

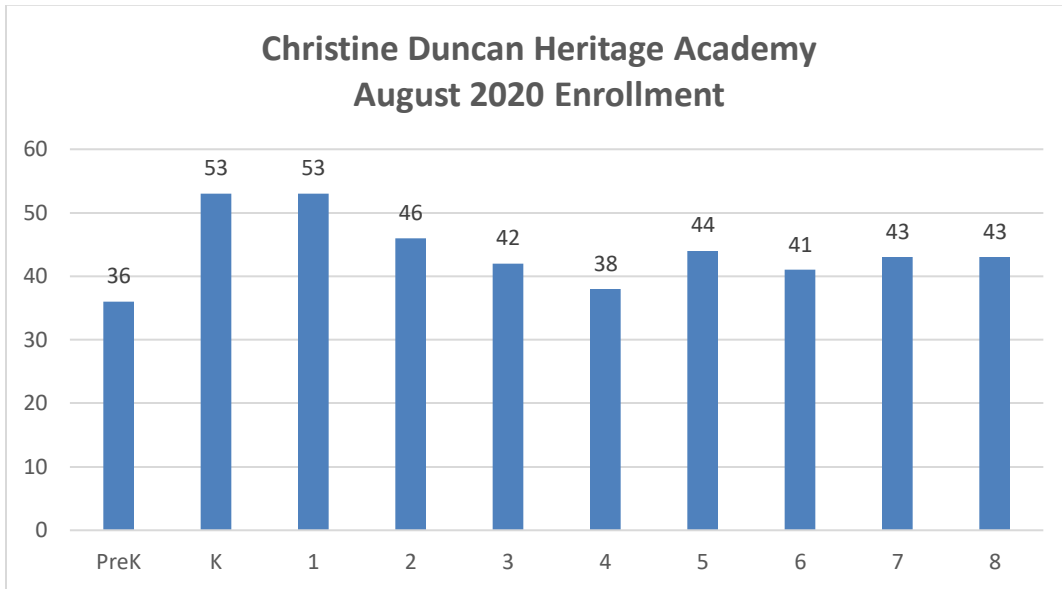
**Christine Duncan's Heritage Academy  
Governance Council Meeting**

**Principal's Report**

**By: Jesús Moncada**

**August 2020**

- I. Student Projected Enrollment for 2020-2021; Pre-K- 36 (18, 18), Kinder-53 (20, 18, 15), 1st-53 (26, 27), 2nd-46 (21, 25), 3rd-42 (20, 22), 4th-38 (20, 18), 5th-44 (22, 22), 6th-41 (20, 21), 7th-43 (22, 21), 8th-43 (20, 23)



**Total Enrollment for 2020 - 2021 = 439 (minus 36 in PreK = 403)**

**Projection was 460 (Minus 35 in PreK = 425)**

**II. Employees Update:**

- Interviewed for Special Education and selected Ms. Gina Gonzalez-Young to support students in grades 3-6. We are also looking for another special education teacher for grades 3-5. PreK did not allow for us to have two educational assistants per classroom and Ms. Araceli will support Special Education and Ms. Ordoñez has resigned. Ms. Jessica and Ms. Fatima will remain in PreK. Mrs. Frida Sanchez, Middle School Spanish teacher resigned to her position and we have been interviewing. Mr. Rafael Leos-Gonzalez will be the long-term substitute teacher for MS Spanish.

**III. Testing:**

- None at this time.

**II. Professional Development:**

- I attended Public Charter Schools NM Webinars on Collaboration for Re-Opening
- I attended NMPED weekly Zoom meetings with Secretary of Education
- Professional Development with CNM for teachers on online learning and on Creating Engaging Virtual Environments was held. We also had PD all

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week of Aug. 3-7; including Benchmark Advanced Reading Refresher, Istation digital tools and refresher, Mathseeds/Mathletics, and COVID-19 Protocols as well as Diabetes, Child Abuse and Blood Borne Pathogens training took place during this week.

- Held a Parent Town Hall Meetings for Middle School, third and fourth grade families. Parent Meetings were teacher led!

**III. Special Events:**

- Started school with the K8+ Program. All teachers will receive the stipend for the additional 25 days of the program. The school year will be extended until June 30, 2020.
- Our Re-Entry Plan Document was not approved by NMPED and we are in the process of revising it to include their recommendations or missing items in the plan.
- Started the Extended Learning Time Program and K-8+ Programs
- Had ACES executive director interviews and hired Christy Takacs
- Have received all items orders with CARES ACT funding; Personal Protective Equipment (PPE), Technology Equipment for teachers, Face Masks and Cleaning Supplies. We are still waiting on student chromebooks...
- All teachers had Virtual Home Visits the week of Aug. 10-13 with parents and students who will attend CDHA to make sure they had access to technology, internet and Google Classroom.
- Implemented the Grab and Go Meals Program for all students and delivered 75 meals for the entire week to families on Monday, August 10, 2020.
- Working on EnVision Math Curriculum Upgrade
- Working on New Phone System with Intercom
- We had our technology infrastructure upgraded at the end of July.
- All classrooms are set up with 6 feet distancing in the event we are to return to school.
- All students started remote learning as of August 17 and they were all ready to go.

**Student Support Services Department:**

- Working on assisting families get back in school. Working on ideas to implement Attendance Program incentives. Contacting families that left. We had 27 students who will not be returning...

**XIII: After School Program:**

- Not available at this time. Most students are doing Remote Learning. Working with RGEC to explore a plan.

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**XVI. Coming up..**

- Charter Renewal Application Update – In progress – Have received two quotes for contracts. The average contract fee for a renewal is \$10,000.

**XVII. Other**

- Working on re-entry plans for 2020-2021 for PreK. APS decided not to have any students attend the program in person until after Labor Day if COVID-19 conditions have improved.

If you have any questions regarding any of these items listed on my report, please see me or call me at 907-9670.

**THANKS FOR YOUR CONTINUED SUPPORT!!**