

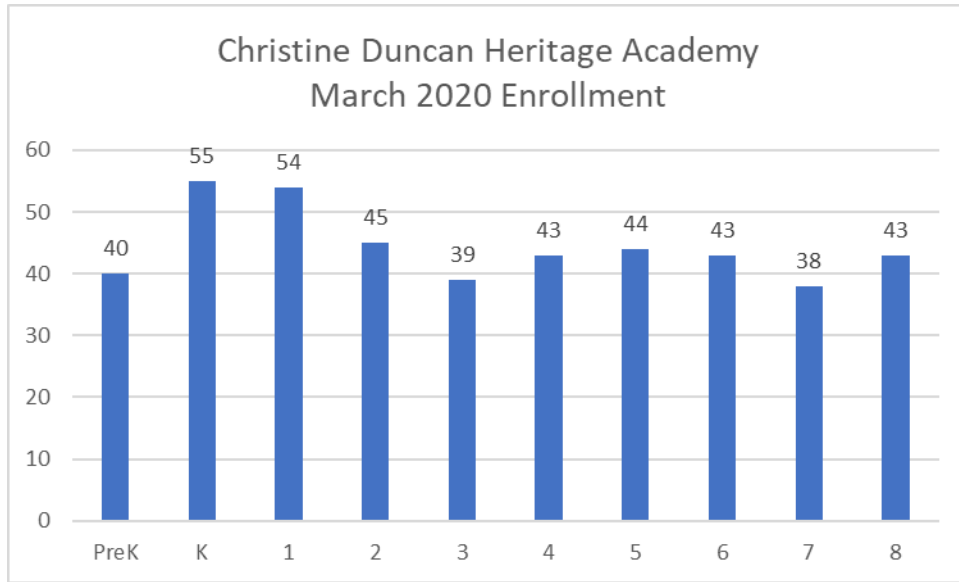
**Christine Duncan's Heritage Academy  
Governance Council Meeting**

**Principal's Report**

**By: Jesús Moncada**

**March 2020**

Student Enrollment for 2019-2020; Pre-K-40, Kinder-55 (19, 18, 18), 1st-54 (18, 18, 18), 2nd-45 (18, 13, 14), 3rd-39 (19, 20), 4th-43 (21, 22), 5th-44 (22, 22), 6th-43 (22, 21), 7th-38 (19, 19), 8th-43 (22, 21)



**Total Enrollment for 2019 - 2020 = 444 (Minus 40 in PreK = 404)  
120 Day Reporting = 444**

**II. Employees:** Ms. Maria Perez, PreK Educational Assistant, resigned in February. Ms. Araceli Gutierrez, former CDHA employee, took her place as PreK EA. Teacher Espinoza in first grade resigned, hired Ms. Beth Esquivel. Increased hours to Bilingual EA BiriDiana Marquez from part-time to full-time.

**III. Testing:**

- Science State Assessment was completed for students in grades 5 and 8.

**IV. Professional Development:**

- JJ and I attended an APS Synergy Training on Scheduling on Feb. 24
- Armijo, Kron, Toledo, Delgado and I attended CLRI training on Feb. 25-26
- Ms. Marta in PreK attended Pyramid Training on Feb. 28
- I attended the APS Charter Leaders Meeting and the APS Renewal meeting on March 3
- Gutierrez, Bustos, Maestas, Parent Eugenia and I attended the Title I Parent Institute on March 6
- JJ and I attended APS meeting on Schedules on March 10

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- Ortiz, Marquez, Hernandez, Roybal, Salcido, B. Bustos attended CLRI Training Pathway II on March 11 and 12 (12<sup>th</sup> got cancelled due to Coronavirus)
- NMPED Conference Call to discuss Coronavirus (COVID-19) on March 12
- Leadership Meeting on March 12 to create a school plan on COVID-19 directive from NMPED
- Finance Committee Meeting on March 13
- Kids Focus – Mindfulness Trainings (third and fourth grade teachers and Ms. Barbara Skelecz in Kindergarten)

**V. Special Events:**

- 8<sup>th</sup> graders attend a fieldtrip to Habitat for Humanity with Ms. Toledo on Feb. 13, 2020
- Group Pictures February 18, 2020
- 7<sup>th</sup> grade participated in a fieldtrip to White Sands National Monument on February 18
- PreK conferences on Feb. 19-20-21 were successful.
- Spanish Spelling Bee 2020 was held on February 20. Thank you, Mr. Maes for assisting as a judge! Congratulations to Olivia Aguirre-5<sup>th</sup> grade-first place, Arely Araujo-5<sup>th</sup> grade-second place, and Kayle Lopez-4<sup>th</sup> grade-third place.
- Fire Marshal's Office inspects our school on Feb. 20 and they returned for a re-inspection on 27<sup>th</sup>. We still need the Annual Fire Alarm report...
- Melissa and I met with APS rep. on Parent Involvement on Feb. 21
- Returning Teacher notices went out
- Pennies for Patients Campaign was held from Feb. 24-Feb. 27
- Charter School Informational Night for new families was held on Feb. 27
- 6<sup>th</sup> and 7<sup>th</sup> grade students participated on a fieldtrip to Ranchito de los Niños in Los Lunas and took donations they collected on Feb. 27.
- I met with Eric from RGEC to touch base on program on Feb. 27.
- Secretary Ryan Stewart visited our school on March 3
- K-5 students celebrated Dr. Seuss on March 4
- Evacuation Drill was held on March 4
- Returning Students Forms went out
- Parent-Teacher conferences were held on March 5-6
- Chess Tournament on Saturday, March 7
- K-9 Dog sniffs middle school students for drugs on March 10
- Non-Profit Foundation Meeting on March 12
- NMPED announced school closure for three weeks on March 12 after students had left CDHA...

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**VI. Student Support Services Department:**

- Working on monitoring attendance, sending letters home and doing SATs as well as working with students with social work on their IEPs, and advisory.

**XIII: After School Program:**

- Implementing RGEC, CSI and Title I Tutoring

**XVI. Coming up..**

- Spring Break (March 30-April 3) Grant Applications, Lottery, Title I Proposal, Budget, Teacher Evaluations, Charter Renewal, etc.

**XVII. Other**

- We installed a “spinner” in the K-2 playground. We are looking into getting canopies for shade in the PreK area.

If you have any questions regarding any of these items listed on my report, please see me or call me at 907-9670.

**THANKS FOR YOUR CONTINUED SUPPORT!!**



Olivia Aguirre-first place-fifth grade  
Arely Araujo-second place-fifth grade  
Kayle Lopez-third place-fourth grade