

Christine Duncan Heritage Academy
Governing Council Meeting Agenda
June 19, 2019
5:00 p.m.

Board Members: Ben Maes _____ María Muñoz _____
Francisco Ronquillo _____ Beth Esquivel _____
Elijah Esquivel _____

QUORUM: _____

Call to Order/ Roll Call: Ben Maes

Approval of Board Minutes: Ben Maes

Approval of Agenda: Ben Maes

Reports:

Presidents' Report Mr. Ben Maes

Principal's Report: (see attached report) Jesús Moncada

Discussion/Action Items:

(A) Budget Update and Approval of BARS, vouchers, financials, and bank reconciliation Francisco Teran

(A) Approval of revised Administrative Staff Salary Schedule Francisco Teran

(A) Approval of Lease Agreement Ben Maes

Pursuant to the Open Meetings Act Sections 10-15-1 (H)(2) and (H)(7) NMSA 1978, the Board will meet in closed session limited personnel matters.

Principal's Professional Development Plan (closed session) Jesús Moncada

(A) Approval of Principal's Evaluation Jesús Moncada

(A) Approval of Principal's Contract Ben Maes

Meeting Adjourned:

Open Discussion: _____ Next Meeting: **July 24, 2019 at 5:00**

Christine Duncan Heritage Academy
Governing Council Meeting
May 30, 2019
5:30 p.m.

Board Members: Ben Maes X María Muñoz ab
Francisco Ronquillo x Beth Esquivel X
Elijah Esquivel ab

QUORUM: yes

Call to Order/ Roll Call: 5:32

Ben Maes

Approval of Board Minutes: Motion made by Francisco Ronquillo to April 2019 minutes. 2nd by Beth Esquivel, vote: unanimous

Ben Maes

Approval of Agenda: with changes: budget update and K2 accounting contract
Motion made to approve agenda with changes by Ben Maes, 2nd by Francisco Ronquillo
Vote: unanimous

Reports:

Presidents' Report

Mr. Ben Maes

16 students from Mexico visited CDHA. A big thank you to Alma Alvarez for preparing the meetings and for making sure that housing and accommodations were in place for all visitors. All students stayed with school families and staff stayed with Alma Alvarez. On Monday a welcoming meeting with staff was held. Throughout the week, there were many activities planned. A field trip to Explora was held and the visiting Mexican students performed at the museum. This event was covered by the news. The exchange students and staff visited Old Town, and the surrounding areas. The Exchange Program Staff presented CDHA with a nice certificate of appreciation for hosting them at CDHA.

The PreK promotion ceremony, K promotion ceremony and the 8th grade promotion ceremonies were all a huge success with many parents and visitors coming to the school.

Principal's Report: (see attached report)

Jesús Moncada

Student population increased. Staff changes were mentioned. Mr. Moncada will be interviewing for open positions. The Middle School has many changes and the school is looking forward to a new year. See roster for next year.

We had our first Sonora Mexico/New Mexico Bi National Spelling Bee. Students who participated will receive a certificate from NMPED.

There were many field trips taken, many through Popejoy. Many parents attended the promotion ceremonies.

Discussion/Action Items:

(A) Budget Update and Approval of BARS, vouchers, financials, and bank reconciliation

Francisco Teran

It was approved for Mr. Francisco Teran, business manager, to be able to make updates to BARS through the end of the month.

Christine Duncan Heritage Academy
Governing Council Meeting
May 30, 2019
5:30 p.m.

See packet

Motion made for the approval of the BARS, vouchers, financials, and bank reconciliation by Ben Maes, 2nd by Beth Esquivel vote: Unanimous

(A) Approval for School's Fine Arts Education Act 2019-2010 Funding Application
Jesús Moncada

Mr. Moncada applied for the FAEA Grant and needs approval for the funding to be included in the school's SEG. For 2019/2020.

Entertained by Ben Maes entertained a motion that we approve the application of the grant. Motion made by Francisco Ronquillo, 2nd Beth Esquivel Voted: unanimous

(A) Adoption of Instructional Materials Policy Jesús Moncada
Motion made by Beth Esquivel 2nd by Francisco Ronquillo voted: unanimous.

(A) Approval of Lease Agreement Ben Maes
Will move vote until next meeting, Dan Hill, Attny to discuss lease agreement. Abby Started negotiations, Dan is continuing discussion, taxes, typical for both sides to make changes and requests when working with a timeline. Mr. Moncada would like to approve tonight with changes pending. Mr. Maes would like us to wait until next month when all information is before us.

Facility Update Ben Maes
None at this time.

(A) Approval of K12 Accounting Contract Ben Maes

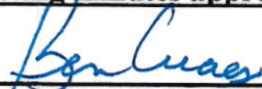
Rebecca with K12 Accounting. A new contract was made with the school: 3 year contract with option to cancel every year. Price is based on ACES, SEG so price increased. They would like to open communication and relationship to have open discussions in the event of questions. They want to maintain and strengthen our relationships.

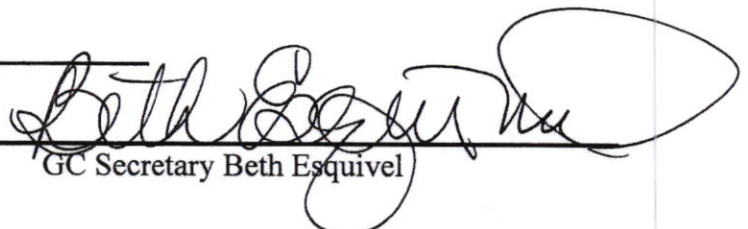
Motion made to approve contract with K12 Accounting, 2nd by Francisco Ronquillo voted: unanimous

Meeting Adjourned:

Open Discussion: 7:03 Next Meeting: **June 19th, 2019 at 5:00**

Meeting minutes approved on :


GC President Ben Maes


GC Secretary Beth Esquivel