



San Juan Unified School District Facilities Committee

- | | | |
|---|--|--|
| <input type="checkbox"/> Melinda Avey, Chair | <input type="checkbox"/> Maggie Cooper | <input type="checkbox"/> Jodi Mulligan-Pfile |
| <input type="checkbox"/> Lupita Alcalá, Asst. Chair | <input type="checkbox"/> Tina Cooper | <input type="checkbox"/> Murad "Moe" Sarama |
| <input type="checkbox"/> Rachel Andrakowicz | <input type="checkbox"/> Ashley Freer | <input type="checkbox"/> Steve Ward |
| <input type="checkbox"/> Anderson Berry | <input type="checkbox"/> Peter McKane | <input type="checkbox"/> Fedros Yavrom |

We commit to:

- | | |
|---|---|
| <ul style="list-style-type: none"> o Being responsive to the needs of students o Conducting meetings that are: Effective, Efficient and Decisive o Focusing on solving problems o Working together through the committee chair o Recognizing the committee's role as a recommending body o Differentiating between fact and opinion | <ul style="list-style-type: none"> o Clearly defining and agreeing upon mission o Members having open minds and being creative o Abide by Brown Act concept and principles o Being responsive to the direction of the Board as a whole o Members being polite, respectful, and supportive of other's time and opinions |
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AGENDA

October 3, 2023

Mesa Verde High School Library – 7501 Carriage Drive, Citrus Heights

I. CALL TO ORDER – 6:30 P.M.

II. VISITOR COMMENTS*- 6:35 P.M.

III. BUSINESS ITEMS – 6:40 P.M.

- | | |
|--|-----------------------|
| 1. Tour of New Mesa Verde High School Stadium | (Camarda/Arps) |
| 2. Approval of the Minutes – September 5, 2023 (Action)
(Material Provided: Pages 2-5) | (Avey) |
| 3. Chair Report | (Avey) |
| 4. Board Member Report | (Hernandez) |
| 5. Review: Rules of Order
(Material Provided: Pages 6-10) | (Avey) |
| 6. 3280 Committee Requirements
(Material Provided: Page 11) | (Camarda) |
| 7. Avey/Sub. Committee Update, Non-Permitted School Use (Report) | (Avey) |

IV. FUTURE AGENDA ITEMS & NEXT MEETING LOCATION – Discussion 7:30– 7:40 p.m.

V. INFORMATION – 7:40 p.m.

- 1. Attendance Summary..... Page 12
- 2. Board of Education Future Agenda Items..... Pages 13-15

VI. ADJOURNMENT – 7:45 p.m.

* Public comments are welcome at Facilities Committee meetings. Each agenda allows time for visitor comments at the beginning of the meeting, as well as during consideration of specific agenda items. To give everyone a chance to be heard, we ask that you limit your comments to two minutes. To speak to the Committee, you must fill out a "Request to Address the Facilities Committee" card, which is available at each meeting. This card will be given to the Chair. You will be called at the appropriate time.



San Juan Unified School District Facilities Committee

- Anderson Berry, Chair
- Melinda Avey, Asst. Chair
- Lupita Alcala
- Rachel Andrakowicz

- Maggie Cooper
- Tina Cooper
- Ashley Freer
- Peter McKane

- Jodi Mulligan-Pfile
- Murad "Moe" Sarama
- Steve Ward
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AGENDA

September 5, 2023

District Office Board Room - 3738 Walnut Avenue, Carmichael, CA 95608

I. CALL TO ORDER – 6:30 P.M.

Ms. Avey called the meeting to order at 6:30 p.m.

II. VISITOR COMMENTS*- 6:35 P.M.

Laura Fierro, credentialed teacher from Rio Americano High School made comments about issues she is having with the renovation process occurring at the school's library.

III. BUSINESS ITEMS – 6:40 P.M.

1. Board Member Report

(Hernandez)

Mr. Hernandez welcomed the committee to the new school year. He expressed his excitement for the new District logo and shared some details about it. Mr. Hernandez reported the ribbon cutting event for Mesa Verde's new stadium is scheduled for Friday, October 13, 2023 at 3:00 p.m. He also reported that student population has exceeded what was anticipated for this year, around 38,000-39,000; this is good news for the district.

Mr. Camarda added that enrollment projections will be coming within the next few months, which will show all grade/site levels.

Questions:

Mr. Sarama asked for more information on the new logo, if it was voted on by the Board, and the approximate cost. Mr. Hernandez answered yes, it was voted on by the Board. There were several different levels of review and approval. He referred to Mr. Allen about the cost.

Mr. Allen answered that the new logo was around \$20,000, mostly for the multiple levels of focus groups. The new logo's implementation has had a slow roll out. We are not replacing old stock with the old logo until it is used up. The only exception to this is the vehicle logos, which have already been changed.

Ms. T. Cooper asked about increasing enrollment and how it could affect the student to teacher ratio.

Mr. Hernandez answered that we hire teachers as we move, but we are pretty on board with where we need to be.

2. Organizational Meeting

(Avey)

A: Annual Meeting Schedule (Action)

Material Provided (Page 2)

Mr. Yavrom proposes skipping the January meeting since it's a tough time of year for members to be available.

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Ms. Avey would prefer that the committee check-in on this meeting date as it gets closer and then decide.

No other changes to the schedule were proposed, and the annual meeting scheduled was approved.

B: Committee Chair Election (Action)

Mr. Yavrom nominated Ms. Avey; this was seconded by Mr. Ward.

Ms. Avey asked the committee to signify if all were in favor, and the vote was unanimous.

C: Committee Assistant Chair Election (Action)

Ms. M. Cooper nominated Mr. Yavrom. Mr. Yavrom nominated Ms. Alcalá. The nomination for Ms. Alcalá was seconded by Mr. Sarama.

Ms. Avey asked the committee to signify if all were in favor of Ms. Alcalá being Assistant Chair, and the vote was unanimous.

D: Annual Brown Act Training – Fhanysha C. Gaddis, General Counsel, SJUSD (Report)

Material Provided (Pages 3-21)

Ms. Gaddis introduced herself and gave the committee a refresher course on the Brown Act. Main points included: the intent of the brown act, who Ralph M. Brown was, the rights and access to information discussed in public forums, the rights of the public, why this committee is subject to the Brown Act, AB 2449/remote participation, committee rules and conduct and subject matter. Ms. Gaddis then shared the guidelines on social media conduct and gave examples of what can and cannot be posted/shared via social media. She also went over ways in which the committee should handle situations in which a meeting disruption occurs.

Questions:

Ms. M. Cooper asked if the committee should meet if there is no quorum reached.

Ms. Gaddis responded, if there is no quorum, it is not an official meeting. The committee cannot take any action. Her suggestion is that the committee should not meet if there is no quorum.

Ms. Avey asked for clarification on hybrid meeting options.

Mr. Sarama asked for more information on meeting a quorum when some committee members may be meeting remotely.

Ms. Avey asked if all action items must be notated as such on the agenda.

Ms. Gaddis answered yes.

Mr. Sarama asked about sub. committees and if they are subject to the Brown Act.

Ms. Gaddis said if they are meeting about specific business, it is okay, they are not subject to the Brown Act.

Ms. Alcalá asked about text messages between members.

Ms. Gaddis replied that text messages could be a violation and subject to PRAs.

E: Annual Facilities Committee Bylaws Review -Trent Allen, Chief of Staff, SJUSD (Report)

Material Provided (Pages 22-27)

Mr. Allen presented the item and went over the revised committee bylaws. Some of the highlights included the SJUSD rules of order; all committees must now follow its guidelines, committee annual reporting, new member terms, the new committee member selection process and agenda formatting.

Questions:

Ms. M. Cooper asked about the approval process for new members.

Mr. Yavrom asked about the rules of order and where to find them.

The rules of order will be shared with the committee at the next meeting for review.

Ms. M. Cooper asked about term limits and member requirements for board members.

3. Approval of the Minutes – June 6, 2023 (Action)

Material Provided (Pages 28-30)

(Chair)

An amendment was requested by Ms. Freer regarding her comment on sub. committee work, she would like to see

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financials and athletic director feedback. Another amendment was requested by Mr. Sarama regarding his comment on sub. committee work, he would like sub. committee work shared with the communications department.

It was moved by Ms. M. Cooper to approve the minutes with the proposed amendments. This was seconded by Mr. Sarama.

The vote passed unanimously, with Ms. Alcalá and Mr. Yavrom abstaining since they were not at the last meeting.

4. Chair Report

(Chair)

Ms. Avey had nothing to report.

5. Avey/Sub. Committee Update, Non-Permitted School Use – Report

(Avey)

Ms. Avey gave the committee an update on the sub. committee's work over the summer. They conducted a survey to see if there was support for opening the track and fields at district high schools and received nearly 300 responses. Ms. Avey stated that most of the feedback received was supportive. Any comments opposing mostly centered around vandalism, safety, and funding. Some commenters believe funds would be better spent on educational purposes. Survey responses supporting the idea centered around safety, community perception, and the community feeling that since tax dollars fund the sites, they should be able to use them.

Ms. Avey advised that the next steps will include stakeholder input, i.e., athletic directors, principals, etc.

Questions/Comments:

Ms. M. Cooper asked about vandalism, and if we know who is doing it.

Ms. Avey answered that they need a deeper understanding of who/how when it comes to vandalism.

Ms. Alcalá shared that she has met with the District's Risk Management department, and there were concerns from them. She feels like the district staff have a knee-jerk reaction to say "no" to this idea, but the community feels differently.

Ms. M. Cooper stated that schools are safer when they are being used. She asked if district liability changes if the site is left open.

Ms. Avey replied. She states that the field's gate at Del Campo High School is kept locked, but she has seen people climb the fence and then open it for others. She is not sure of the liability when it comes to instances like that.

Ms. Mulligan-Pfile asked how coaches and athletic directors are reacting to this, and if they have any concerns.

Ms. Alcalá replied that this is about using the track/field when it is not in use, coaches will take priority.

Ms. Freer asked if the sub. committee has asked site principals and athletic directors for input on the survey results.

Ms. Avey replied no, not yet. She is pretty sure they will be opposed to the idea.

Ms. Freer stated she feels that we are missing a huge demographic by not asking them. She feels some frustration with the survey results, there is another whole side that can't be quantified at this time and their input needs to be considered. She would like to see the fiscal impact of this as well.

Ms. T. Cooper stated that the sub. committee has attempted to work with the FACE department, but they are very busy. She will follow up with them again.

Ms. Freer added that we must be more thorough with this process.

Mr. Sarama stated that he has some concerns. The survey responses are not equitable, as most of them were from Bella Vista High School. He would like to see the Communications department involved to make sure that we get equitable results and responses from the entire district.

Ms. T. Cooper suggests the sub. committee run their next survey questions by this committee before dispersing them.

Ms. Freer stated that this subject may not be the best use of FACE's time, and a blanket survey for all sites will not work. This process should go school by school.

Ms. Alcalá said that the next step in this process should be to get athletic directors' input.

Ms. Andrakowicz stated that custodial costs should be factored in. Who will be responsible for unlocking sites?

Mr. Camarda answered that he has some suggestions.

Mr. Yavrom said that this committee took about a year to update the Use of Facilities handbook. He imagines this process could take 1-2 years, total. Has the sub. committee put together a road map to success?

Ms. Avey responded no, not yet. The sub. committee has talked to Mr. Camarda and Risk Management.

Mr. Camarda stated that he is interested to see what the impact of implementing non-permitted use could be. Custodial impact, impact from vandalism, and unintended consequences are all factors. The Facility Use and Use of Facilities calendars must be kept in mind as well to avoid conflicts. Mingling of students and the public on school grounds is also an important issue that must be discussed. He would like to have SIA and Risk Management come to the committee to answer questions pertaining to unintended consequences. He would also like to eventually have the Director of

Maintenance attend a meeting to speak on the custodial issue. A ThoughtExchange may be a better option than utilizing FACE as well since they are very busy.

Ms. Avey would like to know the District's liability limits, as well as local parks and recreation department's policies to see how they operate. She has checked with Folsom USD, and they have opened their green areas to the public.

Ms. Mulligan-Pfile asked about dogs. Dogs are a big liability, and create waste.

Ms. Alcalá would like Mr. Camarda to help coordinate with Risk Management to find out about district liability and review what the sub. committee prepares to send out to the community.

Mr. Camarda agreed, he wants the committee to have comprehensive data to share with the Board.

Ms. Avey added that she is mostly talking about Sunday afternoons. She would like to hear from areas they are missing feedback from.

Mr. Sarama requests principal and athletic director feedback via emails.

Mr. Ward asked if Board Member Avey should be involved since he started this discussion.

Ms. T. Cooper replied that the sub. committee needs a timeline first.

Ms. Freer asked if this is what the Board wants this committee to spend their time on.

Mr. Camarda stated that he and Ms. Avey can sit down and put together a timeline. He would like to make sure end users have buy-in as well.

IV. FUTURE AGENDA ITEMS – Discussion 7:30– 7:40 p.m.

Ms. Freer would like an update on the Whitney Elementary concerns brought forward at the last meeting.

Mr. Camarda will get the information.

Mr. Camarda listed some future agenda items. These include surplus property, security/fencing projects, enrollment demographics, enrollment projections, a bond program update, new master planning/request for qualifications and choosing an architectural firm, maintenance and operations update, technology update, transportation update and an update from nutrition services.

Mr. Sarama suggested Mesa Verde High School for the next meeting location so the committee can see the new stadium and the committee agreed.

V. INFORMATION – 7:40 p.m.

- 1. Attendance Summary..... Page 31
- 2. Board of Education Future Agenda Items..... Pages 32-34

VI. ADJOURNMENT – 7:45 p.m.

There being no further business or discussion, Ms. Avey adjourned the meeting at 8:36 p.m.

San Juan Unified Rules of Order

San Juan Unified's Board of Education and committees that operate under the Brown Act or Greene Acts utilize the following rules to govern operations during meetings of their bodies. District policy including administrative regulations and board policy as well as state and federal laws shall take precedence if in conflict with these rules.

Amendments and Updates

These rules are based on [Rosenberg's Rules of Order](#) (as published by the League of California Cities) designed for municipalities and civic organizations with modifications to meet the specific needs, practices and interests of the district. In connection with updates to the district's Board Governance Handbook, district staff shall review any updates to Rosenberg's Rules of Order to consider for adoption.

The Board of Education shall approve all proposed changes to these rules before they become effective.

The Role of the Chair

It is the responsibility of all members to understand the rules of parliamentary procedure, but it is the role of the chair to apply the rules to the operations of the meeting. The chair is supported in this function by staff as appropriate for the meeting body.

As the chair has a larger role in the operation of the meeting, it is a courtesy that they offer comment on a matter before the body after other members and should refrain from making or seconding a motion unless convinced other members will not do so at that point in time.

The Basic Format for an Agenda Item Discussion

A meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. Each agenda item can be handled by the chair in the following basic format:

- 1) The chair should announce the agenda item number and subject and then invite the appropriate person(s) to report on the item, including any recommendations they may have.
- 2) Following the presentation, the chair should open public comment following the body's public comment procedure. Speaking times for public comment are limited to 2 minutes per speaker. Total time for public speaking on a public item is determined by each body's bylaws. If the item is a public hearing, the chair must open the public hearing before beginning public comment and close the public hearing upon conclusion of speakers.
- 3) The chair should ask members of the body if they have questions or comments regarding the item. Members may ask questions of the presenters and other members or offer comments for consideration. The chair should offer questions or comments after other members have had an opportunity. At the discretion of the chair, members may have additional opportunities to offer questions or comments.
- 4) Upon conclusion of discussion and questions by members, or as appropriate, the chair should invite a motion. The chair should announce the name of the member who makes the motion.
- 5) The chair should ask for a second to the motion. The chair should announce the name of the member who seconds a motion. All motions require a second.
- 6) The chair should check to make sure everyone understands the motion. This can be done by:

- a. The chair asking the maker of the motion to repeat it;
 - b. The chair can repeat the motion; or
 - c. The chair can ask the individual taking minutes to repeat the motion.
- 7) The chair should then invite discussion on the motion before the body. If no discussion is offered, or after discussion has ended, the chair should announce the body will vote on the motion.
- 8) The chair takes a vote by asking for the “ayes” and then asking for the “nays”. If members have not yet voted, then the chair should ask for “abstentions”.
- 9) The chair should announce the result of the vote and the action the body has taken.

Motions

Motions are the vehicles for decision-making by a body. A member makes a motion by preceding the member’s desired approach with the words, “I move...” The chair usually calls for a motion by inviting members of the body to make a motion, by suggesting a motion that another member then moves or by making the motion themselves. (Note: Chairs should refrain from making motions or seconding motions unless other members of the body do not offer.)

Types of Motions

Basic Motion – The basic motion is one that puts forward a decision for the body’s consideration. A basic motion might be: “I move that we create a five-member committee to plan our event.” A motion must have a second to be considered by the body.

Motion to Amend – If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: “I move that we amend the motion to have a 10-member committee.”

Substitute Motion – If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: “I move a substitute motion that we cancel the event this year.”

“Motions to amend” and “substitute motions” are often confused, but they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor and substitute a new and different motion for it. The decision as to whether a motion is really a “motion to amend” or a “substitute motion” is left to the chair. So if a member makes what that member calls a “motion to amend,” but the chair determines that it is really a “substitute motion,” then the chair’s designation governs.

A “friendly amendment” is a practical parliamentary tool that is simple, informal, saves time and avoids bogging a meeting down with numerous formal motions. It works in the following way: In the discussion on a pending motion, it may appear that a change to the motion is desirable or may win support for the motion from some members. When that happens, a member who has the floor may simply say, “I want to suggest a friendly amendment to the motion.” The member suggests the friendly amendment, and if the maker and the person who seconded the motion pending on the floor accept the friendly amendment, that now becomes the pending motion on the floor. If either the maker or the person who seconded rejects the proposed friendly amendment, then the proposer can formally move to amend.

A “motion to reconsider” is a special and unique motion. Once a vote is taken by a body it is considered final and can only be reopened if a motion to reconsider is made and passed. A motion to reconsider requires a majority vote to pass like other basic motions, but there are two special rules that apply only to motions to reconsider. First, a motion to reconsider must be made at the meeting where the item was first voted upon. (This requirement can be suspended if motioned to do so and approved by a two-thirds majority.) Second, the motion to reconsider may only be made by certain members of the body. Accordingly, a motion to reconsider may only be made by a member who voted in the majority on the original motion. Any member may second the motion including those who voted in the minority. If the motion to reconsider passes, the original matter is back before the body and the new original motion is in order. The matter may be discussed and debated as if it were on the floor for the first time.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The chair can reject a fourth motion until the chair has dealt with the three that are on the floor and has resolved them to avoid confusion. All motions must have been moved and seconded to be valid for consideration by the body, this includes basic motions, motions to amend and substitute motions.

When there are two or more motions on the floor (which have all been moved and seconded) the vote should proceed *first* on the *last* motion that is made. For example, consider that 1) a basic motion is made followed by 2) a motion to amend and then 3) a substitute motion. The chair would first call for discussion and vote on the third motion, the substitute motion. If the substitute motion is approved, it replaces the basic motion and renders the motion to amend invalid and voting is over. If the substitute motion fails, the chair would then call for discussion and vote on the motion to amend. If approved, the amended motion would be considered for vote. If the amendment fails the original motion is then considered.

Debate on Motions

Most motions are subject to discussion and debate by the body as long as members wish to discuss the item. Discussion remains open until such time that the chair determines it is time to move on and take action. There are exceptions when a motion is *not debatable* and a chair must take an immediate vote if the motion is made and receives a second:

Motion to adjourn – This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

Motion to recess - This motion, if passed, requires the body to immediately take a recess. Normally, the chair determines the length of the recess which may be a few minutes or several hours. It requires a simple majority vote.

Motion to fix the time to adjourn - This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. It requires a simple majority vote.

Motion to table – This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on “hold”. The motion can contain a specific time in which the item can come back to the body or the motion can contain no specific time for the return of the item. If no specific time is included in the motion, those individuals responsible for setting the body’s agenda shall identify when the item returns for consideration by the body. Motions to table require a simple majority vote.

Motion to limit debate – The most common form of this motion is to say, “I move the previous question” or “I move the question” or “I call the question”. As a practical matter, when a member uses one of these phrases, the chair can expedite matters by treating it as a request rather than as a formal motion. The chair can simply inquire of the body “any further discussion?” If no one wishes to have further discussion, the chair can go right to the pending motion that is on the floor. However, if even one person wishes to discuss the pending motion further, then at that point, the chair should treat the call for the “question” as a formal motion and proceed to it. Motions to limit debate require a two-thirds vote.

Majority and Super Majority Votes

All motions require at least a simple majority vote. A tie vote means the motion fails. For example, in a seven-member body, a vote of 4-3 passes a motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3 the motion still fails.

There are exceptions when a motion requires a super majority vote:

Motion to limit debate - This motion ends debate on a motion before the body and requires a two-thirds vote to be approved.

Motion to close nominations – A motion to close nominations for officers (such as the chair) effectively cuts off the right of the minority to nominate officers and it requires a two-thirds vote to pass.

Motion to object to the consideration of a question - Normally, such a motion is unnecessary since the objectionable item can be tabled or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a two-thirds vote to pass.

Counting Votes

Quorum is determined by the body’s bylaws or other governance documents.

All motions must receive a second and an “aye” vote by a majority of the body to be adopted.

Abstentions votes can be used to meet quorum requirements but are not calculated in determining the outcome of the vote.

Courtesy and Decorum

Debate and discussion should be focused, but free and open. In the interest of time, the chair may, however, limit the time allotted to speakers, including members of the body. A member cannot generally interrupt a speaker however there are a few exceptions:

Privilege – A member can call for a “point of privilege.” The chair should then interrupt to ask the interrupter to state their point. Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person’s ability to hear.

Order – A member can call for a “point of order.” Again, the chair would ask the interrupter to “state your point.” Appropriate points of order relate to anything that would not be considered

appropriate conduct of the meeting. For example, if the chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal – If the chair makes a ruling that a member of the body disagrees with, the member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the chair is deemed reversed.

Call for orders of the day – This is simply another way of saying “return to the agenda.” If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the chair discovers that the agenda has not been followed, the chair simply reminds the body to return to the agenda item properly before them. If the chair fails to do so, the chair’s determination may be appealed.

Withdraw a motion – During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the chair may ask the person who seconded the motion if he or she wishes to make the motion and any other member may make the motion if properly recognized.

3280 Committee Composition Check List

Name: _____

(Check all that apply)

Education Code sections 17388-17389 require the governing board of the District to appoint a committee made up of seven to eleven members who are representatives of each of the following:

- The ethnic, age group, and socioeconomic composition of the district.
- The business community (ex: store owners, managers, supervisors).
- Landowners or renters, with preference given to those who are representative of neighborhood associations.
- Teachers.
- Administrators.
- Parents of students.
- Persons with expertise in environmental impact, legal contracts, building codes, and land use planning, including, but not limited to, knowledge of the zoning and other land use restrictions of the cities or cities and counties in which surplus space and real property is located.

Facilities Committee Attendance Summary 2023-2024

Committee Members (Initials: board members)	09-05-2023	10-03-2023	11-07-2023	12-05-2023	01-02-2024	02-06-2024	03-05-2024	04-02-2024	05-07-2024	06-04-2024
Maggie Cooper (ZC)	X									
Rachel Andrakowicz (TK)	X									
Steve Ward (SH)	X									
Ashley Freer (PV)	X									
Anderson Berry (BA)*										
Tina Cooper (PC)	X									
Lupita Alcala (PV)	X									
Melinda Avey (SH)**	X									
Fedros Yavrom (PC)	X									
Jodi Mulligan-Pfile (ZC)	X									
Murad "Moe" Sarama (Vacant)	X									
Peter McKane (BA)										

Board of Education / Appointees (Term Expires)

Pam Costa (12/24)
Saul Hernandez (12/24)
Paula Villescaz (12/24)
Zima Creason (12/26)
Ben Avey (12/26)
Vacant (12/26)
Tanya Kravchuk (12/26)

Fedros Yavrom (12/23)
Steve Ward (12/24)
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Tina Cooper (12/24)
*Melinda Avey (12/24)**
Ashley Freer (12/24)
Jodi Mulligan-Pfile (07/25)
Peter McKane (12/24)

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*Chair

**Assistant Chair

**SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2023-2024**

OCTOBER 10

Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act Plan – R	Slavensky
Arts, Music, Instructional Media Block Grant – A	Slavensky
Special Education Inclusive Practices – R	Calvin
Variable Term Waivers – A	Toto
Assignment of Teachers Outside Regular Base Credential – A	Toto
Provisional Internship Permits – A	Toto

OCTOBER 24

Recognition: School Psychology Awareness Week (Nov. 6-10) – A	Calvin
2022-2023 End of Year Data Summary – R	Slavensky
Public Hearing: Proposed Fee Increase for Fee-Based ECE Programs – D	Townsend-Snider
Williams Complaint Report – R	Gaddis

NOVEMBER 14

Family and Community Engagement Update – R	Allen
Learning Recovery Emergency Block Grant – R	Slavensky
Proposed Fee Increase for Fee-Based ECE Programs – A [Discussed 10/24/23]	Townsend-Snider
Set Annual Organizational Meeting – A	Board

DECEMBER 12

Board Reception/Swearing-In (before board meeting)

Annual Organizational Meeting – A	Board
Innovative School Update – R	Townsend-Snider
2022-2023 Audit Report – A	Stahlheber
2023-2024 First Interim & Budget/Financial Status Report – A	Stahlheber
*Minimum Wage Increase (Short Term, Temporary) – A	Toto

JANUARY 9

Workshop: The Brown Act, Board Governance, Governance Handbook – D	Gaddis
Universal Prekindergarten Planning and Implementation Update – R	Townsend-Snider
Williams Complaint Report – R	Gaddis
Annual Policy Review – D	Gaddis
BP 3430 Investing and Debt Management	
BP 5116.1 Intradistrict Open Enrollment	
BP 6145 Extracurricular/Cocurricular Activities	
BP 6020 Parent Involvement	
*Resolution: Emergency Contracting – A	Stahlheber
*Resolution: Authorized Signature - Power to Contract on Behalf of the District – A	Stahlheber
*Resolution: Delegating Signature Authorization to the Superintendent – A	Stahlheber

JANUARY 23

Recognition: 2024 Classified Employees of the Year – A	Toto
Recognition: National School Counseling Week (Feb. 5-9) – A	Schnepf
Bond Program Update – R	Camarda
Government Affairs (Legislative) Update – R	Thigpen
*Annual Policy Review – A [Discussed 01/09/24]	Gaddis
BP 3430 Investing and Debt Management	
BP 5116.1 Intradistrict Open Enrollment	
BP 6145 Extracurricular/Cocurricular Activities	
BP 6020 Parent Involvement	

*School Accountability Report Cards (SARCs) – A	Slavensky
*LCAP Federal Addendum Annual Revision – A	Calvin
*Continued Funding Application CSPP & CCTR – A	Townsend-Snider
*Early Head Start/Head Start Year 1 Budget Mod/Carryover Funds – A	Townsend-Snider
*Resolution: Federal Surplus Property participation renewal – A	Stahlheber

FEBRUARY 13

Public Hearing: Camp Winthers Fee Increase – D	Schnepf
Mid-Year LCAP Update 2023-2024 – R	Slavensky
Choices Charter School Mid-Year LCAP Update 2023-2024 – R	Ginter
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D	Toto
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated ECE) – D	Toto
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – D	Toto
Notice of Intent to Reduce Classified Positions – D	Toto
*EHS/HS Year 2 Budget Carryover Funds – A	Townsend-Snider

FEBRUARY 27

Recognition: Arts Education Month (March) – A	Slavensky
Recognition: National School Social Work Week (Mar. 3-9) – A	Calvin
Instructional Materials Update – R	Slavensky
Second Interim Budget Report – R	Stahlheber
Camp Winthers Fee Increase – A [Discussed 02/13/24]	Schnepf
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/13/24]	Toto
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated ECE) – A [Discussed 02/13/24]	Toto
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – A [Discussed 02/13/24]	Toto
Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/13/24]	Toto
2024 CSBA Delegate Assembly Election – A	Board

MARCH 19 (3rd Tuesday)

Elevating Youth Voice – R	Calvin
District K-12 Mathematics Update – R	Slavensky
Nutrition Services Update – R	Camarda
*Resolution: Election Order – A	Board
*2024-2025 Transportation Plan – A	Camarda
*Head Start and Early Head Start Grant Application 2022-2023 – A	Townsend-Snider
*Audit Report for Measures J, N, P and S – A	Stahlheber

APRIL 9

Recognition: Week of the Young Child (Apr. 1-5) – A	Townsend-Snider
Recognition: School Bus Driver’s Appreciation Day (Apr. 23) – A	Toto
Instructional Materials Adoptions – D	Slavensky
New High School Courses – D	Slavensky
Williams Complaint Report – R	Gaddis
Proposed Board Meeting Dates for 2024-2025 – A	Board

APRIL 23

Recognition: California Day of the Teacher (May 8) – A	Toto
Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 8) – A	Calvin
Expanded Learning Opportunities Update (Secondary) – R	Schnepf
Technology Update – R	Skibitzki
Safety and Safe Schools Update – R	Allen
*Instructional Materials Adoptions – A [Discussed 04/09/24]	Slavensky
*New High School Courses – A [Discussed 04/09/24]	Slavensky

MAY 14

Recognition: National Speech Pathologist Day (May 18) – A	Calvin
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Recognition: Classified School Employee Week (May 19-25) – A	Toto
English Learner Update – R	Calvin
Expanded Learning Opportunities Update (Elementary) – R	Townsend-Snider
Hearing Officer’s Recommendation-2024 RIF (if applicable) – A	Gaddis
*Approval of CTE 2024 Advisory Committee Roster – A	Schnepf
*Head Start/Early Head Start COLA Funding Allocation 2024-2025 – A	Townsend-Snider
*Resolution: CSPP Continued Funding Application Designated Personnel 2024-2025 – A	Townsend-Snider

MAY 28

Recognition: National Science Bowl (if applicable) – A	Schnepf
Recognition: Science Olympiad (if applicable) – A	Schnepf
Recognition: Academic Decathlon (if applicable) – A	Schnepf
Expanded Learning Opportunities Program (ELO-P) Update – R	Calvin
Early Childhood Education Update – R	Townsend-Snider
*Head Start/Early Head Start Contract Resolution FY 2024-2025 – A	Townsend-Snider

JUNE 11

Public Hearing: LCAP – D	Slavensky
Public Hearing: LCAP/Choices Charter School – D	Ginter
Early Literacy Support Block Grant Annual Report – R	Townsend-Snider
Public Hearing: Adoption of the 2024-2025 Budget – D	Stahlheber
Temporary Interfund Borrowing of Cash – A	Stahlheber
*CIF Superintendent Designation of Representatives 2024-2025 – A	Schnepf
*ECE Program Self-Evaluation for CDE – A	Townsend-Snider

JUNE 25

California School Dashboard Local Indicators – R	Slavensky
LCAP – A [Public Hearing 06/11/24]	Slavensky
Choices Charter School California School Dashboard Local Indicators – R	Ginter
LCAP Choices Charter School – A [Public Hearing 06/11/24]	Ginter
Adoption of the 2024-2025 Budget – A [Public Hearing 06/11/24]	Stahlheber
*2023-2024 Actuarial Report (OPEB) – A	Stahlheber
*Charter School 2022-2023 Audit Reports (AAT, CMP, GIS, GV, OFY, VIE) – A	Stahlheber
*2024-2025 School Plan for Student Achievement (SPSAs) – A	Calvin

D=discussion; A=action; *=consent; R=report; PC=public comment