Association of Charter School Education Services	5,363.54
11648	10/18/2019	Benchmark Education Co. LLC	111,614.30
11649	10/18/2019	Charter School Nursing Service	5,218.45
11650	10/18/2019	Comcast	369.86
11651	10/18/2019	Cristian Campo	34.44
11652	10/18/2019	De Lage Landen Financial Services Inc	676.93
11653	10/18/2019	Ephesus Office Technologies	737.33
11654	10/18/2019	Eva Ornelas	97.67
11655	10/18/2019	Fatima M Sandoval	44.00
11656	10/18/2019	Jesus A Moncada	333.06
11657	10/18/2019	Leos Gonzalez, Rafael	2,067.54
11658	10/18/2019	Luis Martinez	1,512.00
11659	10/18/2019	Maestas, Melissa	302.12
11660	10/18/2019	Martha Lee	100.00
11661	10/18/2019	McCall Land & Cattle Co	931.00
11662	10/18/2019	Meza, Julio	92.88
11663	10/18/2019	Moss Adams LLP	8,731.08
11664	10/18/2019	MyService Solutions, Inc	1,996.00
11665	10/18/2019	School Nurse Supply, Inc.	289.94
11666	10/18/2019	School Tech Supply - STS	3,170.00
11667	10/18/2019	Theresa Bustos	21.92
11668	10/18/2019	Verizon Wireless	161.22
11669	10/23/2019	Metropolitan Life Insurance	200.00
11670	10/23/2019	Metropolitan Life Insurance	200.00
11671	10/11/2019	American Family Life	415.56
11672	10/18/2019	American Family Life	415.56
11711	10/31/2019	NM Dept of Workforce Solutions	598.92
11712	10/31/2019	NM Taxation/Revenue Department	4,151.70
11714	10/15/2019	Pre-Paid Legal Services, Inc.	37.90
11716	10/31/2019	New Mexico Taxation and Revenue Department	232.20
VCH-00000037	10/23/2019	NM RHC	5,204.09
VCH-00000038	10/09/2019	NMPSIA	17,989.74
Total Number of Checks			39
			285,309.72

Fund Recap

Fund	Description	Check Count	Expensed Amount
11000	Operational Fund	36	254,462.90
21000	Food Services Fund	6	502.95
24101	Title I - IASA	11	9,778.90
24106	IDEA-B Entitlement	7	1,362.73
24154	Teach./Princp. Train & Recruit	3	10,963.56
25153	Title XIX MEDICAID 3/21 Years	1	1,400.07

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Page 1 of 2

Checks Dated 10/01/2019 through 10/31/2019

Check Number	Check Date	Pay to the Order of	Check Amount
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Fund Recap

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
26177	Elementry & Mid Sch Initiative	1	2.04
27114	NM Reads to Lead K-3	1	30.74
27149	PreK Initiative	7	5,656.43
27166	Kindergarten-Three Plus	1	42.88
91000	General Activities	1	931.00
91004	Student Council	1	153.60
91007	Sunshine	1	21.92
Total Number of Checks		39	285,309.72
Less Unpaid Tax Liability			.00
Net (Check Amount)			285,309.72

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Page 2 of 2

Checks Dated 10/01/2019 through 10/31/2019

Board Meeting Date Approved 11/21/19

Check Number	Check Date	Pay to the Order of	Check Amount
11634	10/08/2019	ABCWUA	865.88
11635	10/08/2019	Association of Charter School Education Services	14,383.33
11636	10/08/2019	Bilingual Multicultural Services, Inc.	14,339.28
11637	10/08/2019	Leos Gonzalez, Rafael	2,032.42
11638	10/08/2019	Saylor Family Trust, LLC	34,000.00
11639	10/18/2019	NM Educational Retirement Board	42,464.44
11640	10/18/2019	NM Taxation/Revenue Department	3,913.42
11647	10/18/2019	Association of Charter School Education Services	5,363.54
11648	10/18/2019	Benchmark Education Co. LLC	111,614.30
11649	10/18/2019	Charter School Nursing Service	5,218.45
11650	10/18/2019	Comcast	369.86
11651	10/18/2019	Cristian Campo	34.44
11652	10/18/2019	De Lage Landen Financial Services Inc	676.93
11653	10/18/2019	Ephesus Office Technologies	737.33
11654	10/18/2019	Eva Ornelas	97.67
11655	10/18/2019	Fatima M Sandoval	44.00
11656	10/18/2019	Jesus A Moncada	333.06
11657	10/18/2019	Leos Gonzalez, Rafael	2,067.54
11658	10/18/2019	Luis Martinez	1,512.00
11659	10/18/2019	Maestas, Melissa	302.12
11660	10/18/2019	Martha Lee	100.00
11661	10/18/2019	McCall Land & Cattle Co	931.00
11662	10/18/2019	Meza, Julio	92.88
11663	10/18/2019	Moss Adams LLP	8,731.08
11664	10/18/2019	MyService Solutions, Inc	1,996.00
11665	10/18/2019	School Nurse Supply, Inc.	289.94
11666	10/18/2019	School Tech Supply - STS	3,170.00
11667	10/18/2019	Theresa Bustos	21.92
11668	10/18/2019	Verizon Wireless	161.22
11669	10/23/2019	Metropolitan Life Insurance	200.00
11670	10/23/2019	Metropolitan Life Insurance	200.00
11671	10/11/2019	American Family Life	415.56
11672	10/18/2019	American Family Life	415.56
VCH-00000037	10/23/2019	NM RHC	5,204.09
VCH-00000038	10/09/2019	NMPSIA	17,989.74
		Total Number of Checks	35
			280,289.00

Fund Recap

Fund	Description	Check Count	Expensed Amount
11000	Operational Fund	32	250,301.04
21000	Food Services Fund	4	484.39
24101	Title I - IASA	8	9,515.83
24106	IDEA-B Entitlement	4	1,315.29
24154	Teach./Princp. Train & Recruit	3	10,963.56
25153	Title XIX MEDICAID 3/21 Years	1	1,400.07
27114	NM Reads to Lead K-3	1	30.74
27149	PreK Initiative	4	5,171.56
91000	General Activities	1	931.00
91004	Student Council	1	153.60

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

SCHOOLABILITY

Page 1 of 2

Checks Dated 10/01/2019 through 10/31/2019

Board Meeting Date Approved 11/21/19

Check Number	Check Date	Pay to the Order of	Check Amount
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Fund Recap

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
91007	Sunshine	1	21.92
	Total Number of Checks	35	280,289.00
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		280,289.00

Includes checks for only Bank Account 130MAIN

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

SCHOOLABILITY

Page 2 of 2

Analyzed Business Checking - PF

Account number: [REDACTED] ■ October 1, 2019 - October 31, 2019 ■ Page 1 of 3

**WELLS
FARGO**

CHRISTINE DUNCAN'S HERITAGE ACADEMY
1900 ATRISCO DR NW
ALBUQUERQUE NM 87120-1146

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](https://www.wellsfargo.com)

Write: Wells Fargo Bank, N.A. (585)
P.O. Box 6995
Portland, OR 97228-6995

Account summary

Analyzed Business Checking - PF

Account number	Beginning balance	Total credits	Total debits	Ending balance
[REDACTED]	\$2,097,916.44	\$413,778.98	-\$496,875.24	\$2,014,820.18

Credits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	10/01	2,629.44	State of NEW Mex Vndr Pymt Nmap0000577935 USDA July 2019 USDA July 2019
	10/02	184.00	Post Verify Deposit
	10/03	5,850.03	Post Verify Deposit
	10/04	198.00	Post Verify Deposit
	10/08	246.00	Post Verify Deposit
	10/09	613.00	Post Verify Deposit
	10/10	59,353.19	Post Verify Deposit
	10/11	865.88	Abcwua Water Aut Hist Rtn 191011 7983379560 Christine Duncan Herit
	10/15	22,337.29	State of NM Cyfd-Facts Nmap0000596154 Christine Duncan's Her
	10/15	126.00	Post Verify Deposit
	10/15	319,940.60	WT Seq272928 Albuquerque Municipal S /Org=Albuquerque Public Schools Srf# Gw00000028434212 Trn#191015272928 Rfb# 11655
	10/18	223.88	Post Verify Deposit
	10/21	534.50	Treasurersgenera Payments 15-13 Bernco Treas Distribution
	10/23	151.17	Post Verify Deposit
	10/25	297.00	Post Verify Deposit
	10/31	229.00	Post Verify Deposit
		\$413,778.98	Total electronic deposits/bank credits
		\$413,778.98	Total credits

Debits**Electronic debits/bank debits**

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
10/03		59,151.03	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
10/04		17,891.18	< Business to Business ACH Debit - IRS Usatapytmt 100419 270967714389066 Christine Duncans Heri
10/09		17,989.74	WT Seq151220 State of NEW Mexico /Bnf=Nmpsia Srf# Nmpsia 2019 10 Trn#191009151220 Rfb# 7
10/09		5,204.09	WT Seq149668 State of NEW Mexico /Bnf=NM Rehtiree Healthcare Srf# Rhc 2019 09 Trn#191009149668 Rfb# 6
10/10		865.88	Abcwua Water Aut Web Pay 191009 7983379560 Christine Duncan Herit
10/15		42,464.49	< Business to Business ACH Debit - Nmerb Web Pay 191011 02353 Christine Duncan Herit
10/15		3,913.42	< Business to Business ACH Debit - Tax_Rev_Crs_Ecks Trd Pmnt 191011 1407132928 Christine Duncan Herit
10/15		415.56	< Business to Business ACH Debit - AFLAC Insurance 101119 L7U96124012 Christine Duncans
10/17		59,905.34	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
10/18		19,627.79	< Business to Business ACH Debit - IRS Usatapytmt 101819 270969142118186 Christine Duncans Heri
10/22		415.56	< Business to Business ACH Debit - AFLAC Insurance 101819 L7U96554033 Christine Duncans
10/31		58,629.61	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
10/31		1,770.24	ACH Prep Origintn - Christine Duncan - File 7878782339 Coid 1205009183
		\$288,243.93	Total electronic debits/bank debits

< **Business to Business ACH:** If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Checks paid

<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>
11591	335.00	10/07	11636	14,339.28	10/18	11654 *	97.67	10/25
11596 *	102.24	10/28	11637	2,032.42	10/08	11655	44.00	10/21
11609 *	1,189.65	10/01	11638	34,000.00	10/15	11656	333.06	10/29
11618 *	1,130.00	10/02	11641 *	309.60	10/21	11657	2,067.54	10/18
11619	561.00	10/01	11642	1,696.48	10/18	11658	1,512.00	10/18
11624 *	369.86	10/01	11643	1,345.18	10/18	11659	302.12	10/28
11627 *	58.60	10/02	11644	582.81	10/21	11660	100.00	10/21
11628	100.00	10/02	11647 *	5,363.54	10/28	11662 *	92.88	10/28
11629	29.93	10/01	11648	111,614.30	10/31	11663	8,731.08	10/28
11632 *	532.93	10/04	11649	5,218.45	10/29	11667 *	21.92	10/18
11635 *	14,383.33	10/15	11651 *	34.44	10/17			
		\$208,631.31	Total checks paid					

* Gap in check sequence.

\$496,875.24 Total debits



Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
09/30	2,097,916.44	10/09	2,001,061.48	10/22	2,206,398.20
10/01	2,098,395.44	10/10	2,059,548.79	10/23	2,206,549.37
10/02	2,097,290.84	10/11	2,060,414.67	10/25	2,206,748.70
10/03	2,043,989.84	10/15	2,307,641.76	10/28	2,192,156.84
10/04	2,025,763.73	10/17	2,247,701.98	10/29	2,186,605.33
10/07	2,025,428.73	10/18	2,207,315.67	10/31	2,014,820.18
10/08	2,023,642.31	10/21	2,206,813.76		
Average daily ledger balance		\$2,134,838.20			

BankRecon01

Bank Reconciliation

Statement Date 10/31/2019

Cash Object 11010

Status Posted

Journal Entry #

Bank Statement Ending Balance 2,014,820.18
 Less: Uncleared Payments 15,341.95
 Add: Uncleared Deposits 0.00
 Add: Uncleared Other 0.00
 Adjusted Bank Balance 1,999,478.23
 System Cash Balance 1,999,478.23
 Add: Unposted Charges and Interest 0.00
 Revised System Cash Balance 1,999,478.23
 Difference 0.00

Service Charge 0.00
 Interest Earned 0.00

Cleared Payments 435,609.46
 Cleared Deposits 412,913.10
 Cleared Other 60,399.90-

Submitted By AALMUETE, 11/13/2019
 Posted By ALERNER, 11/15/2019

Uncleared Payments

Issued	Check #	Check Amount	Pay To Name	Vendor ID	Emp ID	Bank Acct
08/22/18	10796	229.00	APS Grant Mgmt	APS		130MAIN
02/21/19	11186	7.96	Alma Alvarez	000085		130MAIN
03/08/19	11225	219.22	NM Child Supp Enforc Agency	901001		130MAIN
03/19/19	11253	78.77	Viscoli, April	010046		130MAIN
05/17/19	11377	219.22	NM Child Supp Enforc Agency	901001		130MAIN
05/23/19	11388	240.00	Family Engagement Inst PTA	010106		130MAIN
07/12/19	11440	219.22	NM Child Supp Enforc Agency	901001		130MAIN
07/26/19	11442	219.22	NM Child Supp Enforc Agency	901001		130MAIN
07/26/19	11474	1,900.90	Alyssa R. Apodaca		000111	130MAIN
07/26/19	11477	1,111.27	Maria Elena Ortega		000019	130MAIN
08/09/19	11444	219.22	NM Child Supp Enforc Agency	901001		130MAIN
08/17/19	11526	17.66	Alyssa R. Apodaca		000111	130MAIN
09/06/19	11587	79.98	Alpine Protection LLC	010013		130MAIN
09/26/19	11631	762.93	Quill Corporation	000214		130MAIN
10/08/19	11634	865.88	ABCWUA	000221		130MAIN
10/18/19	11646	219.22	NM Child Supp Enforc Agency	901001		130MAIN
10/18/19	11650	369.86	Comcast	000208		130MAIN
10/18/19	11652	676.93	De Lage Landen Financial Services	000411		130MAIN
10/18/19	11653	737.33	Ephesus Office Technologies	000209		130MAIN
10/18/19	11661	931.00	McCall Land & Cattle Co	010020		130MAIN
10/18/19	11664	1,996.00	MyService Solutions, Inc	010125		130MAIN
10/18/19	11665	289.94	School Nurse Supply, Inc.	000441		130MAIN
10/18/19	11666	3,170.00	School Tech Supply - STS	000728		130MAIN
10/18/19	11668	161.22	Verizon Wireless	000206		130MAIN
10/23/19	11669	200.00	Metropolitan Life Insurance	901002		130MAIN
10/23/19	11670	200.00	Metropolitan Life Insurance	901002		130MAIN

Selection Grouped by Org, Cash Object, Statement Date - Sorted by Item date, Item #, (Org = 130, Cash Object IN ('11010'), Bank Statement Date = 10/31/2019, Uncleared Only? = No)

SCHOOLABILITY

Page 1 of 3

Statement Date 10/31/2019

Cash Object 11010

Status Posted

Journal Entry #

15,341.95

Cleared Payments

Issued	Check #	Check Amount	Cleared Amount	Difference	Cleared	Pay To Name	Vendor ID	Emp ID	Bank Acct
09/06/19	11591	335.00	335.00		10/31/19	Home Depot	000038		130MAIN
09/06/19	11596	102.24	102.24		10/31/19	Maestas, Melissa	010136		130MAIN
09/20/19	11609	1,189.65	1,189.65		10/31/19	APS-Transportation	000092		130MAIN
09/26/19	11618	1,130.00	1,130.00		10/31/19	Albuquerque Charter School League	000744		130MAIN
09/26/19	11619	561.00	561.00		10/31/19	Alpine Protection LLC	010013		130MAIN
09/26/19	11624	369.86	369.86		10/31/19	Comcast	000208		130MAIN
09/26/19	11627	58.60	58.60		10/31/19	Leos Gonzalez, Rafael	010135		130MAIN
09/26/19	11628	100.00	100.00		10/31/19	Marta Martin Alonso	010042		130MAIN
09/26/19	11629	29.93	29.93		10/31/19	NM Gas Company	000558		130MAIN
10/04/19	11632	532.93	532.93		10/31/19	Fatima M. Sandoval		000217	130MAIN
10/04/19	11633	17,891.18	17,891.18		10/31/19	EFTPS	900004		130MAIN
10/04/19	Batch 10/04/2019	59,151.03	59,151.03		10/31/19				130MAIN
10/08/19	11635	14,383.33	14,383.33		10/31/19	Association of Charter School Education Ser	000635		130MAIN
10/08/19	11636	14,339.28	14,339.28		10/31/19	Bilingual Multicultural Services, Inc.	000241		130MAIN
10/08/19	11637	2,032.42	2,032.42		10/31/19	Leos Gonzalez, Rafael	010135		130MAIN
10/08/19	11638	34,000.00	34,000.00		10/31/19	Saylor Family Trust, LLC	000555		130MAIN
10/09/19	Batch 10/09/2019	17,989.74	17,989.74		10/31/19				130MAIN
10/11/19	11671	415.56	415.56		10/31/19	American Family Life	901012		130MAIN
10/18/19	11639	42,464.44	42,464.44		10/31/19	NM Educational Retirement Board	900005		130MAIN
10/18/19	11640	3,913.42	3,913.42		10/31/19	NM Taxation/Revenue Department	900003		130MAIN
10/18/19	11641	309.60	309.60		10/31/19	Biri D. Marquez		000222	130MAIN
10/18/19	11642	1,696.48	1,696.48		10/31/19	George Marquez		000221	130MAIN
10/18/19	11643	1,345.18	1,345.18		10/31/19	Manuel Roberto Muro-Terrazas		000125	130MAIN
10/18/19	11644	582.81	582.81		10/31/19	Viviana Ordonez		000223	130MAIN
10/18/19	11645	19,627.79	19,627.79		10/31/19	EFTPS	900004		130MAIN
10/18/19	11647	5,363.54	5,363.54		10/31/19	Association of Charter School Education Ser	000635		130MAIN
10/18/19	11648	111,614.30	111,614.30		10/31/19	Benchmark Education Co. LLC	010133		130MAIN
10/18/19	11649	5,218.45	5,218.45		10/31/19	Charter School Nursing Service	000251		130MAIN
10/18/19	11651	34.44	34.44		10/31/19	Cristian Campo	010101		130MAIN
10/18/19	11654	97.67	97.67		10/31/19	Eva Ornelas	010139		130MAIN
10/18/19	11655	44.00	44.00		10/31/19	Fatima M Sandoval	010126		130MAIN
10/18/19	11656	333.06	333.06		10/31/19	Jesus A Moncada	000111		130MAIN
10/18/19	11657	2,067.54	2,067.54		10/31/19	Leos Gonzalez, Rafael	010135		130MAIN
10/18/19	11658	1,512.00	1,512.00		10/31/19	Luis Martinez	010129		130MAIN

Selection Grouped by Org, Cash Object, Statement Date - Sorted by Item date, Item #, (Org = 130, Cash Object IN ('11010'), Bank Statement Date = 10/31/2019, Uncleared Only? = No)

SCHOOLABILITY

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Statement Date 10/31/2019

Cash Object 11010

Status Posted

Journal Entry #

Cleared Payments (continued)

Issued	Check #	Check Amount	Cleared Amount	Difference	Cleared	Pay To Name	Vendor ID	Emp ID	Bank Acct
10/18/19	11659	302.12	302.12		10/31/19	Maestas, Melissa	010136		130MAIN
10/18/19	11660	100.00	100.00		10/31/19	Martha Lee	010138		130MAIN
10/18/19	11662	92.88	92.88		10/31/19	Meza, Julio	010051		130MAIN
10/18/19	11663	8,731.08	8,731.08		10/31/19	Moss Adams LLP	901011		130MAIN
10/18/19	11667	21.92	21.92		10/31/19	Theresa Bustos	010132		130MAIN
10/18/19	11672	415.56	415.56		10/31/19	American Family Life	901012		130MAIN
10/18/19	Batch 10/18/2019	59,905.34	59,905.34		10/31/19				130MAIN
10/23/19	Batch 10/23/2019	5,204.09	5,204.09		10/31/19				130MAIN
		435,609.46	435,609.46						

Cleared Deposits

Deposited	Deposit #	Deposit Amount	Cleared Amount	Difference	Cleared	Bank Acct
10/01/19	Batch 10/01/2019	2,629.44	2,629.44		10/31/19	130MAIN
10/02/19	Batch 10/02/2019	184.00	184.00		10/31/19	130MAIN
10/03/19	Batch 10/03/2019	5,850.03	5,850.03		10/31/19	130MAIN
10/04/19	Batch 10/04/2019	198.00	198.00		10/31/19	130MAIN
10/08/19	Batch 10/08/2019	246.00	246.00		10/31/19	130MAIN
10/09/19	Batch 10/09/2019	627.00	627.00		10/31/19	130MAIN
10/10/19	Batch 10/10/2019	379,279.79	379,279.79		10/31/19	130MAIN
10/15/19	Batch 10/15/2019	22,463.29	22,463.29		10/31/19	130MAIN
10/17/19	Batch 10/17/2019	223.88	223.88		10/31/19	130MAIN
10/21/19	Batch 10/21/2019	534.50	534.50		10/31/19	130MAIN
10/22/19	Batch 10/22/2019	151.17	151.17		10/31/19	130MAIN
10/24/19	Batch 10/24/2019	297.00	297.00		10/31/19	130MAIN
10/31/19	Batch 10/31/2019	229.00	229.00		10/31/19	130MAIN
		412,913.10	412,913.10			

Cleared Other

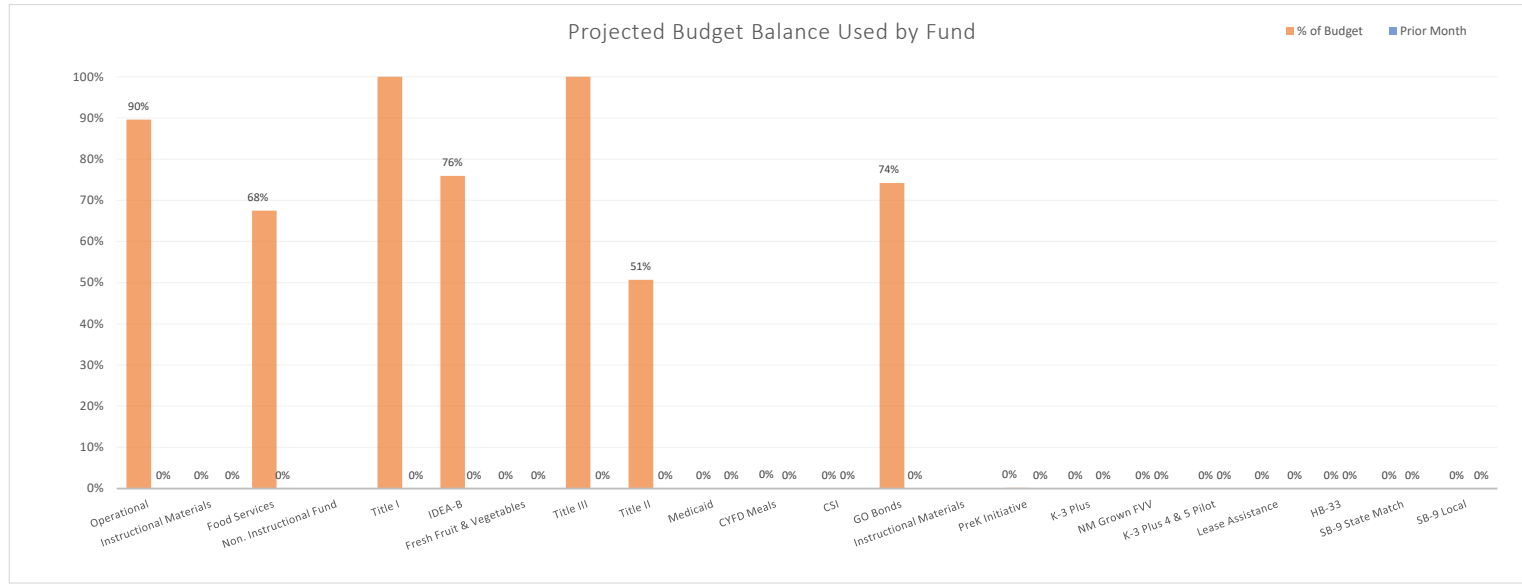
Effective	JE #	Amount	Cleared Amount	Difference	Cleared	JE Comment	Bank Acct
08/22/19	EX20-00306	81.53	81.53		10/31/19		
08/22/19	EX20-00308	81.53-	81.53-		10/31/19		
10/18/19	CA20-00002	0.05-	0.05-		10/31/19		
10/31/19	CA20-00004	60,399.85-	60,399.85-		10/31/19		
		60,399.90-	60,399.90-				

Selection Grouped by Org, Cash Object, Statement Date - Sorted by Item date, Item #, (Org = 130, Cash Object IN ('11010'), Bank Statement Date = 10/31/2019, Uncleared Only? = No)

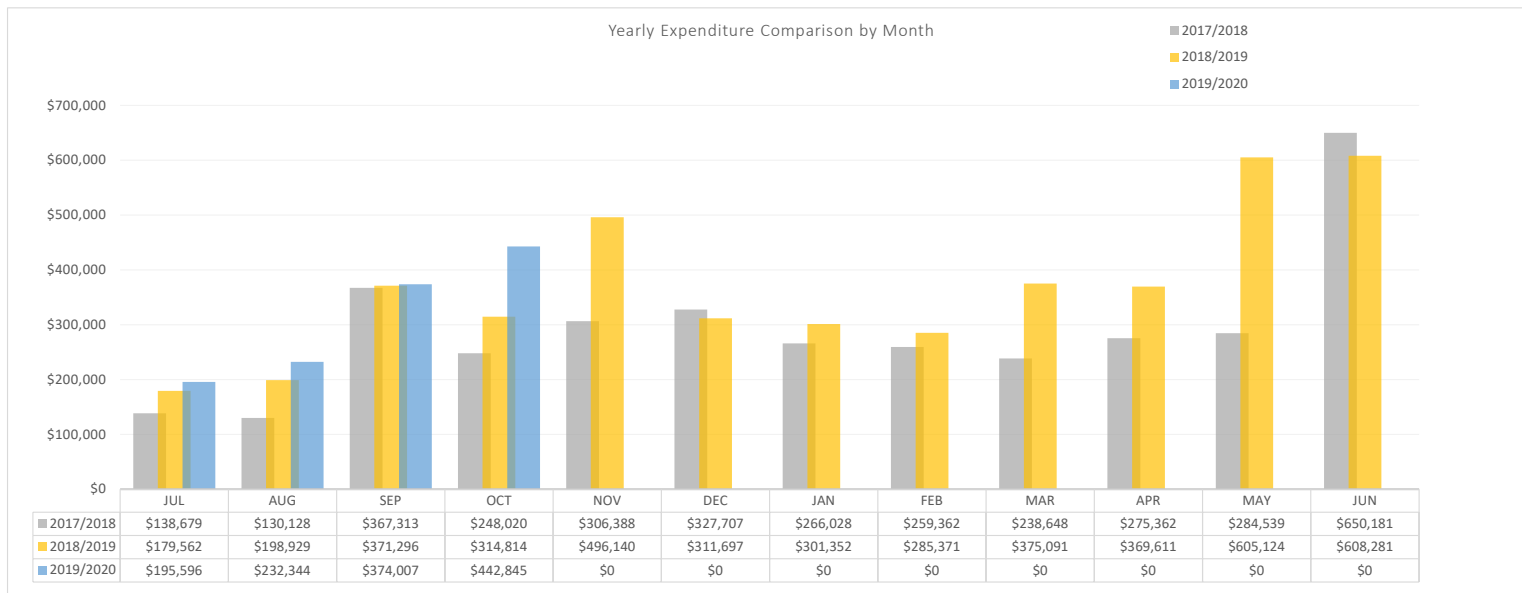
SCHOOLABILITY

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Christine Duncan's Heritage Academy
Expenditure & Encumbrance Analytical Review
October 31, 2019 - 33.33% time passed CFY



Note: 3 Payrolls in November 2018 & May 2019.



Balances through 10/31/2019					Fiscal Year 2019/20	
Funds - Func - Obj ct - Pr gm - Locat n - Jb Cl - Opt nl	Description	Adopted Budget	Revised Budget	Revenue	Account Balance	
Funds 11000 - Operational, Func 0000 - NoFunctionCode						
11000- 0000- 41701- 0000- 001118- 0000- 00000	Fees-Activities			165.00	165.00-	
11000- 0000- 41910- 0000- 001118- 0000- 00000	Rentals			240.00	240.00-	
11000- 0000- 43101- 0000- 001118- 0000- 00000	StEqulzGuarntee	3,844,176.00	3,844,176.00	1,265,857.18	2,578,318.82	
Total for Funds 11000, Func 0000 and Revenue accounts		3,844,176.00	3,844,176.00	1,266,262.18	2,577,913.82	
Funds 14000 - TotlnsMatSubFnd, Func 0000 - NoFunctionCode						
14000- 0000- 43211- 0000- 001118- 0000- 00000	InstMatCash50%			3,079.44	3,079.44-	
Total for Funds 14000, Func 0000 and Revenue accounts		.00	.00	3,079.44	3,079.44-	
Funds 21000 - Food Svcs, Func 0000 - NoFunctionCode						
21000- 0000- 41603- 0000- 001118- 0000- 00000	Fees-AdultsFS	1,500.00	1,500.00	848.00	652.00	
21000- 0000- 44500- 0000- 001118- 0000- 00000	ResGtsFedThruSt	215,000.00	215,000.00	30,063.82	184,936.18	
Total for Funds 21000, Func 0000 and Revenue accounts		216,500.00	216,500.00	30,911.82	185,588.18	
Funds 23000 - Non-InstrctSupp, Func 0000 - NoFunctionCode						
23000- 0000- 41701- 0000- 001118- 0000- 00000	Fees-Activities	8,500.00	8,500.00		8,500.00	
Total for Funds 23000, Func 0000 and Revenue accounts		8,500.00	8,500.00	.00	8,500.00	
Funds 24101 - Title I - IASA, Func 0000 - NoFunctionCode						
24101- 0000- 41924- 0000- 001118- 0000- 00000	FlowthrDistChtr	126,274.00	126,274.00	109,551.99	16,722.01	
Total for Funds 24101, Func 0000 and Revenue accounts		126,274.00	126,274.00	109,551.99	16,722.01	
Funds 24106 - IDEABEntitlemnt, Func 0000 - NoFunctionCode						
24106- 0000- 41924- 0000- 001118- 0000- 00000	FlowthrDistChtr	84,390.00	84,390.00	58,139.03	26,250.97	
Total for Funds 24106, Func 0000 and Revenue accounts		84,390.00	84,390.00	58,139.03	26,250.97	
Funds 24118 - FreshFruit&Vegs, Func 0000 - NoFunctionCode						
24118- 0000- 44500- 0000- 001118- 0000- 00000	ResGtsFedThruSt			14,792.77	14,792.77-	
Total for Funds 24118, Func 0000 and Revenue accounts		.00	.00	14,792.77	14,792.77-	
Funds 24153 - EngLangAcquistn, Func 0000 - NoFunctionCode						
24153- 0000- 41924- 0000- 001118- 0000- 00000	FlowthrDistChtr	4,770.00	4,770.00	6,245.22	1,475.22-	
Total for Funds 24153, Func 0000 and Revenue accounts		4,770.00	4,770.00	6,245.22	1,475.22-	
Funds 24154 - TchPrinTrainRec, Func 0000 - NoFunctionCode						
24154- 0000- 41924- 0000- 001118- 0000- 00000	FlowthrDistChtr	23,666.00	23,666.00	5,297.93	18,368.07	
Total for Funds 24154, Func 0000 and Revenue accounts		23,666.00	23,666.00	5,297.93	18,368.07	
Funds 25153 - TitleXIX-3/21Yr, Func 0000 - NoFunctionCode						
25153- 0000- 44301- 0000- 001118- 0000- 00000	OthResGtsFedDir	10,000.00	10,000.00	4,787.03	5,212.97	

Selection Grouped by Account Type, Filtered by User Permissions, (Org = 130, Online/Offline = N, Period = 4, UnPosted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Funds = 11..4, Objct = 4, Obj Digits = 0, Page Break Lvl =)

Balances through 10/31/2019

Fiscal Year 2019/20

Funds - Func - Obj ct - Pr gm- Locat n- Jb Cl - Opt nl	Description	Adopted Budget	Revised Budget	Revenue	Account Balance
Total for Funds 25153, Func 0000 and Revenue accounts		10,000.00	10,000.00	4,787.03	5,212.97
Funds 25171 - Child&AdultFood, Func 0000 - NoFunctionCode					
25171- 0000- 44301- 0000- 001118- 0000- 00000	OthResGtsFedDir	130,600.00	130,600.00	42,103.09	88,496.91
Total for Funds 25171, Func 0000 and Revenue accounts		130,600.00	130,600.00	42,103.09	88,496.91
Funds 26177 - ElemMidSchlnit, Func 0000 - NoFunctionCode					
26177- 0000- 41980- 0000- 001118- 0000- 00000	RefPriorYearExp			13,000.00	13,000.00-
26177- 0000- 43214- 0000- 001118- 0000- 00000	InterGovCntREC	8,000.00	8,000.00		8,000.00
Total for Funds 26177, Func 0000 and Revenue accounts		8,000.00	8,000.00	13,000.00	5,000.00-
Funds 27107 - 2012GOBondSB66, Func 0000 - NoFunctionCode					
27107- 0000- 43204- 0000- 001118- 0000- 00000	PriorYearBalnce	3,068.00	3,068.00		3,068.00
Total for Funds 27107, Func 0000 and Revenue accounts		3,068.00	3,068.00	.00	3,068.00
Funds 27109 - IM- GAA, Func 0000 - NoFunctionCode					
27109- 0000- 43202- 0000- 001118- 0000- 00000	StFlowThruGrant			31,506.82	31,506.82-
Total for Funds 27109, Func 0000 and Revenue accounts		.00	.00	31,506.82	31,506.82-
Funds 27114 - NMReadstoLeadK3, Func 0000 - NoFunctionCode					
27114- 0000- 43202- 0000- 001118- 0000- 00000	StFlowThruGrant			26,796.06	26,796.06-
Total for Funds 27114, Func 0000 and Revenue accounts		.00	.00	26,796.06	26,796.06-
Funds 27149 - PreK Initiative, Func 0000 - NoFunctionCode					
27149- 0000- 41924- 0000- 001118- 0000- 00000	FlowthrDistChtr	280,000.00	280,000.00	209,742.13	70,257.87
Total for Funds 27149, Func 0000 and Revenue accounts		280,000.00	280,000.00	209,742.13	70,257.87
Funds 27166 - KinderThreePlus, Func 0000 - NoFunctionCode					
27166- 0000- 41924- 0000- 001118- 0000- 00000	FlowthrDistChtr			59,169.99	59,169.99-
Total for Funds 27166, Func 0000 and Revenue accounts		.00	.00	59,169.99	59,169.99-
Funds 27183 - NM Grown FVV, Func 0000 - NoFunctionCode					
27183- 0000- 43202- 0000- 001118- 0000- 00000	StFlowThruGrant			5,000.00	5,000.00-
Total for Funds 27183, Func 0000 and Revenue accounts		.00	.00	5,000.00	5,000.00-
Funds 27198 - K3 4&5, Func 0000 - NoFunctionCode					
27198- 0000- 41924- 0000- 001118- 0000- 00000	FlowthrDistChtr			8,308.33	8,308.33-
Total for Funds 27198, Func 0000 and Revenue accounts		.00	.00	8,308.33	8,308.33-
Funds 31200 - PubSchCapOutlay, Func 0000 - NoFunctionCode					
31200- 0000- 43209- 0000- 001118- 0000- 00000	PSCOC Awards			59,912.25	59,912.25-
Total for Funds 31200, Func 0000 and Revenue accounts		.00	.00	59,912.25	59,912.25-

Selection Grouped by Account Type, Filtered by User Permissions, (Org = 130, Online/Offline = N, Period = 4, UnPosted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Funds = 11..4, Objct = 4, Obj Digits = 0, Page Break Lvl =)

SCHOOLABILITY

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Balances through 10/31/2019

Fiscal Year 2019/20

Funds- Func- Obj ct - Pr gm- Locat n- Jb Cl - Opt nl	Description	Adopted Budget	Revised Budget	Revenue	Account Balance
Funds 31600 - CapImprvmtsHB33, Func 0000 - NoFunctionCode					
31600- 0000- 41110- 0000- 001118- 0000- 00000	AdValoremTaxDst			5,581.03	5,581.03-
Total for Funds 31600, Func 0000 and Revenue accounts		.00	.00	5,581.03	5,581.03-
Funds 31700 - CapImprvmtsSB-9, Func 0000 - NoFunctionCode					
31700- 0000- 43204- 0000- 001118- 0000- 00000	PriorYearBalnce	26,940.00	26,940.00		26,940.00
Total for Funds 31700, Func 0000 and Revenue accounts		26,940.00	26,940.00	.00	26,940.00
Funds 31701 - CapImprvsSB9Loc, Func 0000 - NoFunctionCode					
31701- 0000- 41110- 0000- 001118- 0000- 00000	AdValoremTaxDst			2,784.57	2,784.57-
Total for Funds 31701, Func 0000 and Revenue accounts		.00	.00	2,784.57	2,784.57-
Total for Org 130 - Christine Duncan Heritage		4,766,884.00	4,766,884.00	1,962,971.68	2,803,912.32