

August 16, 2023

The **Indian Creek Board of Education** met in regular session on August 16, 2023 at 6:00 P.M. at Indian Creek High School, Wintersville, Ohio. President Bob Smith called the meeting to order and led the Pledge of Allegiance. At roll call, the following members were present: Mr. Bob Smith, Dr. Ted Starkey, Mr. Daniel Bove, Jr. and Mrs. Kimberly Mark. Dr. John Figel was absent.

READING, APPROVAL, SIGNING OF MINUTES

#60-08-23

Mrs. Mark moved and Dr. Ted Starkey seconded the motion to approve the minutes from the July 20, 2023 regular meeting. **Vote on motion:** Mr. Bove, yes; Mr. Smith, yes; Dr. Starkey, yes; Mrs. Mark, yes. **Motion approved 4-0.**

BILLS, FINANCIAL, BANK RECONCILIATION

#61-08-23

Dr. Starkey moved and Mr. Bove seconded the motion to approve the bills, financial report and bank reconciliation for the month of July 2023. **Vote on motion:** Mr. Smith, yes; Mr. Bove, yes; Mrs. Mark, yes. Dr. Starkey, yes. **Motion approved 4-0.**

INTRODUCTIONS AND RECOGNITION OF GUESTS

I.C.E.A. – No representative present.

O.A.P.S.E. – President Judy Johnson was present. No report.

Principal/Administrative Council- ICMS Principal, Dr. Holly Minch-Hick discussed the 21st Century Learning Grant with partner Sycamore Youth Center.

Food Service Director Eric White was present. No report.

COMMUNICATIONS - None.

OLD BUSINESS

#62-08-23

Mr. Bove moved and Mr. Smith seconded the motion to accept the Superintendent's recommendation to approve the following correction to the minutes from the July 20, 2023 board meeting:

Tom Winland – 8th Grade ICMS Football Coach (1/2) position - Listed at 7th Grade ICMS Football Coach (1/2 position)

Vote on motion: Dr. Starkey, yes; Mrs. Mark, abstain; Mr. Bove, yes; Mr. Smith, yes. **Motion approved 3-0-1**

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ACCEPT ADDENDA

#63-08-23

Mrs. Mark moved and Mr. Smith seconded the motion to accept an addendum to include items K through N under New Business and an addendum to accept items M through V under Personnel.

Vote on motion: Mrs. Mark, yes; Mr. Smith, yes; Dr. Starkey, yes; Mr. Bove, yes. **Motion approved 4-0.**

NEW BUSINESS

APPROVAL OF ITEMS A THROUGH N

#64-08-23

Dr. Starkey moved and Mrs. Mark seconded the motion to approve items A through N under New Business.

A. Bills to Be Considered, Over \$5,000.00 and/or Improper Procedure

The Treasurer recommends payment of the following invoices that have been submitted for payment.

VENDOR	AMOUNT	DESCRIPTION
Employee Services LLC	\$4,375.36	Employee assistance program
Baierl Ford	\$51,257.05	Ford F-250 Truck
Saferwatch, LLC	\$24,000.00	911 communication two year service contract
Southeast Security	\$3,561.75	Camera maintenance and inspections
Doug Freshwater Contracting	\$60,000.00	Softball field dugouts

B. Athletic Rates

The Treasurer recommends the Board approve the 2023-24 admission rates to athletic events as submitted by the athletic director.

C. Before and After School Care Program

The Superintendent recommends the Indian Creek Local Board of Education adopt the Ohio Department of Education After Care Rules © 2004 and subsequent Policies and Procedures for Approved Care Centers in two elementary school locations to maintain licensing requirements.

D. Alternative School Agreement

The Superintendent recommends the board enter into an agreement with Jefferson County Educational Service Center to provide alternative school services to designated students during the 2023-24 school year.

E. Substitute Support Staff Compensation

The Superintendent and Treasurer recommend the Board annually establish support staff substitute rates and recommend the following rates for the 2023-24 school year:

Substitute bus drivers – driving rate of \$13.50 per hour

All other classified substitutes, including summer help, at minimum wage

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F. Resolution – Jefferson County ESC

The Superintendent recommends that the Board adopt a resolution authorizing the Jefferson County Educational Service Center as the hiring agency for the District for those certified/licensed substitute employees that are not utilized through the Ohio Substitute Teacher Services and to obtain the required criminal background checks.

G. Agreement – Trinity Health System School of Nursing

The Superintendent recommends the Board approve entering into an agreement with the Trinity Health System School of Nursing to provide nursing students clinical learning experiences through the period August 2023 through December 2023.

H. Indian Creek Middle School Self-Pay Classroom Trip

The Superintendent recommends the Board approve the following self-pay trip for the Indian Creek Middle School.

May 16, 17, 18, 2024. Cost is \$495.00 per student and include: Barons Bus, 2 nights in hotel, 2 hotel breakfasts, 3 lunches, 3 dinners, 3 custom shirts, DJ Dance, Gettysburg tour, numerous memorials and museums in DC. ICMS staff are chaperones.

I. Contract – HE Neumann

The Superintendent recommends the Board approve a maintenance agreement with HE Neumann for HVAC services.

J. Approval of Bus Routes

The Superintendent recommends the Board approve the 2023-24 bus routes and bus stops, and any subsequent adjustment as needed throughout the school year.

K. Agreement – Jefferson County ESC – 2023-24

The Superintendent recommends the Board approve entering into an agreement with the Jefferson County ESC to provide special education services for fiscal year 2023-24 in the annual amount of \$455,766.06 to be deducted from State foundation payments.

L. Agreement – Jefferson County ESC

The Superintendent recommends the Board approve entering into a staffing agreement with the Jefferson County Educational Service Center for additional C.O.T.A. services for August 1, 2023 through July 31, 2024.

M. Memorandum of Understanding with Indian Creek Education Association

The Superintendent recommends the Board enter into a Memorandum of Understanding with the I.C.E.A. regarding online teaching for the 2023-2024 school year.

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N. Memorandum of Understanding with Indian Creek Education Association

The Superintendent recommends the Board enter into a Memorandum of Understanding with the I.C.E.A. due to the change in the state law for the state minimum salary schedule for the 2023-2024 school year.

Vote on motion: Mr. Bove, yes; Mr. Smith, yes; Dr. Starkey, yes; Mrs. Mark, yes. **Motion approved 4-0.**

OTHER MATTERS

PERSONNEL

APPROVAL OF ITEMS A THROUGH V, EXCLUDING ITEM H
#65-08-23

Mrs. Mark moved and Mr. Bove seconded the motion to approve items A through V, excluding item H, under Personnel.

A. Employment – Classified Substitutes

The Superintendent recommends the Board approve employment of the following individual for inclusion on the Classified Substitute list for the position(s) listed for which they currently qualify, and for any subsequent positions for which they may qualify:

Note: No substitute employment under this resolution. See item V below.

B. Resignation – Supplemental Personal Service Contract

The Superintendent recommends the Board approve the resignation of Cody Shanley, ICHS Assistant Boys Soccer, for personal reason, effective 8/2/2023.

C. Employment – Supplemental Personal Service Contracts

WHEREAS this Board has posted the following extra-duty position(s) as being available to employees of the District who hold teaching certificates/licenses, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted said position, and

WHEREAS this Board then advertised said position as being available to certificated/licensed and/or non-certificated/non-licensed individuals not employed by this District.

BE IT FURTHER RESOLVED that the following certificated/licensed and/or non-certificated/licensed individuals be employed in the identified position(s) for the 2023-24 school year.

ICHS 9 th Grade Football Coach (1/2 Position)	Tyler Ossman
ICHS 9 th Grade Football Coach (1/2 Position)	Kenny Davis
ICHS Assistant Boys Soccer Coach	Trevor Francis

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D. Resignation – Certified

The Superintendent recommends the Board accept the resignation of Alexander Bodnar, ICMS Social Studies teacher, effective July 19, 2023, for personal reasons.

E. Resignation – Classified

The Superintendent recommends the Board accept the resignation of Jamie Spencer, from the position of Paraprofessional, for personal reasons, effective July 28, 2023.

F. Resignation – Classified

The Superintendent recommends the Board accept the resignation of Christina Geary, from the position of Paraprofessional, for personal reasons, effective August 18, 2023.

G. Continuing Contracts – Classified

The Superintendent recommends the Board approve Continuing Contracts for the following Classified Employees, pursuant to Article 6 of the OAPSE Negotiated Agreement:

Kimberly Constantine, Paraprofessional, effective 8/23/23

Patricia Molinaro, Cook/Cashier, effective 8/23/23

H. Employment – Certified – Item Excluded from motion and Not Acted Upon

The Superintendent recommends the Board approve the employment of Tiffany Ribar in the position of ICMS Social Studies teacher, effective the 2023-24 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. Ribar obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

I. Employment – Certified

The Superintendent recommends the Board approve the employment of Kerry Thomas in the position of ICMS Social Studies teacher, effective the 2023-24 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Mr. Thomas obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

J. Employment – Certified

The Superintendent recommends the Board approve the employment of Amy Roe in the position of Hills 2nd Grade teacher, effective the 2023-24 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. Roe obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

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K. Employment – Extra-Duty Supplemental Contracts

The Superintendent recommends the employment of the following certificated/licensed individuals in the positions listed. One-year limited contracts for the 2023-24 school year. If required for the position, individuals must have Pupil Activity Permits issued by the Ohio Department of Education, valid for the 2023-24 school year.

ICMS Media Club	Brittany Pearson-Baker
ICMS Closer Look	Brittany Pearson-Baker

L. Employment – Certified

The Superintendent recommends the Board employ Chelsea Connor as a long-term substitute at Cross Creek Elementary for the 2023-24 school year. Employment contingent upon Ms. Connor obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

M. Resignation – Certified

The Superintendent recommends the Board approve the resignation of Brianna Keller, Cross Creek Elementary Preschool teacher, effective 8/21/2023, for personal reasons.

N. Employment – Certified

The Superintendent recommends the Board approve the employment of Mason Balzano, in the position of ICMS Social Studies teacher, effective the 2023-24 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Mr. Balzano obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

O. Employment – Certified

The Superintendent recommends the Board approve the employment of Megan Maykowski, long term substitute in the position of Cross Creek Elementary Preschool teacher, effective the 2023-24 school year. One-year contract, 184 days per year, salary and benefits pursuant to the ICEA Negotiated agreement. Employment contingent upon Ms. Maykowski obtaining or showing proof of valid Ohio licensure, the required background checks and drug testing.

P. Employment – Before & After School Care Staff

The Superintendent recommends the Board approve the following individuals in the positions listed for the 2023-24 school year:

TEACHERS:

Hills – Bernadine Fluharty, Ruth Rees
Cross Creek Elementary – Melissa Kernan

CLASSIFIED STAFF:

Hills – Brenda Hyde;

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Cross Creek Elementary – Christina Keyser;

Substitutes

Linda Scarabino (Hills Only)

Kimberly Constantine (Cross Creek Only)

Q. Employment - Classified

The Superintendent recommends the Board approve the employment of Carole Craig as Cook/Cashier, CCE, 2.5 hours per day, 5 days per week, 12.5 hours weekly, 186 days pro-rated, and approve her Probationary Contract, effective 8/29/2023.

R. Employment – Classified

The Superintendent recommends the Board approve the employment of Lara Finney as Paraprofessional/Multi-Handicapped Student Teacher's Aide, at Hills Elementary, 5.75 hours per day, 5 days per week, 28.75 hours weekly, 186 days, and approve her Probationary Contract, effective 8/22/2023.

S. Employment - Classified

Upon the Board's approval of the resignation of Jamie Spencer, the Superintendent recommends the Board approve the employment of Jaimie Flesher as Paraprofessional (Special Needs) at Indian Creek Middle School, 7.0 hours per day, 5 days per week, 35.0 hours weekly, 186 days, and approve her Probationary Contract, effective 8/22/2023.

T. Employment - Classified

Upon the Board's approval of the resignation of Christina Geary, the Superintendent recommends the Board approve the employment of Lynnette Still as Paraprofessional at Hills Elementary, 4.75 hours per day, 5 days per week, 23.75 hours weekly, 186 days, and approve her Probationary Contract, effective 8/22/2023. (Both pending receipt of updated Educational Aide Permit with ESEA designation).

U. Employment - Classified

The Superintendent recommends the Board approve the employment of Joan Workman as Bus Attendant (PM), 3.9 hours per day, 5 days per week, 19.5 hours weekly, 186 days, and approve her Probationary Contract, effective 8/22/2023.(Pending receipt of valid Student Monitor Permit).

V. Employment – Classified Substitutes

The Superintendent recommends the Board approve employment of the following individuals for inclusion on the Classified Substitute list for the position(s) listed below and for any subsequent positions for which they may qualify:

Ashlena Moore, Cafeteria, Secretary, and Paraprofessional (Pending receipt of all pre-employment documents, passing of all pre-employment checks, and pending receipt of valid Educational Aide Permit with ESEA designation.)

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Vote on motion: Mrs. Mark, yes; Mr. Smith, yes; Mr. Bove, yes; Dr. Starkey, yes. **Motion approved 4-0.**

REPORT OF BOARD LIAISONS

- a. Student Achievement – Mrs. Kim Mark wished good luck to all students and staff for the start of the school year, as well as to all fall sports teams.
- b. Legislative – Dr. Ted Starkey- No report.

REPORT OF BOARD ADVISORY COMMITTEES - No report.

REPORT OF TREASURER/CFO – Mrs. Todoroff noted that the fiscal year 2022-2023 audit is underway and discussed the required board member audit questionnaire. She also discussed the annual filing requirement related to the purchase of commercial paper and provided a report of those investments for fiscal year 2023.

REPORT OF ASSISTANT SUPERINTENDENT - Mr. Belt discussed the following:

- Paving projects and the high school and middle school
- Cross Creek Elementary corrective work on the exit drive
- Softball field dugouts and scoreboard
- ICMS gym repair
- Flynn Tire request to purchase property located behind Snyder Tire on the Wintersville campus.

REPORT OF SUPERINTENDENT – Dr. Chappelle discussed the following:

- Leader in Me program
- Elementary assessment tools for the new Science of Reading requirements
- New programs at ICMS, such as the Leader in Me program and the partnership with Sycamore Youth Center
- New programs at ICHS, such as the Leader in Me program and the Hellbender Program that will correlate with other high school curriculum
- Appreciation of district staff members for all that they do for students

ADJOURNMENT

#66-08-23

Mr. Smith moved to adjourn. All Yes. Time: 6:42 P.M.

ATTEST:

Board President

Treasurer