

# Salinas City Elementary School District

Management & Confidential Personnel

Policy #4314

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## **TRANSFERS**

The Superintendent or designee shall assess the needs of the district and place management personnel in positions which will meet those needs.

### **Voluntary Transfer**

The Governing Board recognizes that management employees may wish to request transfers to vacant positions for which they are qualified in order to promote their professional growth and broaden their management background. The Superintendent or designee shall establish procedures for the transfer of management personnel.

### **Involuntary Transfer**

Involuntary transfers within an administrator's classification (same job title) shall be initiated at the recommendation of the Superintendent or designee in the best interests of the district.

Administrators in identical positions shall be subject to rotation of assignments on a lateral basis. With Board approval, the Superintendent or designee shall rotate these administrators every four years.