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MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

THURSDAY, AUGUST 17, 2023

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The Millville Area School Board held their regular meeting on Thursday, August 17, 2023 in the Millville Jr./Sr. High School Library beginning 7:00 pm. Prior to the meeting, the Board held an Executive Session for personnel matters.

**1. ROLL CALL**

The following Board members answered roll call: William Berger, Brynn Clark, Susan Farr, Michael Farrell, Gena Maize, Heather Mausteller, and Susan Myers.

Also present were Joseph Rasmus, Whitney Holloway (via phone), Dee Davis, Bonnie Gregory, Edward Sanders, Matthew McWilliams, Noah Adams, and Chelsea Rosenberger.

**2. GUEST RECOGNITION AND COMMENTS**

*Brenda Wilcox, Trisha Heverly, Gwen Utt, and Emily Bloom signed the register but did not wish to speak.*

**3. SUPERINTENDENT REPORT**

Act 80 Agenda & Beginning of Year In-Service

- Mr. Rasmus discussed the Opening In-Service Act 80 Agenda for staff. He reviewed the topics presented that day to staff including some Business Office items, Compliance items, PSSA Testing data and Technology items for the 2023-2024 school year. Additionally, he shared that the next day, August 18, 2023, there would be training on Structured Literacy for Professional Staff.

New Teacher Induction – August 16, 2023

- Mr. Rasmus then shared about the New Teacher Induction that took place the previous day, August 16, 2023 where nine professional staff were inducted as well as had time to work with their mentor professionals.

Current Enrollment

- Mr. Rasmus concluded his report with a review for the public of the current district enrollment. He explained that the current number of students was 526 across the district. Additionally, he reviewed the enrollment individually in each grade level. In conclusion, he thanked all of the faculty and staff for their work to prepare for the upcoming school year.

**4. APPROVAL OF BOARD MINUTES**

4.1 Board Meeting Minutes 6.26.23 and 7.13.23

A motion by Heather Mausteller and seconded by Michael Farrell that the Millville Area School Board consider and approve the Millville Area School District June 26, 2023 Board meeting minutes and the July 13, 2023 Special Board meeting minutes.

The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

**5. BUDGET AND FINANCE**

5.2 Expenditures

A motion by Brynn Clark and seconded by William Berger that the Millville Area School Board consider and approve general expenditures in the amount of \$938,753.71 and Cafeteria expenditures in the amount of \$21,980.55.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent



further explained that after a Risk and Vulnerability Assessment was completed on the school district, the need was determined for safety purposes that the district invest in this signage.

- Mrs. Maize asked if this cost was budgeted for the 2023-2024 school year.
- Mrs. Mausteller also asked why the district did not receive other quotes to compare.
- Mr. McWilliams answered that this particular company was the only one who would come and take pictures of our space to do a thorough examination of the need.
- Mrs. Davis then further explained that the PCCD grant application for the money the district would be receiving had to be re-written, and due to the nature of this need being for safety concerns, it could be an additional item in the re-write of the grant application.
- Mr. Rasmus corroborated that we were still awaiting this grant money and that communication had recently been sent for the re-write needing to be completed.

After the brief discussion, the motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

#### 7.2 - First Columbia Bank Facility Use

A motion by William Berger and seconded by Michael Farrell that the Millville Area School Board consider and approve allowing First Columbia Bank & Trust Co. to use the High School Auditorium and Cafeteria for an Employee Training Day on Monday, October 9, 2023 from 8:30 am to 4:00 pm, with a usage fee of \$100 and refundable deposit, consistent with Administrative Regulation 707 AR-3 District Facilities Fee Schedule.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

### **8. ADMINISTRATIVE ITEMS**

A motion by Michael Farrell and seconded by Heather Mausteller that the Millville Area School Board consider and approve the Administrative Items 8.1 - 8.11 as presented.

- Mrs. Maize asked if all of these items were budgeted for the 2023-2024 school year.
- Mr. Rasmus answered that all of the agreements are yearly renewals, so the amounts were all budgeted as an expected expense.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

- 8.1 - Disabled Veterans Real Estate Tax Exemption

Action: Consider and approve Real Estate Tax Exemption for disabled veterans Nancy K. Keller, Marie Fisher, and Judith Rough.

- 8.2 - CMSU Behavioral Health Support Services Agreement 2023-2024

Action: Consider and approve the agreement between Millville Area School District and CMSU Behavioral Health to Support Prevention Specialist Services for 2023-2024.

- 8.3 - Health Services Agreement between MASD and Greenwood Friends School 2023-2024

Action: Consider and approve the 2023-2024 Health Service Agreement between the MASD and the Greenwood Friends School.

- 8.4 - Columbia County Family Center Agreement 2023-2024

Action: Consider and approve the 2023-2024 Family Center Support Services Agreement to provide family support services within the Millville Area School District.

- 8.5 - CSIU Special Education Services Agreement 2023-2024

Action: Consider and approve the agreement with Central Susquehanna Intermediate Unit (CSIU) for Special Education Programs and Services for the 2023-2024 school year.

○ 8.6 - CSIU Pre-K Counts Sponsor-to-Sponsor Agreement 2023-2024

Action: Consider and approve the agreement between Millville Area School District and CSIU 16, whereby Millville Area School District will provide meals for the CSIU 16 Pre-K counts program for the 2023-2024 school year.

○ 8.7 - Geisinger Clinic Athletic Training Agreement

Action: Consider and approve the agreement between Millville Area School District and Geisinger Clinic to provide Athletic Training services as outlined in the agreement for a term of Three years, unless earlier terminated according to the terms within the agreement.

○ 8.8 - Geisinger Clinic Medical Services Agreement First Amendment 2023-2024

Action: Approve the first amendment to the Medical Services Agreement originally effective September 23, 2022 with Geisinger Clinic providing school medical services to the Millville Area School District for the 2022-2023 school year at the contracted rate of \$146.97 per hour to extend through and including September 22, 2024, unless earlier terminated as outlined in the amendment.

○ 8.9 - Geisinger Clinic Standard Operating Procedures

Action: Approve the Standard Operating Policies & Procedures guidelines for Millville Area School District Athletic Trainer Services provided by Geisinger Clinic.

○ 8.10 - Heartland Agreement

Action: Approve Heartland to provide nutrition software and annual support for the 2023-2024 school year at a price of \$1,609 up from the previous year of \$1,569.

○ 8.11 - Cafeteria Meal Prices

Action: Approve the 2023-2024 cafeteria meal prices as presented.

**9. PERSONNEL AND ACTIVITIES**

9.1 School Board Resignation

A motion by Susan Myers and seconded by Susan Farr that the Millville Area School Board consider and approve acceptance of the resignation notice from JESSICA WHITMOYER, as Board of Education member, effective immediately.

The motion carried by roll call vote. 7 Yea; 0 Nay; 2 Absent

9.2 Professional Personnel

A motion by Brynn Clark and seconded by Heather Mausteller that the Millville Area School Board consider and approve the professional personnel recommendations as presented.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Act 93 Staff

○ 9.1 A - Bonnie Gregory - Appoint as the Interim Secondary Principal at the rate of \$400 per day.

Professional Staff

○ 9.1 B - Rebecca Richards - Appoint as Elementary Teacher at Bachelor's Step 1 with a salary of \$55,627 to start the 2023-2024 school year.

Mentors

○ 9.1 C - Wendy Fetterman - Appoint as Teacher Mentor to new teacher Rebecca Richards for the 2023-2024 school year.

- 9.1 D - Gwen Williamson - Appoint as Teacher Mentor to new teacher Shawna Schroy through December 12, 2023.

Columnar Step Advancement

- 9.1 E - Brittany Fisher - Approve the columnar step advancement to Masters + 30, as a result of satisfactory completion of continued education requirements, as per the CBA.

Transitional Support

- 9.1 F - Megan Scerbo - Retroactively approve transitional support and training to the newly appointed School Nurse Kara Ferro on Thursday, August 10, 2023 at her hourly rate for the 2022-2023 school year.
- 9.1 G - Kara Ferro - Retroactively approve transitional support and training from the previous School Nurse Megan Scerbo on Thursday, August 10, 2023 at her hourly rate for the 2023-2024 school year.

Resignations

- 9.1 G - Jeremy Winn - Accept the resignation notice as Secondary Principal, effective August 15, 2023.
- 9.1 H - Noah Adams - Accept the resignation notice as Assistant Technology Coordinator, effective September 22, 2023.
- 9.1 I - Kayla Lutteroty - Accept the resignation notice as Elementary Teacher, effective July 25, 2023.

9.3 - Unpaid Leave

A motion by Brynn Clark and seconded by Susan Myers that the Millville Area School Board consider and approve the unpaid leaves of absence as presented.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

- 9.2 A - Retroactively approve an unpaid leave of absence from August 1 - 15, 2023 for employee number 1013.
- 9.2 B - Approve an unpaid leave of absence from December 8 - 18, 2023 for employee number 996.
- 9.2 C - Approve an unpaid leave of absence from September 20 - 25 for employee number 1005.

9.4 - MOU - Transitional Agreement with Shikellamy School District

A motion by Susan Myers and seconded by Susan Farr that the Millville Area School Board consider and approve the Memorandum of Understanding between Millville Area School District and Shikellamy School District outlining the transitional terms of agreement for Employee 1013.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

9.5 - Support Personnel

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the support personnel recommendations as presented.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Support Personnel

- 9.5 A - Cheryl Parker - Appoint as a Paraprofessional at the rate of \$12.25 per hour.
- 9.5 B - Blain Lohr - Appoint as Support Staff at the rate of \$10.25 per hour

Position Change

- 9.5 C - Kathy Bond - Appoint as Elementary Lead Cook at an additional \$1.60 differential per hour.

Resignations

- 9.5 D - Juliet Watts - Accept the resignation notice as Cafeteria Worker, effective August 7, 2023.

- 9.5 E - Pamela Pearson - Accept the resignation notice as Cafeteria Worker, effective August 3, 2023.
- 9.5 F - Shirley Brito - Accept the resignation notice as Health Room Assistant, effective August 13, 2023.

9.6 - Co-Curricular Personnel 2023-2024

A motion by Brynn Clark and seconded by Susan Farr that the Millville Area School Board consider and approve the Co-Curricular Personnel recommendations for the 2023-2024 school year as presented.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

9.6 A - Secondary Co-Curricular Advisors

- Youth In Philanthropy - Amber Uranko & Katrina Roth
- Senior Class Advisors - Sherry Kakaley & Chelsea Rosenberger
- Junior Class Advisors - Amber Uranko & Kelly Myers
- Sophomore Class Advisors - Brittany Fisher & Katrina Roth
- Freshman Class Advisors - Anthony Preston
- High School Band - Carolyn Sweeney
- High School Chorus - Carolyn Sweeney
- Library Club - Susan Laayouni
- Yearbook - Rachael Musser & Brianna Lingafelt
- Senior High Student Council - Ken Marshman
- National Honor Society - Anthony Preston
- National Junior Honor Society - Emily Agnello
- FBLA - Gerard Mattive
- FFA - Nicole Guise
- SADD - Anthony Preston
- Weight Room - Ken Marshman
- HS Enrichment - Jestine Myers
- Accompanist - Chelsea Rosenberger

9.6 B - Elementary Co-Curricular Advisors

- Yearbook - Majesta Sellers
- Student Council - Tiffany Anderson
- Elementary Band & Chorus - Amanda Harding
- Safety Patrol - Blaine Eddy
- Elementary Enrichment - Jestine Myers

9.6 C - Game/Event Staff

- Lynea Gregory
- Carey Klinger
- Lisa Evans
- Wendy Faatz
- Regina Savage
- Rick Davis
- Leslie Berger
- Nicole Whitenight
- Mike Whitenight
- Donna Davis
- Kevin Cook
- Klohe Faatz
- Ruth Ann Henrie

- Zachary Whitenight
- Rachel Allbeck
- Don Keefer
- Dave Outt
- Kayleen Jenkins
- Chelsea Rosenberger
- Terri Lawton

9.6 D - Security Staff

- Brian Nichols
- Dale Titman
- Terri Lawton
- Leslie Berger
- Wendy Faatz
- Kevin Cook
- Klohe Faatz
- Kayleen Jenkins
- Lynea Gregory

9.6 E - Resignation

- Austan Owens - Accept notice of resignation as Assistant Girls Varsity Soccer Coach, effective August 4, 2023.

9.7 Substitute Personnel 2023-2024

A motion by Susan Myers and seconded by Brynn Clark that the Millville Area School Board consider and approve the slate of substitute personnel for the 2023-2024 school year as presented.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Teacher Substitutes

- Madeline Charles
- Lynea Gregory
- Veronica Horner
- David Outt
- Michele Thomas
- Finn Joy
- Karen Klock

Paraprofessional Substitutes

- Jodie Whitmoyer
- Taylor Yeager

Nurse Substitute

- Kathleen Jones

CSIU Guest Teacher Substitutes

- Shannon Boyles
- Jessep Caravella
- Jaime Clugston
- Aspen Hall
- Liane Hayman
- Julie Klinger

- Vernon Langley
- Nicholas Lurowist, Jr.
- Stephen Root
- Robert Strachko
- Mark Wardrop
- Jennifer Zentner

9.8 - Transportation Personnel 2023-2024

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board consider and approve the Transportation Personnel recommendations for the 2023-2024 school year as presented.

Transportation Personnel

- Rachel Allbeck
- Debra Ashenfelder
- Dennis Ashenfelder
- Trudy Beitz
- Kali Berleth
- Kyle Bogart
- Emily Bower
- Ruth Butz
- Cathleen Cabral
- Linda DeMott
- Marlene Eveland
- Renae Faus
- Donna Fisk
- George Follmer
- Cindy Hopper
- Helen Johnson
- Martie Johnson
- Donald Keefer
- Kim Lipko
- Alan Lockard
- Wilson Lynn
- Sherry Ortman
- Karen Reed
- Audrey Reifendifer
- Karen Reifendifer
- Glen Rhinard
- Louise Rhinard
- Layla Robbins
- Julie Shultz
- Nelly Swisher
- Corey Whitmoyer
- Jessica Whitmoyer
- Amy Wommer
- Lester Blosser
- Daniel Bowes
- Cindy Deck
- Carol Derr
- Cindy Derr



- Zachary Derr
- Stephanie Haberstick
- Tina Haught
- Steve Parks
- Larry Ravert
- Sharon Kitka

9.9 - OVR Agreement

A motion by Brynn Clark and seconded by Heather Mausteller that the Millville Area School Board consider and approve the provider enrollment agreement with the Department of Labor & Industry Office of Vocation Rehabilitation.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

9.10 - Game Worker Fee Schedule (Fall)

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board consider and approve the fee structure for the Millville Area School District Game Staff for the Fall 2023 athletic season.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

**FALL SPORTS**

**Soccer (Boys and Girls)**

- Clock/Scoreboard (per game) \$15.00
- Scorebook (per game) \$15.00
- Ticket seller (per game) \$15.00
- Game manager (JV/Varsity) \$50.00
- JH Softball
- Game manager (per game) \$25.00
- JH Basketball (Boys and Girls)
- Clock (per game) \$15.00
- Scorebook (per game) \$15.00
- Ticket seller (per game) \$15.00
- Game manager (per game) \$25.00

9.11 - Athletic Ticket/Admission Prices

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the Athletic Ticket prices for the 2023-2024 school year as recommended and amended.

The motion, as amended, carried by roll call vote. 7 Yes; 0 No; 2 Absent

**Individual Ticket Prices**

- Adults - \$5.00
- Students (Ages 12 years through HS graduation) - \$2.00
- In-Season MASD Athletes - Free Admission
- Senior Citizens (Ages 60 and above) - \$2.00
- Board Members, Faculty & Staff - \$2.00

**Season Passes**

- Fall & Winter Seasons Pass
  - Adults - \$50.00
  - Senior Citizens, Board Members, Faculty, Staff, Students - \$30.00
- Fall Only Pass
  - Adults - \$40.00

- Senior Citizens, Board Members, Faculty, Staff, Students - \$25.00

\*NOTE: Administration may grant free passes to athletic events for student promotions/awards and special events.\*

**10. ADJOURNMENT:**

A motion by Heather Mausteller and seconded by Susan Farr to adjourn the meeting. The meeting adjourned at 7:36 p.m.

Chelsea Rosenberger  
Assistant Board Secretary