

OZARK R-VI SCHOOL DISTRICT  
JOB DESCRIPTION

TITLE: **READING RECOVERY TEACHER LEADER**

QUALIFICATIONS:

1. Trained Reading Recovery Teacher Leader
2. Masters' Degree
3. Teaching experience with elementary children experiencing difficulties learning to read and write
4. In-depth knowledge of best practices in reading and writing instruction, adult learning theory and instructional delivery techniques
5. Ability to work with a wide audience of individuals including administrators, teachers and parents
6. Computer skills including Microsoft Word, Excel, Powerpoint and Publisher,
7. Must successfully pass a background check that is satisfactory to the Board of Education.
8. Must provide personal transportation to attend work related trainings and tasks.

REPORTS TO: Executive Director of Student Services

JOB GOAL: To provide leadership at the district level for the implementation of Reading Recovery and literacy interventions across the district through job-embedded professional development.

PERFORMANCE RESPONSIBILITIES:

1. Teach Reading Recovery students
2. Assist in training of teachers in best literacy practices
3. Monitor and support the work of Reading Recovery teachers with RR and literacy intervention groups.
4. Assist with the implementation of the Comprehensive Intervention Model (CIM)
5. Provide training for new Reading Recovery teachers (RR and literacy group)
6. Provide required professional development for experienced Reading Recovery teachers.
7. Provide training in literacy processing for teachers.
8. Support special education teachers with the implementation of best literacy practices
9. Provide professional development across the district focused on best literacy practices
10. Serve on intervention teams problem-solving regarding the needs of students struggling with reading and writing across the district
11. Provide training as requested for literacy coaches
12. Assist with the implementation of district professional development
13. Assist with analyzing school-wide literacy assessments
17. Provide professional development and coaching for secondary communication arts teachers and secondary reading teachers (reader's and writer's workshop)
18. Provide assistance writing curriculum in communication arts
19. Provide training and support for Reading Recovery teachers from other districts
20. Additional Duties as Assigned

PHYSICAL DEMANDS: Must be able to be mobile within and between school buildings. May require sitting for long periods of time.

TERMS OF EMPLOYMENT: 200 days as per School board Policy GCBDA

TYPE OF POSITION: Exempt

EVALUATION: Evaluated annually by the Executive Director of Student Services

PAYSCALE: Coaches/Counselors Scale

APPROVED BY SCHOOL BOARD: June 24, 2021