

Salinas City Elementary School District

Board Bylaws

Bylaw #9100

ORGANIZATION

Annual Organization

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th. (Education Code 35143)

During any year in which a regular election is conducted, the Board, at the regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the Superintendent shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

- 1 Elect a President, a Vice-President and a Clerk from its members.
- 2 Appoint the Superintendent as secretary to the Board
- 3 Authorize signatures.
- 4 Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters.
- 5 Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates.
- 6 Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials.

Election of Officers

1. The selection of officers may be determined by a rotation of seats. The Board of Trustees wants to provide equitable opportunities for Trustees to serve in a leadership capacity. Thus, the Board will implement a rotation of its officers as a means for electing officers on an annual basis. The Board shall each year elect one of its members to be clerk. This member shall be one who previously has not served in office, unless all the Board's

members have previously served in office. After serving one year as clerk, the elected member shall serve one year as vice-president of the Board.

2. The rotation on the Board of Education are includes that the Vice – President moves up to President, Clerk moves up to Vice-President. The seat rotation on the Board of Education are:
 - Seat 1 - President
 - Seat 2 - Vice President
 - Seat 3 - Clerk
 - Seat 4 - Board Member
 - Seat 5 - Board Member

Although a rotation will be utilized, the Board of Trustees will still take action to elect its Leadership positions in open session.

3. In non-election years and in years when there are no newly-elected Members, the outgoing President may rotate to Seat 5 and other Members may rotate forward.
4. When newly-elected Members join the Board: a. New Member(s) may assume seats 5 (4, 3). If two or more new members are seated, a random drawing for Seats 5, 4, and/or 3, will take place. Incumbent(s) is seated preceding the new Member(s). b. The outgoing President may rotate to the seat preceding the new Member(s).

Vacancy in Office

1. If a vacancy occurs, Board Members will advance to the next seat in the rotation process.
2. If the vacancy occurs in the first half of the year, the rotation will be considered one rotation. If the rotation occurs in the last half of the year, it will be considered an early rotation for the following year.
3. If the Board Member wishes to forego rotation to the next seat, that Board Member will assume Seat 5 and the other Members will rotate forward.

No Board member shall serve more than two (2) consecutive year(s) in the same office.

The Board of Trustees acknowledges the complexity and legality of running effective meeting. Therefore, the Board of Trustees will require that any Trustee scheduled to become President must have completed the Masters in Governance Sequence of Courses, the CSBA President’s workshop, and be in positive financial standing with the District. Failure of the Trustee to meet these requirements will result in the rotation moving ahead and the Trustee dropping back to the end of the rotation. The Board of Trustees acknowledges that this process is to provide fairness and equity in the process for elective Board leadership positions.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

It is further acknowledged that Elections Code 10404.5 states that if a regularly scheduled board election date is changed due to consolidation with a statewide or municipal general election, the term of incumbent board members shall be extended to align with the next applicable election.

Legal References

State	Description
Ed. Code 35143	Annual organizational meetings; date and notice
Ed. Code 35145	Public meetings
Ed. Code 5017	Term of office
Gov. Code 54953	Meetings to be open and public; attendance