

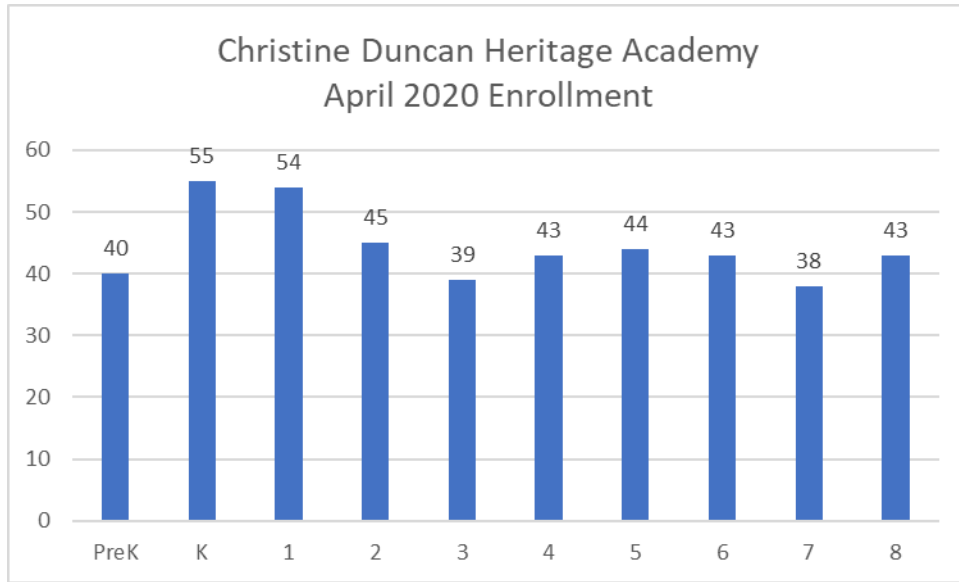
**Christine Duncan's Heritage Academy  
Governance Council Meeting**

**Principal's Report**

**By: Jesús Moncada**

**April 2020**

Student Enrollment for 2019-2020; Pre-K-40, Kinder-55 (19, 18, 18), 1st-54 (18, 18, 18), 2nd-45 (18, 13, 14), 3rd-39 (19, 20), 4th-43 (21, 22), 5th-44 (22, 22), 6th-43 (22, 21), 7th-38 (19, 19), 8th-43 (22, 21)



**Total Enrollment for 2019 - 2020 = 444** (Minus 40 in PreK = 404)  
120 Day Reporting = 444

**II. Employees:** Letters of Intent have been issued and most have been returned. Leaving for next school year are Mr. Jesse Lucero-Special Education Director, Mr. Rodrigo Romera (returns to Spain after three years of service at CDHA), Ms. MariCarmen Palmero (returns to Spain after two years), Mrs. Beth Esquivel (retiring). Positions have been posted. Will be meeting with those who are not returning next week...

**III. Testing:**

- Suspended for 2019-2020

**IV. Professional Development:**

- JJ and I attended an APS Synergy Training on Scheduling on April 22
- I attended the APS Charter Leaders Meeting on April 8
- Leadership team Zoom meeting April 7 and April 21
- Staff Zoom Meetings April 7, 21, 28
- PLCs K-2 on Tuesdays at 3:00, 3-5 on Wednesdays at 9:00, 6-8 on Wednesdays at 4:30 Zoom Meetings on April 8, 9, 15, 16, 21, 22, 28, 29
- Community Schools Grant Webinar; Moncada, Bustos, Gutierrez

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- Budget Committee Meetings on April 20 and April 27

**V. Special Events:**

- Continuous Learning Plan (CLP) was approved by NMPED on April 13. It is posted on our school's website and it was also translated to Spanish!
- Chromebook distributions – 194 chromebooks were distributed to students
- All students have a school email account and 95% are connected to Google Classroom.
- Learning Packets are being distributed to parents on Tuesdays/Thursdays at school from 9:00-2:00. All safety measures are being followed.
- PreK is under the guidance of APS during this COVID-19 situation – they are doing their own training with our PreK team.
- All Educational Assistants and Support Staff were assigned students to work with during this school closure. They report to administration weekly on the status of their phone calls home.
- NMPED announced school closure for the remainder of the school year on April 6 and asked we work on a Continuous Learning Plan. We have participated in many state and district meetings over the last six weeks!
- Planning on having virtual promotion ceremonies for PreK, Kinder, and 8<sup>th</sup> grade.
- Planning on a Zoom meeting to welcome PreK and Kindergarten parents.
- Weekly MEMO for Week of April 13 was shared with you via email. It includes pictures of captions from Google Classroom and Zoom/Google Meet meetings with students and staff.
- APS Spring Site Visit took place on April 27 via Zoom. We explained the school's Continuous Learning Plan and provided an update on our school situation. The meeting went well.
- Grants completed were New Mexico Grown Grant, Extended Learning Time Program grant, Lease Assistance Reimbursement Grant, Title I, and Community Schools Grant. The NMPreK did not require us to do a grant this year but will be funded for 40 students! APS took the K-5 Plus Program application from us and applied on our behalf! Working on the Bilingual Multicultural Education Program Application, Fine Arts, Food Service Grants, etc.

**VI. Student Support Services Department:**

- Working on reaching out to students, the Counselor's webpage on CDHA website, and communicating with families and students.

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**XIII: After School Program:**

- RGEC notified us that the 21<sup>st</sup> Century grant will remain in place for 2020-2021 school year!!

**XVI. Coming up..**

- Charter Renewal Application and Promotion Ceremonies.

**XVII. Other**

- All staff and students are working very hard and ALL learning!

If you have any questions regarding any of these items listed on my report, please see me or call me at 907-9670.

**THANKS FOR YOUR CONTINUED SUPPORT!!**