

OZARK R-VI SCHOOL DISTRICT
JOB DESCRIPTION

TITLE: PARAPROFESSIONAL-SPECIAL EDUCATION

QUALIFICATIONS:

Candidates must have a minimum of:

1. Hold a DESE issued Substitute Teaching Certificate or a valid Teaching Certificate for any subject.
2. A demonstrated ability to work effectively under the direction of others.
3. A demonstrated ability to work collaboratively with others.
4. Ability to organize, be flexible and motivate others.
5. Be capable of physically assisting student with special needs as required (positioning, lifting, transferring, physical intervention)
6. Willingness to assume any responsibilities, which are appropriate for the position.

REPORTS TO: Overall supervision provided by building principal with direct supervision provided by special education teacher(s).

JOB GOAL: To serve as support staff when required to implement special education or related services for a class and/or to provide direct assistance to students with disabilities.

PERFORMANCE RESPONSIBILITIES:

1. Must work under the direct supervision of a Special Education teacher when providing instructional services.
2. Assist students to complete instructional activities.
3. Assist in the supervision of students as required to meet individual needs and implement IEP goals and/or objectives as directed.
4. Provide physical assistance based on student need such as: lifting, transferring, moving from class to class, feeding, toileting, physical intervention.
5. Participate in training activities as required by the District.
6. Perform other duties as directed by the principal or supervising teacher, which are related to facilitating success (i.e., instructional, social, behavioral) for students with disabilities.
7. Additional duties as assigned.

PHYSICAL DEMANDS: Must be able to stand, walk, stoop, provide for toileting and specific hygiene needs, transfer, feed, provide for specific physical intervention when required. Must be able to lift up to 50 pounds.

TERMS OF EMPLOYMENT: School in-session days plus two days;
compensation as per salary schedule

TYPE OF POSITION: Nonexempt

EVALUATION: Evaluated annually by Principal

APPROVED BY SCHOOL BOARD: February 21, 2019