

Salinas City Elementary School District

Management and Confidential Personnel

Policy #4301

MANAGEMENT AND CONFIDENTIAL STAFF POSITIONS

It is the intent of the Board that the Superintendent hire district and school-site administrators, educational coordinators, classified management supervisors and confidential staff to carry out the complex responsibilities of maintaining a modern and successful school district.

The Board authorizes the Superintendent to hire the following management and confidential positions:

Senior Management Positions

Assistant Superintendent, Educational Services
Assistant Superintendent, Fiscal Services
Director of Personnel
Director of Special Projects
Director, Bilingual Education
Director, Personnel Services

Certificated Management Positions

Principal
Vice-Principal
Coordinators

Classified Management Positions

Supervisor, Food Service
Supervisor, Transportation
Supervisor, Maintenance
Assistant Transportation Supervisor/Driver Training
Maintenance Foreman

Confidential Positions

District Office Secretary
Secretary to the Superintendent
Personnel Technician--Classified
Accountant

The responsibilities of these management and confidential positions are described in job descriptions filed with the Director of Personnel. The management positions described will be members of the district management team and will serve on the Superintendent's committees as needed.

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The Superintendent expects the members of the Management Team to remain current on educational thought and practices by reading educational publications, attending meetings and conferences, as funds permit, and visiting other school systems in the interest of improving the district's instructional program and the overall operation of the district.

Assignment

Each member of management will serve on a year to year assignment which will be continued unless proper notification is made to the person within the requirements of the law.

Evaluation

An evaluation schedule shall be prepared with timely evaluation made of each management position.