

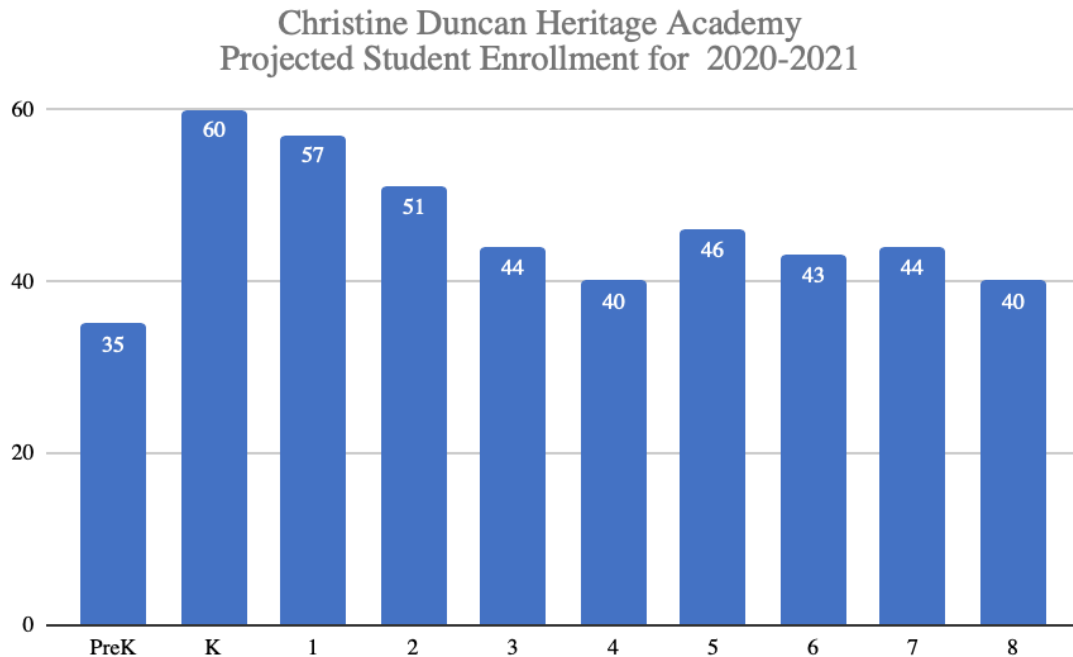
**Christine Duncan's Heritage Academy  
Governance Council Meeting**

**Principal's Report**

**By: Jesús Moncada**

**June 2020**

- I. Student Projected Enrollment for 2020-2021; Pre-K- 35 (18, 17), Kinder-60 (20, 20, 20), 1st-57 (28, 29), 2nd-51 (25, 26), 3rd-44 (22, 22), 4th-40 (21, 19), 5th-46 (23, 23), 6th-43 (22, 21), 7th-44 (22, 22), 8th-40 (20, 20)



**Total Enrollment for 2020 - 2021 = 460 (Minus 35 in PreK = 425)**

**II. Employees Update:**

- Scheduled Interviews for Special Education

**III. Testing:**

- ACCESS for ELLs Scores came in!

**II. Professional Development:**

- I attended Public Charter Schools NM Webinars on Collaboration for Re-Opening
- NMPED zoom meetings with Secretary of Education attended
- Zoom Meeting to discuss contract for Mathseeds (K-2) and Mathletics (3-8)
- PreK teachers and I have been completing online training modules; ECRES, LETRS, WIDA, ECOT, Pyramid, etc.

**III. Special Events:**

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- Fresh Vegetables Food Drive on June 5
- NMPED announced Extended Learning Time Programs for 2020 is still a possibility!
- E-Rate – working with NMPED so we get a portion of what we would owe through the school for a project to improve our technology through NMPSCOC (NM Public Schools Capital Outlay Council).
- Working on contracts for next school year; Bilingual Multicultural Services, School Attorney, Medicaid Services MOU with REC, Charter Schools Nursing Services, K-12 Accounting, etc. Please let me know if you wish to renew any of these contracts as we work with these companies in the past and it is contracts renewal time.
- Working on interviewing for special education teachers and educational assistants
- Had ACES executive committee meeting
- Had NMABE quarterly meeting
- All teacher evaluations were completed, and summary reports were sent to them by email. They all had walkthrough documented but many did not get the formal evaluation completed, just Domains 1, 4 and the PDP progress. However, I feel this feedback will be good for them to prepare for next school year.
- Working with Blackboard on website
- Met with APS on CARES ACT funding and worked on getting quotes for Personal Protective Equipment (PPE) and Technology Equipment.
- Working with APS Synergy Department on School Schedules
- Break Ins – we had two break ins at the school – the first one on Thursday, June 4 at 5:30 in the morning. They stole some chromebooks and a computer and damaged doors and storage cabinets. The second break in took place on Saturday, June 6 at 6:30 in the morning. They did not seem to have taken anything just damaged door and principal's office. The police were contacted on both incidents. We are working on some precautionary measures; improving the alarm system, additional cameras, chain and locks on double doors, etc. An insurance claim is being filed.
- Worked on getting GC members to complete their training hours.

**IV. Student Support Services Department:**

- Summer off!

**XIII: After School Program:**

- RGEC is offering a Summer Program for our students at CDHA Monday through Friday from 7:30-5:00.

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- Working on the possibility of offering a PreK Before and After School Program for our school through CYFD.

**XVI. Coming up..**

- Charter Renewal Application Update – Working on getting the signatures of support completed and notarized, working on school's historical data

**XVII. Other**

- Seeking grant reimbursements from all grants

If you have any questions regarding any of these items listed on my report, please see me or call me at 907-9670.

**THANKS FOR YOUR CONTINUED SUPPORT!!**