

Dear Families of the Class of 2024,

The South St. Paul yearbook staff is already making plans for the 2023-2024 yearbook, and one important item on our list is to include and celebrate our senior graduates. The following information regarding submission of senior portraits, family ads, senior quarter pages is very important, so please read carefully!

The **deadlines** indicated in each section are very important so please plan ahead to ensure that your child's portrait and ad make yearbook publication. Senior portraits and ads received after the deadline dates may not be published in the yearbook.

SENIOR PORTRAITS DEADLINE – Friday, December 15, 2023

Please inform your photographer of the following criteria:

- Images should be sent to <https://images.jostens.com/0XOgciUELy3xdwdpC4-m7bg>
- Upload **ONE** full color, **JPEG (.jpg) file of digital photo**. Please submit **only** JPEG files. No PNG or TIFF files will be accepted.
- Photo quality needs to be a minimum of **300 DPI** or higher for actual size of photo. *This is because a high-resolution photo is important for publishing purposes.
- **The yearbook prefers a formal photo with straight-on, head and shoulders shot rather than a full body shot.**
- We will not accept horizontal photos. Vertical only!
- No props or hands by the face in photos. No borders or special effects.
- Simple, neutral backgrounds look best in the yearbook.

We realize that the more formal, head-and-shoulders shot may not be your favorite pose or the one you choose to exchange with friends, but these guidelines will ensure consistency in the yearbook.