

FACILITIES USE BY CHURCH AND RELIGIOUS ORGANIZATIONS

1. Purpose.

The following supplement to the administrative guidelines is to provide specific guidance to specialized groups desiring to use school facilities. Applicants are encouraged to review the entire *Facilities Rental Packet*.

2. Application Timeline.

A request for use of a District facility shall be filed no later than ten business days prior to the planned use of the planned event or activity. Scheduling of events and activities shall be in accordance with district administrative guidelines.

3. Residency requirements.

Church and religious organizations must have a majority of members residing inside the District boundaries to be eligible to use school facilities.

4. Limitations.

The use of school facilities by church and religious organizations on a regular basis shall be limited to one year or until such time as the group acquires its own or other facilities, whichever is sooner. If, at the end of one year, an organization has not made alternative arrangements, a six-month extension may be granted upon submission of evidence that the group is actively seeking other facilities. Except as provided above, under no circumstances shall the regular use of school facilities by a church or religious organization extend beyond two years.

Provided all conditions are met, Permits to use public school facilities will be granted for six-month periods.

At the end of the six-month period applicants should contact the Facilities Manager to discuss the renting group's facilities acquisition progress. Applicants should provide a timelines, membership rosters, etc. as applicable.

5. Signage.

Signs advertising group's events or activities are permitted only during rental times. Signs are not permitted during normal school hours or overnight. Signs should comply with applicable city ordinances.

6. Storage.

Renting organization will not store equipment, supplies, or materials in Pearland ISD facilities unless prior arrangements are made with the Facilities Manager. Any storage arrangements that are made will be strictly temporary. The district is not responsible for items left in school facilities.