

ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 26, 2023
5:30 PM NEGOTIATIONS COMMITTEE MEETING
6:30 PM-BOARD OF EDUCATION CONFERENCE ROOM

PRESENT: Rachelle Bateman-President, Tenneille Brewer-Vice President, Beth Bulkley, Erik Karlsen, Alicia Rath, Thomas Wilson, and Kimberly Wolverton

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Jennifer Bartlett-Prati – Assistant Superintendent of Curriculum, Christopher Puylara-Principal, Erika Parisian- MTSS Coordinator, Jennifer Salone and Joe Sapio

1. OPENING AND MINUTES

1.1 Call to Order at 6:35pm by President Bateman

1.1.1 Pledge of Allegiance

1.1.2 Public Comment- Mr. Joe Sapio and Ms. Jennifer Salone requested an executive session with the Board to discuss a personnel matter. President Bateman would entertain this request.

1.1.3 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meeting of September 12, 2023.

Moved: Mr. Wilson Seconded: Mrs. Brewer

Approved Unanimously 7/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approved the Agenda with additional addendum item #4.1.1.4

EXECUTIVE SESSION HELD

1.3.1.2 Executive Session was held for a particular personnel item as requested with Mr. Rotz and Mr. Puylara invited to remain for this session at 6:36pm.

Moved: Mr. Wilson Seconded: Mr. Karlsen

Approved Unanimously 7/0.

Motion to adjourn the executive session at 7:06pm and return to the open session of the meeting.

Moved: Mrs. Wolverton Seconded: Mr. Karlsen

Approved Unanimously 7/0.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, October 10, 2023, at 6:30pm in the Board of Education Conference Room. The BOCES Superintendent Search Committee will be presenting to the Board at 6:00pm through a Google Meet.

1.5 Other Items

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum- Student Presentations will be starting next meeting. (10/10/23)

2.2 Resolutions

2.2.1 2nd Read of Policy #5410 Purchasing with revisions.

PIGGYBACK PURCHASING APPROVED

2.2.2 **WHEREAS**, section 103(16) of the General Municipal Law authorizes any officer, board or agency of a county, political subdivision or any district therein to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through a process known as “piggyback” purchasing; and

WHEREAS, “piggyback” purchasing is defined as purchasing through the use of an existing contract made by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein, if such contract was made through competitive bidding consistent with state law and made available for use by other government entities; and

WHEREAS, use of “piggyback” purchasing does not negate applicable minority and women-owned business enterprise program mandates or the preferred source requirements of section 162 of the state finance law; and

WHEREAS, the Romulus Central School District wishes to adopt the option to use “piggyback” purchasing to allow the District greater flexibility and cost effectiveness in its purchasing decisions;

BE IT RESOLVED, the Board of Education of the Romulus Central School District hereby authorizes Board Policy Number 5410 to be revised to allow the for the use of “piggyback” purchasing in compliance with section 103(16) of the General Municipal Law.

REVISED POLICY #5410 PURCHASING ADOPTED

2.2.3 Adopted the revised Policy #5410 Purchasing

COFFEE SHOP EXTRA CURRICULAR CLUB ESTABLISHED

2.2.4 Established the Coffee Shop as an extra-curricular club and set up the account within the guidelines of the Extra Class Programming.

RFEO FINE ARTS GRANT CORRECTED

2.2.5 Corrected the RFEO Fine Arts Grant amount from \$4,800 to \$2,400 (Approved on 9/12)

Moved: Mr. Wilson Seconded: Mrs. Rath

Discussion: Mr. Rotz gave details on how the Coffee Shop operates and is staffed by students.

Approved Unanimously 7/0.

2.3 Announcement and Reports

2.4 Other Items

3. REPORTS TO THE BOARD

3.1 Resolutions

3.2 Announcements and Reports

3.2.1 President’s Report- President Bateman updated the Board regarding the Search process. RFP Letters to possible consultants have been mailed with a November 3, 2023 deadline for submission.

3.2.2 Board Members Forum- Mrs. Brewer reported that Fall sports have started, and all has been running smoothly with the combined teams.

3.2.3 Superintendent’s Report- Mr. Rotz requested support in providing non-unionized staff the possibility of benefits until an agreement to have them covered by the RFA union. He also discussed the meeting that was held with Syracuse Stage and Lighting which

proposed purchasing additional auditorium lighting this school year. Mr. Rotz invited the BOE to attend the Mascot reveal on Friday at 1:00pm.

Mr. Ninestine congratulated James Werner for a job well done- he read a letter of praise from someone that James helped changing their tire on the roadside after finishing his bus run.

3.3 Other Items

3.3.1 Administrative Update:

Mrs. Jennifer Bartlett-Prati updated the Board on the Math pilot programs in 1st and 4th grade. The final decision will be made in March/April to see if Bridges or Uereka Math ² will be the program move forward with. This will be funded through the ESSER3 Grant (Federal Stimulus Program)

Mrs. Erika Parisian reported the new process for the Multi-Tiered Support System (MTSS). All parents have been notified of the program which will be rolled out the first week of October. AIS (Academic Intervention Services) Teachers will be able to push into classrooms easier this year due to scheduling changes in the Elementary classes.

Mr. Puylara announced the student forum will be coming back to the Board on a monthly basis with members coming into present student activities in the school. Explained that homecoming had some positive changes this year. The games will be held this Saturday along with the K-2 Fun Run and South Seneca's Homecoming dance on Saturday night and our Romulus Homecoming dance will be next Friday night. This change has increased the number of students attending both events from both schools. The Administrative team will be implementing parent/student activities once a month for the various grade levels. (Game Night, Bingo, Movie Night. He also reported that the Fine Arts Program has been re-instated. The group will be attending 3 productions this year. (Frozen, A Christmas Story and Hedestown) there are currently 25 students interested and it was open to Seniors and Juniors.

4. BUSINESS OFFICE REPORTS

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Extra Class Monthly report for August 2023

BASEBALL FIELD WORK APPROVED

4.1.1.2 Authorized the Superintendent to sign the contract with Great Lakes Athletic Fields Company to provide infield sod to baseball field. The estimated cost of the project \$67,000 through TAMCO.

WATER LEAD TESTING APPROVED

4.1.1.3 Authorized the Superintendent to sign the contract with Watts Architects & Engineers to provide water lead testing at an estimated cost of \$6,100.

RFA MOA SUBSTITUTE COVERAGE COMPENSATION ACCEPTED

*4.1.1.4 Accepted the RFA MOA renewal for substitute coverage compensation

Moved: Mrs. Brewer Seconded: Mrs. Rath

Discussion: Mr. Karlsen voiced his concern on the water testing impact to the budget should any extensive issues arise. Mr. Ninestine commented that there are ways to compensate any financial burden with one being a small capital project for any repairs.

Approved Unanimously 7/0.

4.2 Announcements and Reports

4.3 Other Items

5. **COMMUNICATIONS**

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. **PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

HANNAH MORRELL APPOINTED AS ITINERANT TEACHER

6.1.1.1 Appointed Hannah Morrell of Ovid, NY as Itinerant Teacher (Non-Certified Building Substitute) effective September 26, 2023 through June 30, 2024 at a daily rate of \$140.00.

Moved: Mrs. Bateman Seconded: Mrs. Brewer

Approved Unanimously 7/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon recommendation for the Superintendent to approve the following personnel issues:

LOA FOR HANNAH MORRELL AS TEACHER AIDE APPROVED

6.2.1.1 Approved the Leave of Absence (September 26, 2023 through June 30, 2024 as Teacher Aide for Hannah Morrell since she accepted the Itinerant Teacher appointment. She remains eligible for all rights and privileges under the current CSEA contract.

(3) TEACHER AIDE POSITIONS CREATED

6.2.1.2 Authorized the creation of (3) full-time 10-month Teacher Aide positions with rights and benefits under the CSEA contract and guidance through Seneca County Civil Service Personnel Department effective September 27, 2023.

Moved: Mrs. Bateman Seconded: Mr. Wilson

Discussion: Mr. Rotz clarified the need for the creation of the teacher aide positions through Civil Service. Only one maybe two of these positions will be filled at this time.

Approved Unanimously 7/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation for the Superintendent to approve the following personnel issues:

JAMES TROWBRIDGE APPROVED AS CERTIFIED SUBSTITUTE TEACHER

6.3.1.1 Approved James Trowbridge as Certified Substitute Teacher (Music) as needed per diem effective September 27, 2023 at a daily rate of \$140.

KARI YOUNGS APPROVED AS NON-CERTIFIED SUBSTITUTE TEACHER AND SUPPORT STAFF WORKER

6.3.1.2 Approved Kari Youngs as Non-Certified Substitute Teacher as needed per diem effective September 27, 2023 at a daily rate of \$110 and as Substitute Teacher Aide/Support Staff at an hourly rate of \$17.75 as needed per diem.

Moved: Mrs. Brewer Seconded: Mr. Karlsen

Discussion: Mrs. Rath inquired how substitute teachers are vetted. Mr. Rotz clarified that applicants are Approved Unanimously 7/0.

6.4 Announcements and Reports

6.5 Other Items

7. CURRICULUM

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes dated September 13, 2023 (Student Numbers #06673 and #66839); from the meeting dated September 18, 2023 (Student Number #67574); from the meeting dated September 19, 2023 (Student Number #67222); from the meeting dated September 20, 2023 (Student Number #67510); from the meeting dated September 21, 2023 (Student Numbers #67453 and #67272)

7.1.1.2 Approved the placement of the Committee on Preschool Special Education from the meeting dated September 14, 2023 (Student Number #67544).

7.1.1.3 Approved the placement of the Section 504 Meeting Minutes from the meeting dated September 20, 2023 (Student Number #66839)

Moved: Mrs. Brewer Seconded: Mrs. Rath

Approved Unanimously 7/0.

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

OCCASIONAL DRIVERS APPROVED

9.1.1 Approved the following faculty/staff as occasional drivers for the 2023-2024 school year.

9.1.1.1 Mariah Schrader

9.1.1.2 Ann Guinan

Moved: Mrs. Bateman Seconded: Mrs. Brewer

Approved Unanimously 7/0.

9.2 Announcements and Reports

9.3 Other Items

2ND EXECUTIVE SESSION HELD

10. EXECUTIVE SESSION – was needed to discuss a specific personnel issue with Mr. Puylara and Mr. Rotz invited to remain for this session at 8:05pm

Moved: Mrs. Rath Seconded: Mr. Wilson

Approved Unanimously 7/0.

Motion to adjourn the Executive Session at 9:21pm by Mrs. Brewer and seconded by Mrs. Bateman

11. **PUBLIC COMMENT 2nd Session**- none offered

12. **ADJOURNMENT**

A motion was offered to adjourn at 9:22pm

Moved: Mrs. Wolverton Seconded: Mrs. Rath

Approved Unanimously 7/0.

13. **DISTRIBUTIONS**

14. **NEGOTIATIONS COMMITTEE MEETING**

Respectfully submitted,

Suzanne Nicholson

District Clerk