

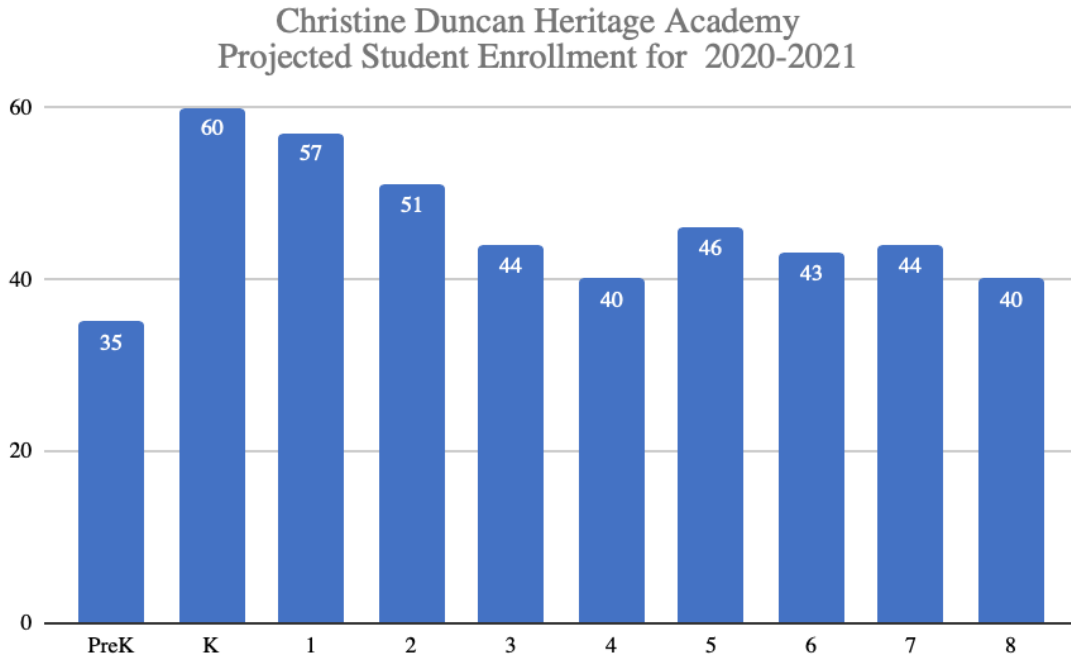
**Christine Duncan's Heritage Academy
Governance Council Meeting**

Principal's Report

By: Jesús Moncada

July 2020

- I. Student Projected Enrollment for 2020-2021; Pre-K- 35 (18, 17), Kinder-60 (20, 20, 20), 1st-57 (28, 29), 2nd-51 (25, 26), 3rd-44 (22, 22), 4th-40 (21, 19), 5th-46 (23, 23), 6th-43 (22, 21), 7th-44 (22, 22), 8th-40 (20, 20)



Total Enrollment for 2020 - 2021 = 460 (Minus 35 in PreK = 425)

II. Employees Update:

- Interviewed for Special Education and selected Ms. Toni Chavez-Gomez to support students in grades 6-8. We are also looking for another special education teacher for grades 3-5. PreK did not allow for us to have two educational assistants per classroom and the extra two EAs will become EAs to support in other areas; special education/floating substitute teachers.

III. Testing:

- None at this time.

II. Professional Development:

- I attended Public Charter Schools NM Webinars on Collaboration for Re-Opening
- I attended NMPED weekly Zoom meetings with Secretary of Education

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- Working on coordinating Professional Development with CNM for teachers on online learning
- Held a staff meeting with 35 participants to discuss survey data and school re-entry ideas and updates. Teachers were asked to contact parents and offer all three options to help guide our re-entry plans while considering “at high risk” employees and students. We want to do what is BEST for everyone.
- Reviewed all guidance documents sent to us by NMPED and shared with teachers.

III. Special Events:

- Submitted Re-Entry Plan Assurance Document to NMPED
- Submitted the NMPED Extended Learning Time Program and K-8+ verification application for 2020-2021 as these programs may be funded for this school year. Additional days will be added at the end of the school year in May and June. If funded, we would still have the possibility of offering both programs at CDHA!
- Had ACES executive director search committee meeting on 7-21-2020
- Personal Protective Equipment (PPE), Technology Equipment, Face Masks and Cleaning Supplies were ordered with the CARES ACT funding. Waiting on their arrival!
- We had all classroom carpets cleaned and the gym floor stripped and waxed. We also had some classrooms painted and the parking lot lines re-painted.
- Assisted GC members in completing their required training hours.
- All students who attend CDHA received a P-EBT card in the mail in the amount of \$399 per child. Some families contacted me because they did not receive the cards in the mail and assisted them in working with Human Services to get the address corrected. I also answered some questions to families related to the P-EBT cards.

Student Support Services Department:

- Summer off!

XIII: After School Program:

- RGEC is offering a Summer Program for our students at CDHA Monday through Friday from 7:30-5:00 to end on July 24.
- Working on the possibility of offering a PreK Before and After School Program for our school through CYFD.

XVI. Coming up..

- Charter Renewal Application Update – In progress

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XVII. Other

- Working on re-entry plans for 2020-2021 for PreK

If you have any questions regarding any of these items listed on my report, please see me or call me at 907-9670.

THANKS FOR YOUR CONTINUED SUPPORT!!