



Mountain Lakes School District
96 Powerville Road, Suite 1
Mountain Lakes, New Jersey 07046
Phone: 973-334-8280 Fax: 973-334-2316
www.mlschools.org

NOTICE

The Regular Meeting of the Mountain Lakes Board of Education will be held on
Monday, October 2, 2023 at 6:30pm at Mountain Lakes High School,
96 Powerville Road, Mountain Lakes, New Jersey

Alex Ferreira,
School Business Administrator / Board Secretary

AGENDA

STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record, The Citizen, and the District Website.*

PLEDGE OF ALLEGIANCE

Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

ROLL CALL

Board Member	Present	Absent
Dr. Don		
Dr. Driscoll		
Mrs. Forman		
Mrs. Hermey		
Dr. Hirschfeld		
Ms. Leininger		
Dr. McIntyre		
Mrs. Parker (<i>Vice President</i>)		
Mrs. Tucker		
Mrs. Barkauskas (<i>President</i>)		

Also present: Mr. Michael Fetherman, Mr. Alex Ferreira, Mrs. Ivonne Ciresi

EXECUTIVE SESSION

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by _____ and seconded by _____, that the Board of Education adopt the following resolution.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 2nd day of October, 2023 at _____pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:
Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at _____ was made by _____ and seconded by _____.

The motion was approved _____ and the Board returned to public session at _____.

STUDENT GOVERNMENT REPORT

MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT

COMMENTS AND REQUESTS FROM THE MLEA CO-PRESIDENTS

PRESENTATIONS

- National Merit Scholar
- AP Performance 2022-2023 SY

BOARD PRESIDENT REPORT

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

SCHOOL BUSINESS ADMINISTRATOR UPDATE

APPROVAL OF MINUTES

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following meeting minutes, as recommended by the Superintendent:

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS

Public comment is set aside for the Board to hear feedback and questions from members of the public. The Board will take all comments and suggestions from the public into consideration. If you have more than one question, we request that all questions are asked within the time provided, as Public Comment is not intended for back and forth dialogue. If the Board is unable to answer your question(s) at this time, we will explain when and in what format the answer(s) will be communicated.

We request that you limit your questions or comments to 3 minutes and present all questions within those 3 minutes. Please state your name and address for the record. The Board appreciates and thanks you for your attendance and participation in our meeting.

COMMUNICATIONS

BOONTON TOWNSHIP REPORT

COMMITTEE REPORTS

2023 COMMITTEES

<u>Curriculum, Instruction & Assessment</u> James Hirschfeld (Chair) Aruni Don Lauren Silva McIntyre	<u>Facilities</u> Erinn Tucker (Chair) Meghan Leininger Jennifer Parker Lauren Silva McIntyre	<u>Finance</u> Kevin Driscoll (Chair) Aruni Don Sara Forman Lauren Silva McIntyre
<u>Personnel</u> Aruni Don (Chair) James Hirschfeld Jennifer Parker Erinn Tucker	<u>Policy</u> Jennifer Parker (Chair) Aruni Don Sara Forman Meghan Leininger	<u>Special Education</u> Meghan Leininger (Chair) Lauren McIntyre Sara Forman
<u>Negotiations (Special Committee)</u> Kevin Driscoll (Chair) Jennifer Parker Erinn Tucker	<u>Long Range Planning (Special Committee)</u> Lauren Silva McIntyre (Chair) Joanne Barkauskas Leigh Hermey Meghan Leininger	

2023 LIAISON AND CONFERENCE REPORTS

<u>Home and School</u> Meghan Leininger	<u>Recreation Commission</u> Lauren Silva McIntyre
<u>ML Education Foundation (MLEF)</u> Erinn Tucker	<u>Traffic & Safety (Borough)</u> Jennifer Parker
<u>ML Friends of the Arts (FOTA)</u> Meghan Leininger	<u>Sound Start Babies Foundation</u> Meghan Leininger
<u>Safety and Security</u> Aruni Don	<u>Representative to the County SBA</u> Vacant
<u>ML Alumni Association (MLAA)</u> Vacant	<u>NJ School Boards Delegate</u> Vacant

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

A. FINANCE

1. Presentation of Bills

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of September 16, 2023 – September 29, 2023, as recommended by the Superintendent:*

Fund	Amount
General Fund (10)	\$459,622.43
Special Revenue Fund (20)	\$67,196.08
Capital Project Fund (30)	N/A
Debt Service Fund (40)	N/A
Cafeteria Account Fund (60)	\$25,566.00
Payroll	N/A
Total	\$552,384.51

2. Nonresident Tuition

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment changes, as recommended by the Superintendent:

Action	Student ID	School-Program	Start Date	End Date	Tuition	Extra Services
New	TEMP-6	Lake Drive Regular	8/30/23	6/30/23	\$84,200	
New	8446	Lake Drive Regular	9/7/23	6/30/23	\$82,328.88	
New	9674	Lake Drive Regular	9/26/23	6/30/23	\$74,844.48	
New	TEMP-2	Lake Drive Itinerant	8/30/23	6/30/23	\$6,840	
New	IF-1	Lake Drive Itinerant	8/30/23	6/30/23	\$6,300	
New	IC-7	Lake Drive Itinerant	10/9/23	6/30/23	\$11,880	
Change	IW-1	Lake Drive Itinerant	9/5/23	6/30/23	\$3,600	
Terminate	PGC-2	Lake Drive Itinerant			-\$8,208	
Terminate	IW-4	Lake Drive Itinerant			-\$8,208	

3. Travel / Conferences Expenditures *1*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent.

Name / ID	Location	Date	Event Name	Cost
DISTRICT				
Degnaars, Gioia	MLHS	10/17/23	NJ Science Convention	\$237
IVY H/WW/BC				
Carlson, Erik	NJPSA/FEA - Virtual	9/28/2023	Using an MTSS Approach	\$0
Carlson, Erik	Sparta, NJ	10/4/2023	Operationalizing a Threat Assessment Team	\$0

4. Donations / Grant Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following donations / grants, as recommended by the Superintendent:

To	From	Reason	Amount
DISTRICT			
MLSD	Anonymous	Flagpole for athletic fields near baseball and softball fields	\$4,000
IVY H/WW/BC			
Briarcliff Middle School	Briarcliff Sports Club, Inc.	Briarcliff Sports	\$4,000

B. MISCELLANEOUS

REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

5. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:*

Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
DISTRICT									
Colangelo, Joseph	Revise Appointment	CUST-DW-CUST-05	Custodian: aft 7/94	DW	1.0	Step 10	\$66,070	7/1/23	6/30/24
Dorney, Bridgette	Additional Coverage	TCH-HS-CST-03	Teacher	MLHS	1.20	BA/ Step 15	\$112,820	8/28/23	6/30/24
Durkin, Richard	Revise Appointment	MNT-DIST-GR-01	Grounds	DW	.75	Step 15	\$50,771.25	7/1/23	6/30/24
Durkin, Richard	Revise Appointment	MAIN-DIST-GR-01	Maintenance	DW	.25	Step 15	\$19,983.75	7/1/23	6/30/24
Fetherman, Michael	Resignation	ADM-DIST-SUP-01	Superintendent	DW	1.0		\$228,160	7/20/20	6/30/24
Lee, Chung Wai	Revise Appointment	CUST-DW-CUST-04	Custodian: aft 7/94	DW	1.0	Step 10	\$67,055	7/1/23	6/30/24
Liu, Amy	Revise Appointment	SPS-LR-AID-U29-19	Paraprofessional P/T	LD	0.97	Step 4	\$21,642 (pro-rated)	9/27/23	6/30/24
Moctesuma, Arling	Appointment	SEC-CO-BUS-03	P/T 12-Month Confidential Administrative Assistant	DW	.5		\$27.50/hr. (not to exceed 25 hrs./wk.)	10/23/23 (or sooner pending paperwork)	6/30/24
Polanco, Alana	Revise Appointment		LR Teacher	LD	1.0		\$190/day	9/18/23	10/20/23
Weinroth, Gail	Appointment		LTR- School Counselor	MLHS	1.0	MA +60 / Step 8	\$85,170 (pro-rated)	11/8/23 (pending paperwork)	6/30/24
IVY H/WW/BC									
Hawes, Shelley	Appointment	SEC-WW-PRIN-02	10-month Secretary	WW	1.0	Step 7	\$52,300	10/3/23	6/30/24

6. Leaves of Absence Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

ID#	Action	Position	Location	FTE	Start Date	Term Date
DISTRICT						
5318	Paid MLOA	Teacher	MLHS	1.0	1/16/24	3/1/24
5318	FMLA/NJFLA (unpaid w/benefits)	Teacher	MLHS	1.0	3/4/24	5/31/24
5318	CCLOA (unpaid)	Teacher	MLHS	1.0	6/1/24	6/30/24
5443	MLOA (w/benefits)	Teacher	MLHS	1.0	11/13/23	1/3/24
5443	Revise FMLA & NJFLA (unpaid w/benefits)	Teacher	MLHS	1.0	1/4/24	6/30/24
4329	Revise Medical LOA (using sick days, w/ benefits)	Interpreter	MLHS/LD	1.0	8/28/23	10/2/23
IVY H/WW/BC						
5394	Paid MLOA (utilizing sick & personal days)	Teacher	WW	1.0	9/5/23	11/1/23
5394	FMLA (w/benefits)	Teacher	WW	1.0	11/2/23	11/3/23

7. Athletics / Extra Services (Schedule B Appointments) Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for all extra earnings under the contract, as recommended by the Superintendent: *(MLHS Extracurricular/Activities - Winter Coaches)

Name	Action	Position	Location	Grade/Step	Rate of Pay	Start Date	Term Date
DISTRICT							
Mola, Kim (OD)	Appointment	Clock Worker, Crowd Control, Ticket Taker, Site Manager	DW	N/A	MLEA CBA Approved Rates	8/1/23	6/30/24
IVY H/WW/BC							
Dunn, Melissa	Appointment	SciIP	WW	N/A	\$1,500	8/28/23	6/30/24
Murphy, Allison	Appointment	SciIP	WW	N/A	\$1,500	8/28/23	6/30/24
Peterson, Danielle	Appointment	Wingman Coordinator	BC	N/A	\$4,500	10/3/23	6/18/24
Petrie, Jillian	Appointment	Choreography – Spring Musical	BC	Step 3	\$1,530	12/1/23	4/13/24

8. Additional Compensation Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree/Step	Rate of Pay	Start Date	Term Date
DISTRICT									
Adams, Sarah	Appointment	TCH-HS-ART-02	PTP Mentor (5628)	MLHS			\$1,000	9/5/23	6/15/24
Dorney, Bridgette	Appointment	TCH-HS-CST-03	Additional Prep	MLHS	.10		\$9,632	8/28/23	6/30/24
Krause, Effie	Appointment	TCH-HS-MATH-09	PTP Mentor (5630)	MLHS			\$1,000	9/5/23	6/30/24
Macko, Lauren	Appointment	SPT-HS-GUD-04	SAT Site Test Coordinator	MLHS			\$300/day (1 day)	10/7/23	10/7/23
Schutz, Michael	Appointment	TCH-HS-SS-04	PTP Mentor (5505)	MLHS			\$1,000 (pro-rated)	9/5/23	12/15/23
IVY H/WW/BC									
Benedetto, Gina	Resignation		Time to Soar	WW			\$25/hr	9/8/23	9/8/23
Daly, Ceri	Appointment	TCH-WW-CST-03	PTP Mentor (5630)	MLHS			\$1,000	9/5/23	6/15/24
Elko, Kimberly	Appointment	TCH-WW-CST-04	PTP Mentor (5501)	WW			\$1,000	8/28/23	3/15/24
Lane, Diana	Appointment		Time to Soar	WW			\$25/hr	9/8/23	6/30/24
Olearchik, Nicole	Appointment	TCH-LR-TCH-03	PTP Mentor (5635)	WW			\$1,000	9/5/23	6/15/24
Price, Ryan	Appointment	TCH-HS-MUS-01	PTP Mentor (5635)	WW & BC			\$1,000	9/5/23	6/15/24
Wendler, Sharon	Revise Appointment	SPT-LR-NRS-01	Site Supervisor LD: Time to Soar	LD			\$3,500	8/30/23	6/30/24

9. Substitutes, Volunteers and Intern Appointments Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

Name	Action	Position	Location	Rate of Pay	Start Date	Term Date
DISTRICT						
Agnello, Kristen	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Amorino, Pamela	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Barness, Samara	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Boyle, Sara	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Byszewski, Elizabeth	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Delbury, Hannah-Ray	Appointment	Extracurricular Interpreter	DW	\$40.00/hr., not to exceed 100 hrs./yr.	9/26/23	6/30/24
Drevitch, Todd	Appointment	Volunteer – Ice Hockey	MLHS	N/A	11/21/23	3/5/24

Dwyre, Christine	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Faehner, Kathleen	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Joyce, Kevin	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Keyt, Jennifer	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Lee, Christina	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Michaels, Jordana	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Miner, Elizabeth	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Moor, Rula	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Olear, Jacquelyn	Appointment	Intern – Counselor	MLHS	N/A	11/27/23	2/4/24
Oliver, Shaun	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Reid, Robert	Appointment	Substitute	DW	BOE Approved Rate	10/3/23	6/30/24
Schechter, Meredith	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Stanzione, Mark	Appointment	Volunteer - Wrestling	MLHS	N/A	11/21/23	3/5/24
Tavakkol, William	Appointment	Volunteer - Wrestling	MLHS	N/A	11/21/23	3/5/24
Thorsen, Megan	Appointment	Substitute	LD	BOE Approved Rate	10/3/23	6/30/24
Wallace, Karin	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Westington, Maria	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24
Yacey, Caitlin	Appointment	Volunteer	DW	N/A	8/30/23	6/30/24

10. Field Trips Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2022-2023 school year, as recommended by the Superintendent:

School	Destination	Reason	Date
DISTRICT			
MLHS	Livingston, NJ	Academic Team	11/4/23
MLHS	Union, NJ	DECA Student Leadership Training	10/25/23
IVY H/WW/BC			
BC	New York, NY	Broadway: Harry Potter and the Cursed Child	10/25/23
BC	Sparta, NJ	Robotics Robot Revolution League Event 2	12/3/23
WW	Mountain Lakes, NJ	Visit Public Library	10/5/23

11. Tuition Reimbursement Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent’s office, as recommended by the Superintendent:

Name	Location	College/University	Course Title / #	Credits
DISTRICT				
Valvano, Sarah	LD	Rider University	Instructional Practices for Students with Disabilities/ SPED 539	3.0
IVY H/WW/BC				
Leshnowar, David	BC	Rowan University	Curriculum Design & Development for Instructional Leaders/ EDSU28510	3.0
Leshnowar, David	BC	Rowan University	Education Organizations & Leadership/ EDSU28546	3.0

B. CURRICULUM / SPECIAL SERVICES

C. MISCELLANEOUS

12. New Jersey Quality Single Accountability Continuum Committee

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following individuals to serve on the district’s New Jersey Quality Single Accountability Continuum (NJQSAC) Committee to be conducted during the 2023/24 school year, as recommended by the Superintendent:

Representative	Name
Chief School Administrator	Michael Fetherman
Administration	Richard Mangili
Teacher	Michael Alves
School Business Administrator	Alex Ferreira
Curriculum & Instruction	Ivonne Ciresi
Collective Bargaining	Rose Dunn
Board Member	Joanne Barkauskas

13. Organizational Chart Δ

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Organizational Chart for the 2023/24 school year, as recommended by the Superintendent.*

UNFINISHED BUSINESS

NEW BUSINESS

PENDING LEGISLATION

COMMENTS AND REQUESTS FROM THE PUBLIC

EXECUTIVE SESSION

MOTION to enter into Executive Session was made by _____ and seconded by _____, that the Board of Education adopt the following resolution.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 2nd day of October, 2023 at _____ pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion:

Matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at _____ was made by _____ and seconded by _____
The motion was approved _____ and the Board returned to public session at _____.

ADJOURNMENT

MOTION to adjourn the meeting at _____ was made by _____ and seconded by _____.

A Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.

** Indicates a motion/resolution will have supporting documentation*

2022-2023 District Goals

Goal Area	Goal Statement
Ensuring the Success of All Students	Create a learning environment and programs that provide a solid foundation for all and that supports students of all abilities and interests to achieve their potential in whatever learning path suits them best.
Ensuring the Success of All Staff	Develop and maintain an environment that values and empowers all staff which will lead to passionate educators who feel supported in their positions.
Supporting the Whole Child	To create a safe/nurturing, supportive, and healthy environment where collaboration and diversity are encouraged and celebrated for inclusive learning both within and outside the walls of the classroom.
Finance/Infrastructure/ Technology	Increase revenue, decrease/manage costs, and balance the budget by collaborating with stakeholders and local and state resources.
Strong Family/School/ Community Partnerships	To foster meaningful relationships between school, family, and community that promotes a sense of unity, tradition, and shared responsibility for enriching the lives of all community members.

2022-2023 Board Goals

Board Goal	Committee Support
Development of a sustainable comprehensive budget that supports the district’s goals/priorities, short and long-term facility needs, and strengthens the district’s financial position.	Finance, Facilities
To support and provide for the implementation of the districtwide five-year strategic plan.	Will assign to align with Strategic Plan action steps
To enhance the support, celebration, and recognition of the contributions and accomplishments of district staff and students.	Curriculum, Personnel, Special Services
To enhance the accountability and transparency of the accomplishment of Board goals through the development/monitoring of action plans and a quarterly reporting of progress.	Full Board