

Salinas City Elementary School District

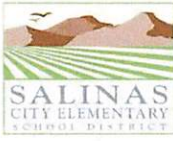
HUMAN RESOURCES DEPARTMENT

MOU between SETC and SCESD Afterschool Programs' Classroom Usage August 8, 2023

During the 2023-2024 school year, all classrooms may be subject to after school use by after school programs. However, for the first 45 minutes immediately following the end of workday, teachers will have uninterrupted access to their classrooms, except on rainy days or days with other inclement weather (e.g. heat and air quality warning days).

USE OF CLASSROOMS: Classrooms will be assigned for use as follows:

1. Any vacant classrooms will be assigned first.
2. Teachers who volunteer the use of their assigned classrooms.
3. If additional rooms are needed, the site administrator will identify an age appropriate facility or classroom to be used in a manner that impacts the fewest number of teachers.
 - a. Assigned classrooms will be rotated on a schedule provided by the site administrators mutually agreed with the classroom teachers based on each site's room availability.
 - i. Students and after school staff may only use the tables, desks, chairs, and projector/Apple TV. No other classroom materials may be used. After School instructors may leave a small container of student and instructional supplies in the classroom.
 - ii. The room should be left in the same condition it was found. Custodial staff should be scheduled to clean after the after school programs.
 - iii. Classrooms will not be used on Back to School Night, or Open House, Classrooms will not be used during bargaining unit members' work hours.
 - iv. During conferences, bargaining unit members may request for their classroom not to be used if they have scheduled conferences outside of their workday.
4. Every effort will be made so that not all classrooms of a particular grade level are used, to allow teachers access to grade level related materials and resources away from their class.
5. Teachers may continue to remain in their assigned classrooms during after school use and activities.



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- Teachers whose assigned classrooms are not used are encouraged to make theirs available to other teachers whose assigned classrooms are in use.


REPORTS OF DISORDER / DAMAGE TO CLASSROOM Teachers whose assigned classrooms are used shall immediately report to site administrator any disorder or damage to the classroom believed to have been caused during use. The Site Administrator will address the concern with the teacher in charge and the after school company's site coordinator and inform the teacher of the response and resolution.

All provisions of this MOU are subject to the negotiated grievance procedure in the CBA.

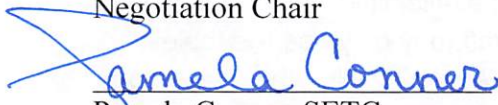
Both parties agree to reconvene by February, 2023 to renegotiate any new effects due to the growth of the program.


Merissa Dacpano, SETC
Negotiation Chair

8/10/23
Date


Rebeca Andrade, Ed.D
Superintendent

8/10/23
Date


Pamela Conner, SETC
President

8/10/23
Date


Susana Mancera-Juarez
Asst. Supt. Human Resources

8/10/2023
Date