

OZARK R-VI SCHOOLS
JOB DESCRIPTION

TITLE: MAINTENANCE LEVEL 1

QUALIFICATIONS:

1. Ability to perform general grounds keeping and light maintenance tasks.
2. Ability to operate required equipment including tractor, loader and mowers.
3. Ability to work independently.
4. Basic computer skills – Send and receive email, use district HR program.

REPORTS TO: Director of Maintenance

JOB GOAL: To perform general grounds keeping and light maintenance functions

PERFORMANCE RESPONSIBILITIES:

1. Maintains school grounds in attractive, clean and safe condition.
2. Complete work orders as assigned.
3. Assist Maintenance Level 2 and 3 employees in maintaining district facilities.
4. Ensure all safety procedures are followed by all employees.
5. Performs other tasks as assigned.

PHYSICAL DEMANDS:

- Must be able to lift up to 50 pounds, climb ladders & use lifts to work on equipment.
- Ability to work in confined spaces for lengthy periods of time.
- Repeated turning/twisting motions.
- Repeated movements to and from the floor; standing and walking up to 8 hours.

TERMS OF EMPLOYMENT: 12 months as per school board policy GBDBA

TYPE OF POSITION: Nonexempt

EVALUATION: Annually by Director of Maintenance

PAYSCALE: Classified Hourly Non-Exempt Scale

APPROVED BY SCHOOL BOARD: June 24, 2021