

**Christine Duncan Heritage Academy**  
Governing Council Special Meeting Agenda  
June 24, 2020 at 5:00 p.m.

Call to Order: Time 5:07 p.m. /Roll Call:

Dr. Quiñones

**Governing Council Members:**

Name	Title	Present	Absent	Arrived Late	Depart Early
Dr. Luis Quiñones	President	x			
Mr. Elijah Esquivel	Vice President		x		
Mr. Francisco Ronquillo	Secretary	x			
Mr. Ben Maes	Treasurer	x			
Mr. Ben Reichard	Member		x		

**Quorum:** x Yes    No

Others Present: Jesús Moncada, Principal

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Approval/Disapproval of June 24, 2020 Agenda: (1 min) Dr. Quiñones  
*Mr. Maes made a motion to approve the agenda, seconded by Mr. Ronquillo.  
Motion passes unanimously.*

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**Reports:**

Public Comment (3 mins maximum per comment): *No public comments were received.*

**Discussion/Action Items:**

Dr. Quiñones volunteered to take the minutes for the meeting.

A. Approval/Disapproval of Lease Agreement Negotiation (15 mins) – Dr. Quiñones

*Mr. Maes stated that he wanted the lease for the building to remain at \$34,000. After discussion, Dr. Quiñones said that perhaps we should offer \$35,000 to make a good faith effort at negotiating with Mr. Saylor. Mr. Ronquillo made the motion to approve \$35,000 per month for the lease of the building, seconded by Mr. Maes. Motion passes unanimously.*

B. Approval/Disapproval of Mr. Moncada's Time Sheets for June 15-June 30, 2020

*Mr. Moncada said his contract ended on June 12, 2020 for the 2019-2020 school year. Dr. Quiñones said it was unusual for an administrator's contract to reflect ending before June 30. He said the contract should be from July 1 to June 30, as per State guidelines. Dr. Quiñones made the motion to approve Mr. Moncada's time sheets for the period June 15-June 30, 2020, seconded by Mr. Ronquillo. Motion passes unanimously.*

C. Approval/Disapproval to go into Closed Session for Principal's Evaluation & Contract (20 minutes)

*At 5:39 pm, Dr. Quiñones made the motion "Pursuant to Section 1-015-1(H) (2) NMSA 1978, the Board will meet in closed session to discuss limited personnel matters." Mr. Ronquillo seconded the motion. Mr. Maes said a roll call was in order. Roll call to go into closed session: Mr. Ronquillo, yes; Mr. Maes, yes; Dr. Quiñones, yes.*

D. Approval/Disapproval to go back into Open Session (1 minute)

*At 6:05 pm, Mr. Maes made the motion, "Pursuant to Section 1-015-1(H) (2) NMSA 1978, the Board will meet in go back into open session after discussing limited personel matters." Mr. Ronquillo seconded the motion. Roll call: Mr. Ronquillo, yes; Mr. Maes, yes; Dr. Quiñones, yes. Mr. Moncada returned to the open session.*

E. Approval/Disapproval of Principal's Evaluation & Contract (3 minutes)

*Mr. Moncada was informed regarding his evaluation. There were several positive comments made by board members. Mr. Maes and Dr. Quiñones will meet with Mr. Moncada next week with the typed contract for Mr. Moncada. Mr. Ronquillo made the motion to approve the Principal's Evaluation and Contract for 2020-2021. Mr. Maes seconded the motion. Motion passes unanimously.*

F. Meeting Adjournment: Time 6:33 p.m.