

**Christine Duncan Heritage Academy**  
Governing Council Meeting Agenda  
May 30, 2019  
5:30 p.m.

**Board Members:** Ben Maes \_\_\_\_\_ María Muñoz \_\_\_\_\_  
Francisco Ronquillo \_\_\_\_\_ Beth Esquivel \_\_\_\_\_  
Elijah Esquivel \_\_\_\_\_

**QUORUM:** \_\_\_\_\_

---

**Call to Order/ Roll Call:** Ben Maes

**Approval of Board Minutes:** Ben Maes

**Approval of Agenda:** Ben Maes

---

**Reports:**

Presidents' Report Mr. Ben Maes

Principal's Report: (see attached report) Jesús Moncada

**Discussion/Action Items:**

(A) Budget Update and Approval of BARS, vouchers, financials, and bank reconciliation Francisco Teran

(A) Approval for School's Fine Arts Education Act 2019-2010 Funding Application Jesús Moncada

(A) Adoption of Instructional Materials Policy Jesús Moncada

(A) Approval of Lease Agreement Ben Maes

(A) Approval of K-12 Accounting Contract Jesús Moncada

Facility Update Ben Maes

**Meeting Adjourned:**

Open Discussion: \_\_\_\_\_ Next Meeting: **June 12th, 2019 at 5:00**

# Christine Duncan Heritage Academy

## Governing Council Meeting

April 17, 2019

5:00 p.m.

**Board Members:** Ben Maes  María Muñoz  ab  
Francisco Ronquillo  Beth Esquivel   
Elijah Esquivel

**QUORUM:**  yes

---

**Call to Order/ Roll Call:** 5:07 Ben Maes

**Approval of Board Minutes:** Ben Maes  
Motion made to approve the March minutes by Ben Maes, 2<sup>nd</sup> by Elijah Esquivel voted unanimous

**Approval of Agenda:** Motion made to approve April agenda by Ben Maes, 2<sup>nd</sup> by Elijah Esquivel, voted unanimous Ben Maes

### Reports:

Committee Reports; Finance and Governance Mrs. María Muñoz and Mrs. Beth Esquivel  
No meeting held

Student Report Angelina Murrillo  
May 14: field trip planned to movies, student council will be paying for part and students the remainder.

Teachers' Report Amanda Stahoviak and Cynthia Toledo  
See Notes. Many professional development opportunities for teachers  
Ms. Stahoviak: See notes. Fri, May 24, last day of school  
Outdoor water fountain is not working and kids are having to go elsewhere to get water. The correct parts were not ordered to properly fix the fountain.  
Ms. Toledo: See Notes: Middle School 6-8 worked collaborative on project-based learning unit during the month of February. Slavery to Civil Rights  
Teachers are looking forward to next year's project with the changes implemented.  
Principal's Report: (see attached report) Jesús Moncada  
Enrollment has remained steady. Many opportunities were available for teachers to attend professional development.  
CDHA's website is up and running!! Kids Cook will be implemented next year to teach our students to cook nutritionally.

### Discussion/Action Items:

(A) Approval of BARS, vouchers, financials, and bank reconciliation  
Francisco Teran

BAR needs approval. IDEA B  
Motion made by Beth Esquivel to approve the BARS, vouchers, financials, and bank reconciliation, 2<sup>nd</sup> by Elijah Esquivel voted unanimous

**Christine Duncan Heritage Academy**

Governing Council Meeting

April 17, 2019

5:00 p.m.

(A) Approval for School's Bilingual Multicultural Education Program 2019-2010  
Funding Application

Jesús Moncada

Motion Made to submit application for the school's Bilingual Multicultural Education Program 2019-2010 by Ben Maes, 2<sup>nd</sup> Francisco Ronquillo, voted unanimous

(A) Approval of Food Service Contract with ACES

Ben Maes

Motion made to approve Food Service Contract with ACES by Francisco Ronquillo, 2<sup>nd</sup> by Beth Esquivel, voted unanimous

Facility Update

Ben Maes

Desert Hill Facility was toured and seems too large for our needs, price is not set right now. Talking to investors for monies to purchase building, options include: 1. Buy here, 2. Continue leasing here 3. Look at other Facility  
JC Penny facility has been on the market for awhile and might be looking to reduce price. Next year budget is allowing for moving expenses and other costs.

Presentation and review of school budget  
See Book

Francisco Teran

(A) Approval of School Budget for 2019-2020

Ben Maes

Motion made to conditionally approve the budget pending final approval by the NMPED with possible budget changes by Elijah Esquivel, 2<sup>nd</sup> by Ben Maes, voted unanimous


(A) Approval of Salary Schedule for 2019-2020

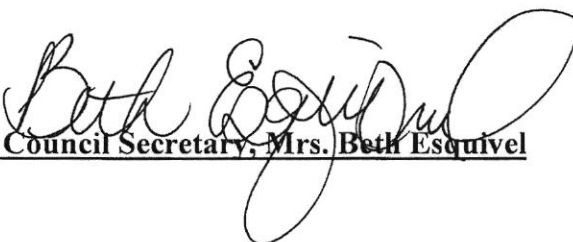
Francisco Teran

Motion made to approve the salary schedule as proposed by Elijah Esquivel, 2<sup>nd</sup> by Ben Maes, voted unanimous

**Meeting Adjourned: 8:02 pm**

Open Discussion: \_\_\_\_\_ Next Meeting: **May 8th, 2019 at 5:00**

  
**Governing Council President, Mr. Ben Maes**

  
**Governing Council Secretary, Mrs. Beth Esquivel**