

# CHRISTINE DUNCAN'S HERITAGE ACADEMY

DATE: April 13, 2020  
TO: Faculty and Staff  
FROM: Mr. Moncada, Principal  
RE: Weekly MEMO

*This week schedule: Flexible (refer to the CDHA Learning Plan for expectations)*



***Video Conferencing: Our new reality!***

## Monday: April 13

- All teachers begin “officially” working with students in Google Classroom and other apps.
- Mr. Moncada works on K-5+ grant and ELTP grant
- IEP for D.G. in 6th grade at 11:00
- IEP for A.G. in 4th grade at 1:00

## Tuesday: April 14

- IEP for AA in 7th grade
- Zoom meeting with Public Charter Schools NM at 2:30
- IEP for T.G. in 6th grade at 3:45
- I work with Angie on School Budget for 2020-2021

## Wednesday: April 15

- IEP for GV in fourth grade via Zoom at 12:00
- IEP for IV in second grade via Zoom at 2:00
- Melissa and I participate on a Webex on Building Partnerships with Parents at 2:00
- Continuous Education Plan is due to NMPED
- PLC for 3-5 at 9:00 via Google Meet, and PLC for 6-8 at 4:00 via Zoom or Google Meet

## Thursday: April 16

- Quality of Education Surveys DUE to APS
- Mr. Moncada has a Google Meet video conference with the leadership team at 10:00 to review Continuous Learning Plan progress, Title I budget, and events.
- You may deliver student educational packets to the school after 9:00 and before 2:00. Liz and Juan will be there.
- IEP for 2nd grade J.E. at 1:00
- PLC for K-2 at 3:00 via Zoom or Google Meet!

***“KINDNESS IS LIKE SNOW, IT BEAUTIFIES EVERYTHING IT COVERS.” –KAHLIL GIBRAN***

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Friday: April 17

- I will work on budget and grants...

## Notes:

- **Special Education Department:** I wish to congratulate the special education department for working so hard to catch up on IEPs. Please support them by contributing to their IEPs, documentation and your presence as regular education teachers.
- **Quality of Education Surveys:** We gathered 182 parent surveys. Thank you! :)
- **Continuous Learning Plan:** Our school's CLP was approved by NMPED!! Thank you for your input.
- **Assign Students to EA's and other staff:** Please submit your list of five students to Dr. Delgado so we can assign them someone to make an effort to connect with them, monitor them and offer support.
- **IEPs:** Please work with special education teachers on IEP meetings and documentation. I already had two teachers who did not show up for their assigned meetings. It is crucial you're there to provide your input on our students. I appreciate those of you who join your assigned meetings. I understand it has been crazy for all of us, but we cannot forget our kids!
- **New Mexico PBS:** Please relate the information emailed to you to our families – they need to know the schedule. It is educational lessons for students in grades K-5. These can be used as part of our Continuous Learning Plan, especially if in grades K-5 and no access to technology at home, just make it part of your lesson plan! They need to do reading, math and writing in both languages!
- **Google Classroom:** Thank you for engaging kids in learning! I see most students are already in GC. Thank you for trying out Google Meet with students. I wish to thank Mr. Brian Mahieu for setting up 36 google classrooms for middle school (each session has their own class!) and also Mr. Julio Meza for creating a document with all classroom codes. It is posted on our school's website.
- **Schedules:** Thank you to those of you who submitted your daily schedules to Dr. Delgado. If you are running late, we still need them...
- **Budget Surveys:** Please check your email and follow the link or QR Code to complete the staff survey. Also, check the email and let parents know I need their input on a survey for parents for the budget. It is also on our school's website.
- **Educational Packets:** May be dropped off at school on Tuesdays between 9:00-2:00 and parents may pick them up between 9:00-2:00 on Thursdays.

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- **Technology Surveys:** Please provide us with an update on students who still do not have internet access at home or a chromebook. We may have to do educational packets for them and reach out to them. We cannot leave students behind...

## Happy Birthday!

Mr. Julio Meza: April 7

Ms. Lorena Cano: April 12

### Future Events:

Community Schools Grant Zoom Meeting with NMPED on April 20 from 3:00-4:30

Governing Council Meeting on April 22 at 5:00 via Zoom.

IEP - M.J. in second grade on April 23

APS Special Education Review (Zoom Site Visit) on April 27 from 9:00-10:00

IEP for K (Gail) on April 30th at 10:00

### Budget

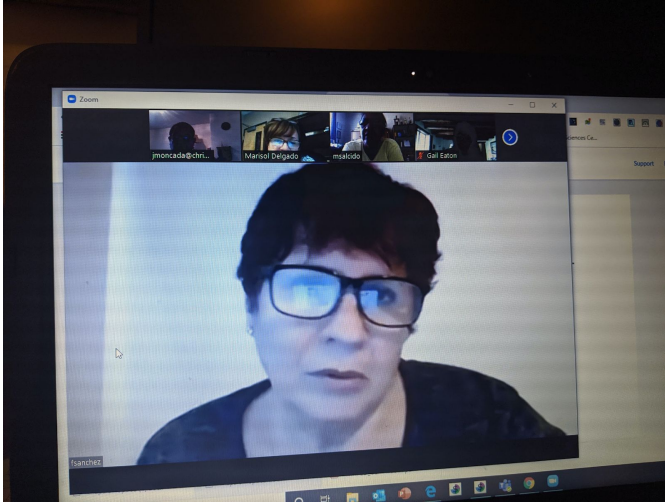
### Grants

### CLP

***Scroll Down for Some Pictures!!!***

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COVERS.” –KAHLIL GIBRAN***

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*Ms. Frida participating in the PLC last week!*



*Mr. Sandoval joins the 6-8 PLC!*



*Ms. Ginger leading the K-2 PLC last week!*



*Mr. Muro tries Google Meet with kids!*

***Things we never thought we would be doing... it's amazing!!***

***I'm very PROUD of YOU!***

***"KINDNESS IS LIKE SNOW, IT BEAUTIFIES EVERYTHING IT COVERS." -KAHLIL GIBRAN***

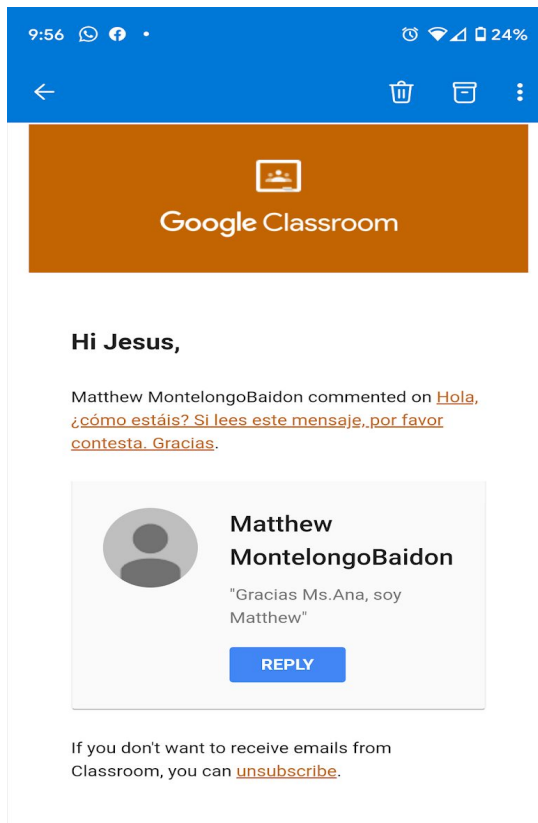
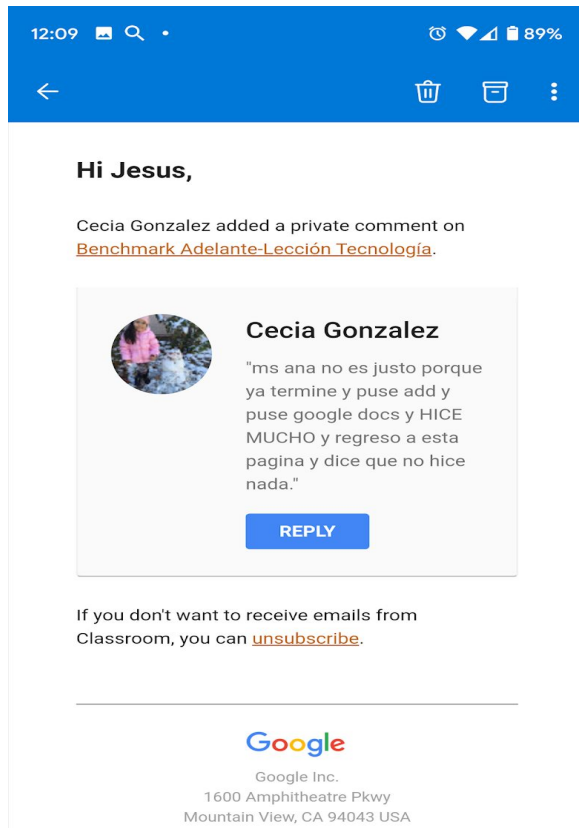


# CHRISTINE DUNCAN'S HERITAGE ACADEMY



**Ms. Regan joins the K-2 PLC!**

**Mrs. Maria Salcido joins the 6-8 PLC!**



**Student messages on Google Classroom! :)**

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# CHRISTINE DUNCAN'S HERITAGE ACADEMY

**Parent involvement at it's BEST!**

1:57   

🕒 📶 📶 🔋 70%

Today's class! We had a lot of background noise today, please make sure your child is in a quiet spot.



 April Ann Allison and 2 others

3 Comments

 Like

 Comment



**Nereida Olivas**

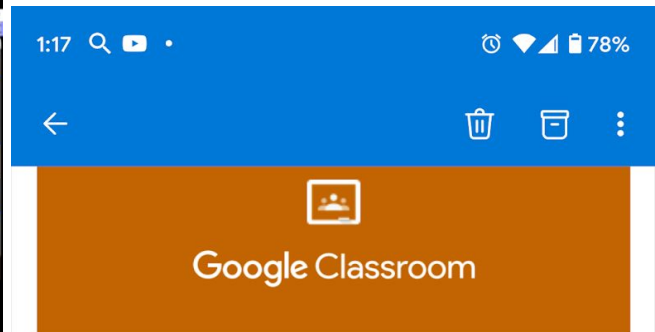
I'm sorry my other kiddo is screaming his head off in the background. I'll keep him in his room tomorrow so you won't be able to hear him



**Angelica Roybal**

**Nereida Olivas** oh no that's ok, I understand it is hard to keep little ones quiet, they are just being kids, I expect noise from siblings lol and it wasn't that bad honestly. It's the noises from TVs and background conversations that I'm concerned about.

[View 1 more reply...](#)



Hi Jesus,

Nathan HernandezNino added a private comment on [Representación de números- Representing numbers](#).



Nathan  
HernandezNino

"maestra nosotros no tenemos impresora, habra forma de que los imprima y yo los recojo?"

REPLY

If you don't want to receive emails from Classroom, you can [unsubscribe](#).


← ∨ Reply

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COVERS." –KAHLIL GIBRAN*

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1:17 🔍 📺 • ⌚ 📶 🔋 78%

← 🗑️ 📁 ⋮

  
Google Classroom

**Hi Jesus,**

Sarhai TovarSanchez added a private comment on [TUESDAY 4/7/20](#).



**Sarhai  
TovarSanchez**


"si me dejan saber si  
recibieron la tarea de  
sarhai porfavor"

**REPLY**

If you don't want to receive emails from Classroom, you can [unsubscribe](#).

12:37 🔍 📺 • ⌚ 📶 🔋 84%

← 🗑️ 📁 ⋮

  
Google Classroom

**Hi Jesus,**

Jhonatan Vargas added a private comment on [Monday Assignments \(IMPORTANT\)](#).



**Jhonatan Vargas**

"Ms Ortiz que tiene que  
hacer con las oraciones  
borrarlas y hacer unas  
nuevas que hizo mal para  
decirle que las corrija"

**REPLY**

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↩️ ∨ Reply



**Continue striving to meet their cultural and linguistic needs daily as well as their social-emotional learning needs!!**

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