

Christine Duncan Heritage Academy
Governing Council Meeting Agenda
 March 16, 2022 at 5:00 p.m.

Call to Order: Time 5:04 p.m. /Roll Call:

Dr. Barbara Medina

Governing Council Members:

Name	Title	Present	Absent	Arrived Late	Depart Early
Dr. Barbara Medina	President				
Ms. Beth Esquivel	Vice President				
Mr. Ben Maes	Treasurer				
Ms. Vilma Alejandra Ruiz	Secretary				
Ms. Roxana De La Torre	Member				
Dr. Edward Monaghan	Member				

Quorum: X Yes No

Others Present:

Dr. Jesús Moncada, Principal; Mr. Bryan Runyan, Finance; Mr. Dan Hill, Attorney; Melissa Maestas, Parent Liaison; Ms. Jeannet Jimenez, Equity Council Rep.

Approval/Disapproval of Agenda of March 16, 2022

Dr. Barbara Medina

Approval/Disapproval of Meeting Minutes of February 16, 2022

Dr. Barbara Medina

Public Comments (3 minutes maximum for comment)

Dr. Barbara Medina

Reports:

President's Report (3 minutes)

Dr. Barbara Medina

Finance Committee Report (3 minutes)

Mr. Ben Maes

Teacher's Report (3 minutes)

Ms. Susie Corpus/Mrs. Eva Ornelas

Student's Report

Joven Jake Cruz

Equity Council Report

Mrs. Jeanett Jimenez

Principal's Report (10 minutes)

Dr. Jesús Moncada

Discussion/Action Items:

A. Budget Update & Approval/Disapproval of BARS, vouchers, financials, and bank reconciliation
 -Mr. Bryan Runyan

Dr. Medina.

Beth Esquivel.

Roxana De La Torre

Ben Maes

Ms. Vilma Alejandra Ruiz

Dr. Edward Monaghan

B. Governing Council Retreat Update

-Mr. Ben Maes

Dr. Medina.

Beth Esquivel.

Roxana De La Torre

Ben Maes

Ms. Vilma Alejandra Ruiz

Dr. Edward Monaghan

C. Approval/Disapproval/Discussion to move forward with Lease Purchase Agreement

- Dr. Jesús Moncada

Christine Duncan Heritage Academy
Governing Council Meeting Agenda
 February 16, 2022 at 5:00 p.m.

Call to Order: Time 5:09 p.m. /Roll Call:

Dr. Barbara Medina

Governing Council Members:

Name	Title	Present	Absent	Arrived Late	Depart Early
Dr. Barbara Medina	President	x			
Ms. Beth Esquivel	Vice President	x			
Mr. Ben Maes	Treasurer	x			7:22pm
Ms. Alejandra Ruiz	Secretary	x			
Ms. Roxana De La Torre	Member	x			
Dr. Edward Monaghan	Member	x			

Quorum: x Yes ___ No

Others Present:

Dr. Jesús Moncada, Principal; Mr. Bryan Runyan, Finance; Mr. Dan Hill, Attorney; Melissa Maestas, Parent Liaison; Rick Saylor, Special Guest; Peggy King, Special Guest; Ms. Jimenez, Parent Equity Council

Approval/Disapproval of Agenda of February 16, 2022

Dr. Barbara Medina

Mrs. Beth Esquivel made a motion to approve the agenda. Dr. Monaghan seconded the motion. Motion passed by majority vote.

Approval/Disapproval of Meeting Minutes of January 19, 2022 Dr. Barbara Medina

Mrs. Vilma Alejandra Ruiz made a motion to approve the meeting minutes. Dr. Medina seconded the motion. Motion passed by majority vote.

Approval/Disapproval of Special Session Minutes of January 26, 2022 Dr. Barbara Medina

Dr. Monaghan made a motion to approve the special session meeting minutes for January 26. Mrs. Beth Esquivel seconded the motion. Motion passed by majority vote.

Public Comments (3 minutes maximum for comment)

Dr. Barbara Medina

Reports:

President's Report (3 minutes)

Dr. Barbara Medina

Finance Committee Report (3 minutes)

Mr. Ben Maes

Teacher's Report (3 minutes)

Ms. Alicia Garcia and Mr. Joel Sandoval

Student's Report

Jake Cruz: Not present.

Equity Council Report

Mrs. Jeanette Jimenez

Principal's Report (10 minutes)

Dr. Jesús Moncada

Teachers' report: 5:25pm

Alicia Garcia (Kindergarten): Returned to in person learning on January 31st. Updated Class interventions. Mrs. Ortiz continues class observations. 3rd-5th grade field trip to library coming up. Feb. 11 was a productive PD. Next PD is March 11. There has been progress in reading and math in Ms. Garcia's class. Ms. Garcia is the student teacher of the year from NM Highlands.

Mr. Sandoval (MS): There has been lots of Istation gains in all grades. Teachers are currently working on the schedule for next school year.

They met Feb. 9th. The equity council has lots of diversity between parents and staff. They talked about the Yazzie/Martinez consolidated lawsuit. Next meeting is March 9th. The goal for next meeting is to go over the mission statement. Council consists of 10 members, 5 parents and 5 staff.

Principal's report: 5:43

Currently 403 students are enrolled. We have changed IT services. We are testing students for COVID through PMG. We will be hosting vaccine clinic for ages 5+. 7 students are currently taking high school math and reading. See report.

Discussion/Action Items:

We skipped to item C first as we required the presence of Mr. Sailor for it.

A. Budget Update & Approval/Disapproval of BARS, vouchers, financials, and bank reconciliation
-Mr. Bryan Runyan

They have reached out to vendors that have not cashed checks. We have 2 BARS.

1. Department of Health (COVID testing) BAR# 0038
2. PSCOC BAR# 0039
3. Presentation of vouchers, financials and bank reconciliation.

Mrs. Beth Esquivel moved to approve BARS, vouchers, financials and bank reconciliation. Dr. Monaghan seconded the motion. Motion passed by majority vote.

Y Dr. Medina. Y Beth Esquivel. Y Roxana De La Torre
 Y Ben Maes Y Ms. Vilma Alejandra Ruiz y Dr. Edward Monaghan

B. Governing Council Retreat Update
-Mr. Ben Maes

Still waiting on location and date.

Dr. Medina. Beth Esquivel. Roxana De La Torre
 Ben Maes Ms. Vilma Alejandra Ruiz Dr. Edward Monaghan

C. Approval/Disapproval to move forward with Lease Purchase Agreement

6:12pm Moved to request a special session to talk only about the lease to purchase agreement. Mr. Saylor provided a proposal and reasoning for sales price. Dr. Medina requested he take to his board a negotiation of 5.5 million and 5% interest rate offer. Dr. Monaghan moved to have a special session to discuss Lease to Purchase Agreement. Mrs. Beth Esquivel seconded the motion. All in favor to have a special session to discuss lease to purchase agreement. Motion passed by majority vote.

Y Dr. Medina. Y Beth Esquivel. Y Roxana De La Torre
 Y Ben Maes Y Ms. Vilma Alejandra Ruiz Y Dr. Edward Monaghan
- Dr. Jesús Moncada

D. Approval/Disapproval of Outdoor Classroom
Dr. Jesús Moncada

7:25 Dr. Medina moved a motion to approve an outdoor classroom. Mrs. Beth Esquivel seconded the motion. Motion passed by majority vote.

Y Dr. Medina. Y Beth Esquivel. Y Roxana De La Torre
 Ben Maes Y Ms. Vilma Alejandra Ruiz Y Dr. Edward Monaghan

E. Approval/Disapproval of CBH Contract

Dr. Jesús Moncada

7:23 pm Dr. Medina moved to approve the CBH contract as long as it is an approved contract under the grant and that it addresses the social emotional and mental health needs of students and not to exceed 10k. Mrs. Beth Esquivel seconded the motion. Motion passed by majority vote.

Y Dr. Medina. Y Beth Esquivel. Y Roxana De La Torre
 Ben Maes Y Ms. Vilma Alejandra Ruiz Y Dr. Edward Monaghan

F. Approval/Disapproval of School Needs Assessment/Strategic Plan Meeting with GC on March 12

Dr. Medina made a motion for the Governing Council to meet on March 12 and to make sure we followed the 72 hour rule to advertise the meeting. All governing council members were in agreement to meet on that date either in person or virtually. Mrs. Roxana de la Torre seconded the motion. Motion passed by majority vote.

Y Dr. Medina. Y Beth Esquivel. Y Roxana De La Torre
 Ben Maes Y Ms. Vilma Alejandra Ruiz Y Dr. Edward Monaghan

G. Approval/Disapproval of Purchase of Fiber Wood Chips and Removal of old tire chips

Dr. Jesús Moncada

7:19 We needed 3 quotes. Dr. Medina and Mr. Maes agree that we need a special session to vote on item G after it is put out for bid. Item not approved at the moment.

Dr. Medina. Beth Esquivel. Roxana De La Torre
 Ben Maes Ms. Vilma Alejandra Ruiz Dr. Edward Monaghan

Adjournment

Dr. Barbara Medina

Meeting Adjournment: Time 7:28 p.m.
Next Meeting Date: March 16, 2022 at 5:00

Christine Duncan Heritage Academy
 Governing Council Special Session Meeting Agenda
 February 21, 2022 at 5:00 p.m.

Call to Order: Time 5:11 p.m. /Roll Call: By: Beth Esquivel

Governing Council Members:

Name	Title	Present	Absent	Arrived Late	Depart Early
Dr. Barbara Medina	President		x		
Ms. Beth Esquivel	Vice President	x			
Mr. Ben Maes	Treasurer	x			
Ms. Vilma Alejandra Ruiz	Secretary	x			
Ms. Roxana De La Torre	Member			5:14pm	
Dr. Edward Monaghan	Member	x			

Quorum: x Yes ___ No

Others Present:

Mr. Jesús Moncada, Principal; Mr. Dan Hill, Attorney;

Approval/Disapproval of Special Session Agenda of February 21, 2022 Beth Esquivel
 Alex Ruiz made a motion to approve the agenda, Beth Esquivel 2nd the motion. Motion passed by majority vote.

Public Comments (3 minutes maximum for comment)

Reports:

None

Discussion/Action Items:

5:16pm

- A. Approval/Disapproval of Purchase of Fiber Wood Chips and Removal of old tire chips
 Beth Esquivel made a motion to approve the purchase of fiber wood chips and removal of old tire chips, Vilma Alex Ruiz seconded the motion. Motion passed by majority vote.
 School equipment \$9,562

Dr. Jesús Moncada

 Dr. Medina. Y_ Beth Esquivel. Y_ Roxana De La Torre
 Y_ Ben Maes Y_ Ms. Vilma Alejandra Ruiz Y_ Dr. Edward Monaghan

- B. Approval/Disapproval to lift Facial Mask Mandate

This item does not need governing council approval. Decision is for Dr. Moncada to make. Dr. Moncada stated NMPED wanted school boards and charter school's governing councils to vote on this item. Beth Esquivel moved to remove mask mandate and mask usage be optional for students and staff to their preference, if in 2 weeks, COVID cases rise, we will schedule a special session to bring back mask mandate. Mr. Ben Maes seconded the motion. Motion passed by majority vote.

 Dr. Medina. Y_ Beth Esquivel. Y_ Roxana De La Torre
 Y_ Ben Maes Y_ Ms. Vilma Alejandra Ruiz Y_ Dr. Edward Monaghan

Adjournment
5:19pm

Dr. Barbara Medina

Meeting Adjournment: Time 5:28 p.m.
Next Meeting Date: March 16, 2022 at 5:00