

North Valley Academy Charter School
Governing Council – Regular Meeting
September 21, 2023
4:30 pm

A. OPENING BUSINESS

The meeting was called to order at 4:42 pm by Governing Council Chair Will Duran and initiated by roll call and the Pledge of Allegiance. Due to restrictions in place around Coronavirus this meeting of the Governing Council was held virtually through Zoom. Members in attendance: Will Duran – Chair, Victor Marthe, and Thomas Walmsley. Administrative staff present: Julie Geldmacher – Principal, Sarah Piña – CFO, Derek Davis – Dean of Instruction, Tammy Hernandez – Dean of Students, and Dan Hill – Legal Counsel. Duran announced that a quorum was present.

Walmsley made a motion to approve the agenda. Motion was seconded by Marthe. Roll call vote: Duran – Aye, Marthe – Aye, Walmsley – Aye.

Walmsley made a motion to approve the minutes from the August 17th regular meeting. Motion was seconded by Marthe. Roll call vote: Duran – Aye, Marthe – Aye, Walmsley – Aye.

B. ACTION ITEMS

1. Three potential members for the Governing Council were present – Crystal Sanchez, Jackie Kinnunen and Christopher Brown. The potential members were asked to introduce themselves. Will Duran made a motion to approve Christopher Brown, Jackie Kinnunen and Crystal Sancez as new council members for the North Valley Governing Council. Motion was seconded by Marthe. Roll call vote: Duran – Aye, Marthe – Aye, Walmsley – Aye.

2. Piña presented BAR 504-000-2324-0001-M – Operational Fund and BAR 504-000-2324-0002-T – ESSER III. Duran made a motion to approve BARS as presented. Motion was seconded by Walmsley. Roll call vote: Brown – Aye, Duran – Aye, Kinnunen – Aye, Marthe – Aye, Sanchez – Aye, Walmsley – Aye.

3. Piña presented the A/P and Payroll Vouchers. Walmsley made a motion to approve the AP and Payroll vouchers for August as presented. Motion was seconded by Marthe. Roll call vote: Brown – Aye, Duran – Aye, Kinnunen – Aye, Marthe – Aye, Sanchez – Aye, Walmsley – Aye.

4. Piña presented a request to remove Construction in Progress (CIP) in the amount of \$9,607 from the fixed asset listing. The CIP amount is related to expenditures for an architect to plan and design renovations for the health office. The project will not be completed. Walmsley made a motion to remove Construction in Progress in the amount of \$9,607 from the fixed asset listing. Motion was seconded by Marthe. Roll call vote: Brown – Aye, Duran – Aye, Kinnunen – Aye, Marthe – Aye, Sanchez – Aye, Walmsley – Aye.

5. Geldmacher presented the COVID Leave Policy for 2023-24. Policy is the same from 2022-23 and an extension of the policy through June 30, 2024 was requested. Walmsley requested information on the financial impact of the policy. After discussion, Duran made a motion to approve the 2023-24 COVID

Leave Policy. Motion was seconded by Marthe. Roll call vote: Brown – Aye, Duran – Aye, Kinnunen – Aye, Marthe – Aye, Sanchez – Aye, Walmsley – Aye.

6. Dan Hill, Legal Counsel, presented the 2023-24 Open Meetings Act Resolution. Geldmacher requested that the Council consider changing the monthly meeting from the 3rd Thursday of the month to the 1st or 4th Thursday of the month due to a conflict with the PED's equity council state-wide monthly meetings. Walmsley made a motion to approve the Open Meetings Act Resolution as presented with a change to paragraph 2 to change the regular meeting date to the 4th from the 3rd Thursday of the month. Motion was seconded by Duran. Roll call vote: Brown – Aye, Duran – Aye, Kinnunen – Aye, Marthe – Aye, Sanchez – Aye, Walmsley – Aye.

7. Geldmacher presented the Volunteer Policy and Agreement. The revised policy and agreement will add a requirement for volunteers to maintain the confidentiality of students, their names, any information and not taking photos of any children on campus other than their own children. Volunteers will be asked to sign the agreement when they come to campus to volunteer. Duran made a motion to approve the Volunteer Policy and agreement form with the requested changes. Motion was seconded by Marthe. Roll call vote: Brown – Aye, Duran – Aye, Kinnunen – Aye, Marthe – Aye, Sanchez – Aye, Walmsley – Aye.

C. DISCUSSION ITEMS

1. Geldmacher presented the Head Administrator report. Open House was last week. Cottonwood Gulch met with middle school parents about the outdoor experiences that will be offered this school year. There will be outdoor opportunities, including overnight trips for the middle school. 4th grade will participate in day trips. The outdoor experiences will help with retaining students and attracting new students. The National Dance Institute will start after winter break for grades K-5. Kids Cook is currently working with grades K-5. Enrollment is currently around 260 students, including PreK. Other enrollment initiatives include passing out flyers at the Los Ranchos grower's market and 2,000 post cards were mailed recently. We are working on getting approval to pass out information at the local little leagues. A coach visited the school from PED. Positive comments about the school's ELA & math curriculum and interventions. Davis presented data from istation and will periodically report progress to the Council.
2. Geldmacher reported that the Smith's vaccination clinic for staff will not occur due to lack of interest from staff and a fee for staff that signs up and does not show up on the day of the clinic.
3. Piña presented the financial statements and reports for the period ending August 31, 2023.
4. Reminder for all members to start annual training hours for the new school year. Geldmacher and Piña will send out new training opportunities to the Council and will help with registration as needed.

D. CLOSING BUSINESS

1. Agenda items for the next meeting can be emailed to Geldmacher.
2. Next meeting is scheduled for October 26, 2023, at 4:30 pm
3. Meeting adjourned at 5:57 p.m.