

OZARK R-VI SCHOOL DISTRICT  
JOB DESCRIPTION

**TITLE: BOARD CERTIFIED BEHAVIOR ANALYST (BCBA)**

**QUALIFICATIONS:**

1. Master's Degree in special education, psychology, Applied Behavior Analysis, or related field of study. Additional certification as a special education teacher or school psychologist in the state of Missouri is preferred.
2. Certification as a Board Certified Behavior Analyst (BCBA)
3. Desire to work with preschool students, families, and the community
4. Ability to communicate effectively
5. Excellent technology skills
6. Experience preferred

**REPORTS TO:** Executive Director of Special Services

**JOB GOAL:** To conduct various descriptive and systematic behavior assessment (Functional Analyses) and skill-based assessments. To provide specialized expertise to identify, analyze, understand and address behavioral differences as they impact learning. To provide behavior analytic interpretations of the results and designs comprehensive behavioral treatment plans for student success and to work with a diverse team of professionals to implement and maintain services within established guidelines and standards.

**PERFORMANCE RESPONSIBILITIES:**

1. Provide direct behavioral services to students in individual and group sessions.
2. Communicates effectively and makes recommendations to staff and outside professionals, groups, or individuals.
3. Conducts behavioral and skills assessment and design behavioral treatment programs for students for the purpose of carrying out and achieving goals and objectives.
4. Maintains respect and confidentiality for all students.
5. Assists in the development and implementation of effective behavioral programs and curriculum for the purpose of providing favorable outcomes for children with behavioral challenges.
6. Collaborates with instructional staff, other school personnel, parents and a variety of community resources for the purpose of developing appropriate IEPs for students with significant behavioral deficits and improving the overall quality of student outcome.
7. Manages student behavior for the purpose of providing a safe and optimal learning environment.
8. Participates in a variety of meetings (e.g. professional development, staff meetings, IEP's, etc.) for the purpose of conveying and/or gathering information required to implement and maintain programs and services.
9. Responds to emergency situations for the purpose of resolving immediate safety concerns and/or directing to appropriate personnel for resolution.
10. Responds to inquiries from a variety of sources (e.g. teachers, parents, administrators, etc.) for the purpose of resolving issues, providing information and/or direction.
11. Ability to transport daily via personal transportation to various district sites.
12. Performs other duties and responsibilities as assigned by their supervisor. All work responsibilities are subject to having performance goals and/or targets established as part of the evaluation process.

**PHYSICAL DEMANDS:** Ability to move around in the instructional area and be able to lift up to 50 pounds.

**TERMS OF EMPLOYMENT:** Base annual contract of nine months as per approved school calendar; compensation as per adopted salary schedule.

**TYPE OF POSITION:** Exempt

**EVALUATION:** Evaluated Annually by Executive Director of Special Services

**APPROVED BY SCHOOL BOARD:** June 24, 2021