

Hanford Elementary School District
Minutes of the Regular Board Meeting
September 13, 2023

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on September 13, 2023, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustee Garcia, Garner, and Strickland were present. Trustee Hernandez was absent.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, Cristy Goins, Lindsey Calvillo, David Endo, David Goldsmith, Lucy Gomez, Lindsay Hastings, Robert Heugly, Rick Johnston, Jaime Martinez, Jennifer Pitkin, William Potter, Cynthia Pursell, Jill Rubalcava, and Jay Strickland.

CLOSED SESSION

Closed Session Trustees adjourned to closed session at 5:30 for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Personnel pursuant to Government Code 54956.9

Open Session Trustees returned to open session at 6:15 p.m.

Case #24-01 & #24-02 Trustee Strickland moved to accept the Findings of Facts and expel Case #24-01 and #24-02 for the remainder of the 2023-2024 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on Sept 11, 2023. Parents may apply for readmission on or after Dec 15, 2023. If readmission is granted, student may return to regular school in probationary status on a Behavior Conditions Plan through June 7, 2024. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Case #24-03 Trustee Strickland moved to accept the Findings of Facts and expel Case #24-03 for the remainder of the 2023-2024 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on Sept 11, 2023. Parents may apply for readmission on or after June 7, 2024. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Case #23-07 Trustee Strickland moved to revoke readmission for Case #23-07 based upon the student's failure to abide by school and district rules upon return to regular school. Parents may apply for readmission on or after December 15, 2023. Trustee Garcia seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Absent
- Revious – Yes
- Strickland – Yes

Personnel No action was taken by the Board.

Public Hearing At 6:17 p.m. President Revious opened the Public Hearing: Instructional Materials Funding Realignment Program.

Jill Rubalcava, Assistant Superintendent, stated according to Education Code we are to hold an annual public hearing to determine if each student in Hanford Elementary School District has sufficient instructional materials. Jill attested that each student has the textbooks required by law. Action on adopting the resolution will take place later in the meeting.

President Revious called for questions from the public, there being none the Public Hearing was closed at 6:17 p.m.

PRESENTATION, REPORTS AND COMMUNICATIONS

Public Comments None

Board and Staff Comments None

Requests to Address the Board None

Dates to Remember President Revious reviewed dates to remember: Elementary Football & Softball Games – September 21st; Elementary Football & Softball Games – September 25th; Regular Board Meeting – September 27th.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "e" together. Trustee Garner seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Absent

Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve consent items "a" through "e".
Trustee Garner seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated August 18, 2023; August 23, 2023; August 25, 2023 and September 1, 2023.
- b) Minutes of the Regular Board Meeting held on August 23, 2023.
- c) Interdistrict transfers as recommended.
- d) Donation of new clothing from First Christian Reform Church.
- e) Adoption of Simas Staff by Hanford Save Mart Supermarket.

INFORMATION ITEMS

Bond Program Update

- a) David Endo, Chief Business Official, introduced Jason List from Isom Advisors for information on the Bond Program status update. Jason reviewed the District's bond and assessed value history. He highlighted that the District's tax rate has grown. He reviewed the District's bond proceeds and recommends the District goes with what it needs and the survey will help determine those needs and how much tax payers are willing to support. Jason also reviewed projects that remain to get funded, their cost, voter's demographics, voter turnout, and the bond timeline. Trustee Garner asked what the approval percentage needed to pass. Jason answered 55% have to say yes. The only cost to the district is the phone survey as they hire a third party to conduct the actual survey. The Board is not tied to anything before deciding the pass a resolution calling for a bond election. Vice-President Strickland would like a survey closer to November 2024 to get a better idea of where voters stand.

Notice of Completion – Central Kitchen

- b) William Potter, Director of Facilities and Operations, presented for information the Notice of Completion for Central Kitchen Freezer Replacement Project.

AR 5113

- c) Jay Strickland, Assistant Superintendent, presented for information the revised Administrative Regulation:
 - 5113 – Absences and Excuses

BP/AR 6173

- d) Jay Strickland, Assistant Superintendent, presented for information the Board Policy and Administrative Regulation:
 - 6173 – Education for Homeless Children

- BP/AR 6173.1** e) Jay Strickland, Assistant Superintendent, presented for information the Board Policy and Administrative Regulation:
- 6173.1 – Education for Foster Youth
- BP 4030** f) Jaime Martinez, Assistant Superintendent, presented for information the revised Board Policy:
- 4030 – Nondiscrimination in Employment
- BP 4112.2** g) Jaime Martinez, Assistant Superintendent, presented for information the revised Board Policy:
- 4112.2 - Certification
- AR 4112.2** h) Jaime Martinez, Assistant Superintendent, presented for information the revised Administrative Regulation:
- 4112.2 - Certification
- E 4112.9/
4212.9/4312.9** i) Jaime Martinez, Assistant Superintendent, presented for information the revised Exhibit:
- 4112.9/4212.9/4312.9 – Employee Notification
- AR 4161.8/
4261.8/4361.8** j) Jaime Martinez, Assistant Superintendent, presented for information the revised Administrative Regulation:
- 4161.8/4261.8/4361.8 – Family Care and Medical Leave

BOARD POLICIES AND ADMINISTRATION

- MOU – Regents of the University of CA** a) Trustee Garner made a motion to approve the Memorandum of Understanding with The Regents of the University of California on behalf of its UC Cooperative Extension Kings County CalFresh Healthy Living, University of California Education Program. Trustee Garcia seconded; motion carried 4-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Absent
 - Revious – Yes
 - Strickland – Yes
- SchoolWorks** b) Trustee Strickland made a motion to approve contract with SchoolWorks for HESD demographics update and school attendance boundary adjustments. Trustee Garcia seconded; motion carried 4-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Absent
 - Revious – Yes
 - Strickland – Yes

Lemoore Karate School c) Trustee Strickland made a motion to approve consultant contract with Lemoore Karate School – Evan Calhoun to provide instruction to the READY program.

Trustee Garcia seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Absent
- Revious – Yes
- Strickland – Yes

Bricks4Kids d) Trustee Garcia made a motion to approve consultant contract with Bricks4Kids to provide enrichment classes for the READY program. Trustee Strickland

seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Absent
- Revious – Yes
- Strickland – Yes

Resolution #03-24 e) Trustee Garcia made a motion to adopt Resolution #03-24: Sufficiency of Instructional Materials. Trustee Garner seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Absent
- Revious – Yes
- Strickland – Yes

American Inc. f) Trustee Strickland made a motion to approve the award to American Inc. for procuring equipment for the John F. Kennedy Classroom HVAC project. Trustee

Garcia seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Absent
- Revious – Yes
- Strickland – Yes

HVAC Replacements at JFK g) Trustee Garcia made a motion to approve the soliciting of bids for HVAC replacement in the Administration and Kitchen at John F. Kennedy. Trustee

Garner seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Absent
- Revious – Yes
- Strickland – Yes

BP 1312.3 h) Trustee Strickland made a motion to approve the revised Board Policy 1312.3 – Uniform Complaint Procedures (UCP). Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

AR 1312.4 i) Trustee Garcia made a motion to approve the Administrative Regulation 1312.4 – Williams Complaints Procedures. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

BB/E 9270 j) Trustee Garcia made a motion to approve the revised Board Bylaw and Exhibit 9270 – Conflict of Interest. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Resolution #05-k) 24 Trustee Garcia made a motion to adopt #05-24: Conflict of Interest Code. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Strickland made a motion to take Personnel items "a" through "b" together. Trustee Garcia seconded; the motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Trustee Strickland then made a motion to approve Personnel items "a" through "b". Trustee Garcia seconded; the motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes

Strickland – Yes

**Item "a" –
Employment**

The following items were approved:

Classified

- Eliana Jimenez, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/14/23

Classified Temps/Subs

- Rose Barcellos, Substitute Yard Supervisor, effective 8/23/23
- Joe Cano, Substitute Groundskeeper I and Warehouse/Reprographics and Mail Technician, effective 8/16/23
- Izumi Nakazawa, Substitute Yard Supervisor, effective 8/28/23
- Abigail Olguin-Serna, Substitute Bilingual Clerk Typist I and Substitute Telephone Clerk, effective 8/15/23
- Fatima Perico, Substitute Yard Supervisor, effective 8/30/23
- Jessica Sweeden, Substitute Yard Supervisor, effective 9/1/23
- Jewel Zamora, Substitute Yard Supervisor, effective 9/5/23

More Hours/Days

- Adriana Canchola, from Yard Supervisor – 2.5 hrs., Hamilton to Yard Supervisor – 3.0 hrs., Hamilton, effective 8/15/23
- Maria Palacios, from Yard Supervisor – 3.25 hrs., Wilson, to Yard Supervisor – 3.5 hrs., Wilson, effective 8/16/23
- Veronica Sanchez, from Bus Driver – 4.5 hrs., Transportation to Bus Driver – 6.0 hrs., Transportation, effective 8/21/23

Voluntary Reduction of hours

- Freda Delgadillo, from Yard Supervisor – 3.5 hrs., Wilson, to Yard Supervisor – 3.0 hrs., Wilson, effective 8/16/23

Short Term Classified

- Cristina Castorena, Short-Term Yard Supervisor – 1.5 hrs., Roosevelt, effective 9/5/23-10/27/23
- Guadalupe Gonzalez, Short-Term Yard Supervisor – 1.0 hrs., Jefferson, effective 8/28/23-10/27/23
- LeAnna Mattos, Short-Term Yard Supervisor – 3.0 hrs., Wilson, effective 8/28/23-10-27/23
- Cristina Nuno, Short-Term Yard Supervisor – 3.5 hrs., King, effective 8/28/23-10/27/23
- Adilene Ochoa, Short-Term Yard Supervisor – 3.5 hrs., Lincoln, effective 8/28/23-10/27/23
- Francisca Perez, Short-Term Yard Supervisor – 1.5 hrs., King, effective 8/28/23-10/27/23
- Erica Tijero, Short-Term Yard Supervisor – 2.0 hrs., King, effective 8/28/23-10/27/23

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Mariah Benitez, Girls 4-6th Softball, Hamilton, effective 8/28/23-11/4/23
- Luis Botello, Boys 4-6th Football, Roosevelt, effective 8/21/23-11/4/23
- Rachel Castellanos, Girls 4-6th Softball, Roosevelt, effective 8/21/23-11/4/23
- Joseph Hernandez, Jr. High Drum Coach, Kennedy and Wilson, effective 8/23/23-6/7/24
- James Joyce, Boys 4-6th Football, Richmond, effective 8/28/23-11/4/23

- Christopher Kuenning, Girls 4-6th Softball, Washington, effective 8/21/23-11/4/23
- Michael Quinoñes, Boys 4-6th Football, Washington, effective 8/21/23-11/4/23

**Item "b" –
Resignations**

Classified

- Oralia Alvidrez, Food Service Worker I – 3.25 hrs., Washington, effective 6/2/23
- DeMerio Carre, Yard Supervisor – 2.5 hrs., Washington, effective 8/21/23
- Elizabeth Chavez, READY Program Tutor – 4.5 hrs., Simas, effective 8/29/23
- Jenny Gonzalez, Yard Supervisor – 3.25 hrs., Lincoln effective 6/2/23
- Madison Lee, READY Program Tutor – 4.5 hrs., Richmond, effective 8/22/23
- Therese Marquez, READY Program Tutor – 4.5 hrs., Richmond, effective 6/2/23
- Jenny Rodriguez Cruz, Yard Supervisor – 3.5 hrs., Simas, effective 6/2/23
- Silvia Villegas Esteves, Educational Tutor, K-8 – 4.5 hrs., Jefferson, effective 8/29/23

Termination due to Failure to Respond to Annual Notification

- Perla Cooper, Substitute Yard Supervisor, effective 12/15/22
- Edgar Lopez, Substitute Groundskeeper I and Maintenance Worker I, effective 4/3/23

FINANCIAL

**Unaudited
Actuals**

Financial Report

David Endo, Chief Business Official, stated he gave the Board a copy of the updated unaudited actuals due to a software update at the state level on Friday evening. David reviewed the Unrestricted General Fund ending balance and the Restricted General Fund ending balance with the funds closed for the year. David highlighted: all the bond funds were spent, walk in refrigerator and freezer replaced at the central kitchen, portable bathrooms purchased, golf carts added or replaced through grants at some sites, electric and gas mower grant purchased, Lincoln Elementary was reroofed, and Roosevelt Elementary and Richmond Elementary modernization were completed. David reviewed the general fund budget comparison for the 2nd interim and unaudited actuals. It showed a \$2.4 million surplus change and the explanation for the change. The total general fund balance and difference between unrestricted and restricted was shown. Lastly, David review 'looking forward' and highlighted Legislative Analyst's Office estimates 2/3 chance the State deficit is \$6.2 billion more than May Revision, \$3.0 of the \$4.5 million in proposed cuts to 2022-23 Art/Music/Discretionary Grant and Learning Recovery Grant were restored in the adopted budge, all ESSER (COVID) funding expires in September of 2024, 2023-2024 funded ADA projected to decline 194 ADA using the 3 prior year ADA average, day 4 enrollment is down 77 students relative to last year's census count, and over \$9.4 million of one-time funding included in the adopted 23-24 HESD budget.

- a) Trustee Garner made a motion to approve the unaudited actuals financial report. Trustee Garcia seconded; motion carried 4-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Absent
 - Revious – Yes
 - Strickland – Yes

Resolution #07-24 b) Trustee Garcia made a motion to adopt Resolution #07-24: 2022-2023 Budget Revisions: Unaudited Actuals. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Exemption – Classroom Teacher’s Salaries c) Trustee Strickland made a motion to approve of the request for exemption form the required expenditures for classroom teacher’s salaries. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Resolution #08-24 d) Trustee Strickland made a motion to adopt Resolution #08-24: Gann Limit. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Kings County’s Government Accounting Standard 31 Report e) Trustee Garcia made a motion to approve the Kings County’s Government Accounting Standard 31 Report. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Kings County Treasurer’s Quarterly Report f) Trustee Strickland made a motion to approve the Kings County Treasurer’s Quarterly Compliance Report. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Resolution #06-24 g) Trustee Garcia made a motion to adopt Resolution #06-24: Accounting of Developer Fees. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes

Hernandez – Absent
Revious – Yes
Strickland – Yes

Resolution #09-h) 24 Trustee Garcia made a motion to adopt Resolution #09-24: allowing the District to self-certify its micro-purchase threshold to \$50,000. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Absent
Revious – Yes
Strickland – Yes

Adjournment There being no further business, President Revious adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved: 
Timothy Revious, President


Lupe Hernandez, Clerk