

Pine Plains Central School District  
Regular Meeting Minutes  
August 16, 2023

**MEMBERS PRESENT:**

Amie Fredericks, President  
Joseph Kiernan, Vice President  
Anne Arent  
Fred Couse, Jr.  
James Griffin  
Heidi Johnson  
Jean Stapf

**ALSO PRESENT:**

Brian Timm, Superintendent of Schools  
*Laura Rafferty, Business Manager (Absent)*  
Julia W. Tomaine, District Clerk  
Sara Griffin, Student BOE Member

**OPEN MEETING**

Mrs. Fredericks opened the meeting at 6:30 pm. She led the Pledge of Allegiance. Mrs. Fredericks read the Mission and Vision statements.

Mission Statement: We develop the whole child to be a lifelong learner and a productive member of the global community.

Vision Statement: We are a district of choice offering exceptional opportunities to engage and excite our entire school community.

**RECOGNITION OF VISITORS WISHING TO SPEAK**

None

**REPORT OF BOARD AND STANDING COMMITTEES**

Community Connection Committee: Dr. Timm shared that the committee met and the committee discussed the website, app, district calendar and newsletters as a method of reaching the entire community.

Policy Committee: The policy committee met earlier in the evening, and will also meet again on 9/6/23 to discuss the latest policy updates.

Mrs. Arent resigned her position as Board of Education member effective at the close of business of this meeting.

Mr. Couse thanked Anne for her years of service, he commented this has been the most productive board he has been on in his 20+ years as a BOE member.

**SUPERINTENDENT'S REPORT**

1. Dr. Timm discussed the status of free breakfast for the 2023-24 school year. It was the consensus of the full board to continue offering free breakfast for the upcoming school year.

Pine Plains Central School District  
Regular Meeting Minutes  
August 16, 2023

2. Dr. Timm discussed the Reserve Plan that will be submitted at an upcoming meeting.
3. Dr. Timm discussed the Building Condition Survey and a credit that we will be receiving. He wants to apply the credit to the part of the cost of the survey.
4. Dr. Timm polled the Board to see when they want to plan on setting the Board Goals, it was the consensus to have the goals workshop at 5:30 pm on the 20<sup>th</sup> of September.
5. Dr. Timm welcomed Sarah Griffin. She is the new Student Board of Education member.

**CONSENT AGENDA**

Mr. Griffin moved and Mr. Kiernan seconded a motion to approve the Consent Agenda 2-26:

2. To approve the regular meeting minutes from the July 12, 2023 Board of Education meeting.
3. To approve the following financial documents:
  - Claims Auditor's Reports and Cash Disbursements
  - Extra-Classroom
  - Cafeteria Report
4. To approve the attached recommendations of the Committee on Special Education and authorize the funds to implement special education programs and services consistent with such recommendations noting that these are confidential.
5. To approve the attached schedule of Facility Usage Fees.
6. To approve the following resolution: BE IT RESOLVED, that the Board of Education hereby authorizes the Board President and Superintendent of Schools to execute the 2022-23 APPR Implementation Certification Form for its Annual Professional Performance Review for classroom teachers and building principals covered pursuant to Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents.to approve the attached agreement between Accucare and the District for the purpose of providing 1:1 nursing care for a particular student for the 2023-24 school year at a rate of \$80.00 per hour.
7. To acknowledge the Food Service bids for the 2023-24 school year.
8. To accept the Excess Vehicle Bid per the memorandum from Laura Rafferty, Business Official.
9. To adopt the 2023-24 District Safety Plan.
10. To adopt the 2023-24 Code of Conduct
11. To approve the attached contract between the District and the Pine Plains CSD to provide special education services to a particular student for the 2023-24 school year.
12. To approve the attached contract between the Center for Spectrum Services and the District to provide educational services to a particular students(s) for the 2023-24 at an estimated rate of \$62,978.00.
13. To approve the contract between the District and Green Chimneys Children's Services for the purpose of providing instruction to particular student(s) for the 2023-24 school year at an estimated cost of \$65,000 for the year.
14. To surplus the Ricoh Copiers and a ZEBRA Series 3 Card Printer per the memorandum from Laura Rafferty, Business Official.

Pine Plains Central School District  
Regular Meeting Minutes  
August 16, 2023

15. To surplus health equipment per the memorandum from Sara Von Burg, Assistant Principal.
16. To approve the Transportation Administration Oversight stipend for Richard McKibben in the amount of \$15,000 for the 2023-24 school year.
17. To approve the following resolution: BE IT RESOLVED, that the Board hereby authorizes the Board of Education President and Superintendent of Schools to execute an Agreement in lieu of an appointment to probation, dated August 16, 2022, on behalf of the School District, with Mr. Erik Smith, who is pending receipt of an Internship Student with Disabilities (1-6) Certificate, whereby Mr. Smith shall perform services as an elementary Special Education teacher for the School District on a contractual, non-tenure-bearing basis, for the period commencing July 1, 2023 and terminating on or before June 30, 2024. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting
18. To appoint Deidre Keelin Sepp as a long-term substitute (for Emily Elsasser) to the position of special education teacher, to commence on September 5, 2023 and ending on or about January 5, 2024, to serve at the pleasure of the Board, at an annual salary of \$60,076 (Step 1, Column A per the PPF 2022-23 Salary Schedule)\*, prorated for the period of service and pending completion of all requirements.
19. To appoint Richard Starzyk as a long-term substitute (for Samantha Lydon) to the position of elementary teacher, to commence on September 5, 2023 and ending on or about November 15, 2023, to serve at the pleasure of the Board, at an annual salary of \$60,076 (Step 1, Column A per the PPF 2022-23 Salary Schedule)\*, prorated for the period of service and pending completion of all requirements.
20. To approve a request from Kelly Roger for a leave of absence from her position of part-time food service helper for the 2023-24 school year.
21. To provisionally appoint Kelly Roger to the position of Office Assistant - Dispatcher, a competitive class civil service position, effective August 1, 2023 at Step 6 of the 2022-23 SRP School Related Personnel Salary Schedule (Bus Driver - Dispatcher) for the 2023-24 school year.
22. To appoint Maryann Gunther to the position of bus driver, a non-competitive class civil service position for a twenty-six-week probationary period, effective September 5, 2023 at Step 11 of the 2022-23 SRP Salary schedule for the 2023-24 school year.
23. To appoint Justin Kemp to the position of school monitor, a labor class civil service position for a twenty-six-week probationary period, effective September 5, 2023 at a step 1 per the 2022-23 SRP Salary Schedule for the 2023-24 school year.

**VOTE: Motion passed unanimously. (Motion #2023/24-18)**

**NEW BUSINESS**

Mr. Couse moved and Dr. Arent seconded a motion to authorize the Tax Levy per the attached memorandum from Laura Rafferty, Business Official.

**VOTE: Motion passed unanimously. (Motion #2023/24-19)**

Pine Plains Central School District  
Regular Meeting Minutes  
August 16, 2023

**RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY**

**RESOLUTION TO AUTHORIZE TAX LEVY:**

**WHEREAS** the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the **2023-2024** school year a sum not to exceed **36,415,211** ;

**WHEREAS** the Board of Education is expecting unexpended funds in an estimated amount of **3,530,348** of which a total of **1,379,093** including appropriated reserves is appropriated toward the **2023-2024** budget;

**THEREFORE BE IT RESOLVED**, that the Board set the amount of the TAX LEVY at **26,173,111.00** for the **2023-2024** school year.

**BE IT FURTHER RESOLVED**, that the Board fix the equalized tax rates by towns and confirm the extension of taxes as they appear on the following described roll:

TOWNS	TAXABLE ASSESSED VALUES BY TOWN	EQUALIZED TAX RATE BY TOWN	DISTRIBUTED LEVY
<b>COLUMBIA:</b>	<b>\$ 551,563,733.00</b>		<b>\$ 7,287,516.01</b>
ANCRAM	\$ 260,761,710.00	\$ 10.316605	\$ 2,690,175.44
CLERMONT	\$ 21,938,807.00	\$ 13.749189	\$ 301,640.79
GALLATIN	\$ 215,145,545.00	\$ 15.283722	\$ 3,288,224.75
LIVINGSTON	\$ 53,717,671.00	\$ 18.755002	\$ 1,007,475.02
<b>DUTCHESS:</b>	<b>\$ 1,829,553,718.00</b>		<b>\$ 18,873,871.17</b>
CLINTON	\$ 59,090,190.00	\$ 10.315762	\$ 609,560.32
MILAN	\$ 262,184,173.00	\$ 10.316511	\$ 2,704,825.82
NORTHEAST	\$ 138,415,823.00	\$ 10.315934	\$ 1,427,888.51
PINE PLAINS	\$ 490,259,035.00	\$ 10.316015	\$ 5,057,519.37
STANFORD	\$ 879,604,497.00	\$ 10.316088	\$ 9,074,077.14
<b>TOTAL</b>	<b>\$ 2,381,117,451.00</b>		<b>\$ 26,161,387.18</b>
	<b>Omitted Taxes - Dutchess</b>	<b>\$</b>	<b>11,723.82</b>
	<b>Omitted Taxes - Columbia</b>	<b>\$</b>	<b>-</b>
	<b>TOTAL LEVY</b>	<b>\$</b>	<b>26,173,111.00</b>

**AND BE IT HEREBY** directed that the tax warrant of this Board, duly signed, shall be affixed by the above-described tax rolls authorizing the collection of said taxes exclusive of the STAR program, to begin on **September 1, 2023** and end on **October 31, 2023** giving the tax warrant an effective period of sixty (61) days at the expiration of which time the tax collector shall make an accounting in writing to the Board.

**AND IT IS FURTHER DIRECTED** THAT the delinquent tax penalty shall be fixed as follows:

**September 1, 2023 – October 2, 2023: PENALTY-FREE PERIOD**

**October 3, 2023 – October 31, 2023: Interest of two percent (2%) added**

**Two (2) payment installments election for taxpayers of Dutchess County:**

*Five percent (5%) service charge on each installment, paid with each installment of school taxes; First installment due by September 15, 2023. Second installment due by March 15, 2024. Second installment may not be paid until the first installment, plus any interest due, has been paid. After March 15, 2024 penalty and interest shall accrue pursuant to Real Property Law, 924A.*

Pine Plains Central School District  
Regular Meeting Minutes  
August 16, 2023

MOTION CONCERNING TAX WARRANT                      2023-2024                      SCHOOL YEAR

MOTION MADE BY: Fred Couse, Jr.

SECONDED BY: Anne Arent

BE IT RESOLVED AS FOLLOWS:

To the collector of the Pine Plains Central School District No. 1 the Towns of Clinton, Milan, Northeast, Pine Plains, Stanford, Ancram, Clermont, Gallatin, and Livingston; Counties of Dutchess and Columbia in the State of New York.



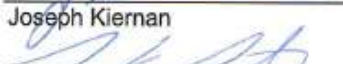


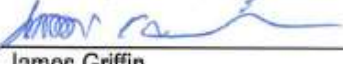
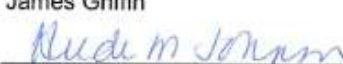
You are hereby commanded

1. To give notice to start collection on **September 1, 2023** in accordance with the provisions of Section 1322 of the Real Property Tax Law.
2. To give notice that tax collection will end **October 31, 2023**.
3. To collect taxes in the total sum of **26,173,111.00** less the STAR reimbursement amount as provided by the appropriate governmental authority, in the same manner that collectors are authorized to collect Town and County taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls, but shall return the same to the Board of Education. The Board may recall its warrant in tax roll for corrections of errors or omissions in accordance with the provisions in Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within 10 days after the start of collection a statement of taxes due on the property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law, as well as a statement to taxpayers of Dutchess County that the taxes may be paid in two (2) installments, the first installment due and payable by September 15, 2023, together with a service charge in the amount of five percent (5%) of the first installment, to be paid to the School District, and the second installment due and payable by March 15, 2024, together with a service charge in the amount of five percent (5%) of the second installment, to be paid to the Dutchess County Commissioner of Finance. To forward by mail without interest penalties to the Office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax roll in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period but with a service charge in the amount of five percent (5%) of the total school tax if the taxpayer opts to pay such school taxes in installments and to account for such sums on account of such charge as income due Dutchess County. To add two percent (2%) interest penalties to all taxes collected after October 2, 2023 and account for such sums as income due to the School District.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgment of receipt of payment of taxes and to retain and preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

Pine Plains Central School District  
Regular Meeting Minutes  
August 16, 2023

8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed evaluation, tax rate, total tax levy, total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this Law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or an extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

BOARD OF EDUCATION MEMBER	VOTE
 Amie Fredericks	yes
 Joseph Kiernan	yes
 Anne Arent	yes
 Fred "Chip" Couse, Jr.	yes
 James Griffin	yes
 Heidi Johnson	yes
 Jean Stapf	yes
_____	_____

BOARD OF EDUCATION  
APPROVED  
DATE: 8/16/2023

Pine Plains Central School District  
Regular Meeting Minutes  
August 16, 2023

**PUBLIC COMMENT**

None

**EXECUTIVE SESSION**

Mr. Couse moved and Dr. Arent seconded a motion to enter into executive session to discuss collective negotiations pursuant to the Taylor Law and the employment history of a particular person(s) at 6:55 pm.

**VOTE: Motion passed unanimously. (Motion #2023/24-20)**

Mr. Couse moved and Mr. Kiernan seconded a motion to return to public session at 7:30 pm.

**VOTE: Motion passed unanimously. (Motion #2023/24-21)**

**ADJOURN**

Mr. Couse moved and Mr. Kiernan seconded a motion to adjourn at 9:00 pm.

**VOTE: Motion passed unanimously. (Motion #2023/24-22)**

Respectfully submitted,

Amie Fredericks, Clerk Pro Tem