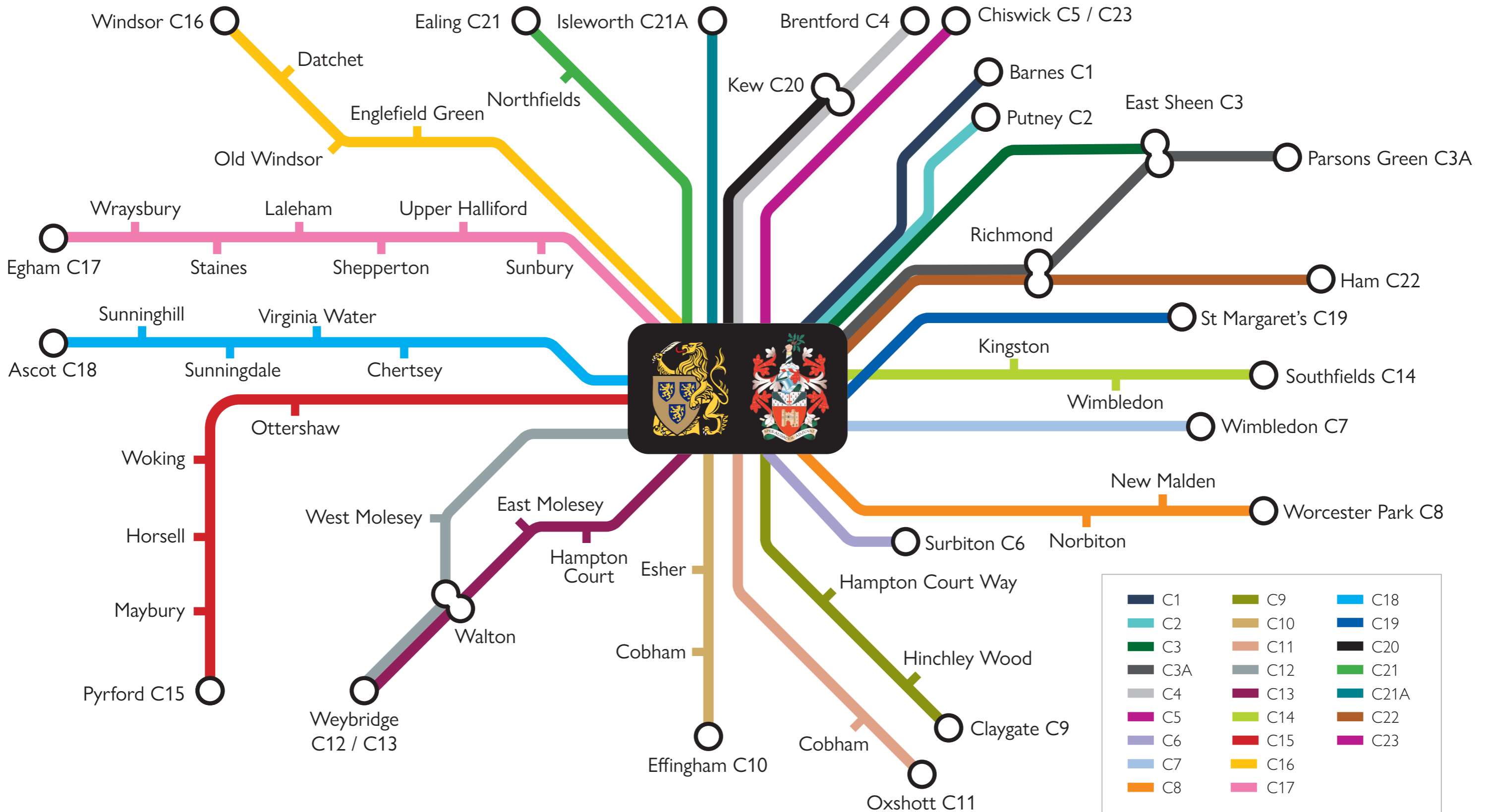


# TWO EXCEPTIONAL SCHOOLS. ONE EXTENSIVE COACH NETWORK.



# WAVE GOODBYE TO THE SCHOOL RUN

## ROUTE C1

BARNES			Time	
Stop	Location		AM	PM
1	Barnes	Barnes Pond	07.35	17.00

## ROUTE C2

PUTNEY			Time	
Stop	Location		AM	PM
1	Putney	Falcons School	07.30	17.00

## ROUTE C3

EAST SHEEN			Time	
Stop	Location		AM	PM
1	East Sheen	Priests Bridge	07.20	17.00
2		Parish Bakery	07.25	16.55
3		Carpet Right	07.30	16.48
4		Catols	07.35	16.43

## ROUTE C3A

PARSONS GREEN – EAST SHEEN – RICHMOND			Time	
Stop	Location		AM	PM
1	Parsons Green	Lady Margaret School	07.10	17.20
2	East Sheen	613 Upper Richmond Road	07.45	16.50
3	Richmond	Kings Road	07.50	16.40

## ROUTE C4

KEW			Time	
Stop	Location		AM	PM
1	Brentford	Bus Stop BE on High St	07:35	16:55
2	Kew	Kew Green	07.45	16.45
3		Kew Road	07.50	16.40

## ROUTE C5

CHISWICK			Time	
Stop	Location		AM	PM
1	Chiswick	Turnham Green Station	07.40	16.55

## ROUTE C6

HINCHLEY WOOD - SURBITON			Time	
Stop	Location		AM	PM
1	Surbiton	Hook Roundabout	07.48	16.43
2		Upper Brighton Road	07.50	16.45
3		LPK Tyres	07.53	16.48
4		Surbiton Crescent	07.55	16.50

## ROUTE C7

WIMBLEDON			Time	
Stop	Location		AM	PM
1	Wimbledon	Worple Road (outside Sainsbury's)	07.30	17.00
2		Wimbledon Hill / Ridgeway	07.32	16.57
3		Rose and Crown / Copse Hill	07.35	16.55
4		Ridgeway Pharmacy	07.40	16.50
5		Christ Church / Copse Hill	07.44	16.45

## ROUTE C8

WORCESTER PARK - NEW MALDEN - NORBITON			Time	
Stop	Location		AM	PM
1	Worcester Park	The Plough	07.30	17.00
2	New Malden	Fountain	07.35	16.55
3		BR Station	07.40	16.53
4		Coombe Lane West at Crown Road	07.45	16.50
5	Kingston	Coombe Lane, Galsworthy Road	07.47	16.45

## ROUTE C9

CLAYGATE – HINCHLEY WOOD – THAMES DITTON			Time	
Stop	Location		AM	PM
1	Claygate	Milbourne Lane	07.37	17.00
2		The Swan	07.38	16.55
3		Somerfield	07.45	16.50
4	Hinchley Wood	Manor Road South at Greenways	07.50	16.45
5	Thames Ditton	Hampton Court Way (between Lime Tree Av & Elm Tree Av)	07.55	16.40

## ROUTE C10

EFFINGHAM - COBHAM - ESHER			Time	
Stop	Location		AM	PM
1	Effingham	Old Lane / Forest Road	07.25	17.00
2	Cobham	Waitrose	07.30	16.55
3	Esher	High Street	07.45	16.40
4		Ember Lane	07.50	16.37

## ROUTE C11

OXSHOTT - COBHAM - HAMPTON COURT WAY			Time	
Stop	Location		AM	PM
1	Oxshott	Oakshade Road	07.20	17.00
2	Cobham	Reeds	07.25	16.55
3		Fairmile Lane	07.35	16.45

## ROUTE C12

WEYBRIDGE - WALTON - WEST MOLESEY			Time	
Stop	Location		AM	PM
1	Weybridge	BR Station	07.36	17.00
2		Queen's Road	07.40	16.55
3	Walton	Sir Richard's Bridge	07.43	16.50
4		High Street	07.52	16.43
5	West Molesey	Tesco	08.00	16.40

## ROUTE C13

WEYBRIDGE - WALTON - EAST MOLESEY - HAMPTON COURT			Time	
Stop	Location		AM	PM
1	Weybridge	Oatlands Drive	07.35	17.00
2		Oatlands Chase	07.38	16.57
3	Walton	BR Station	07.44	16.51
4		Rydens Road	07.46	16.49
5	East Molesey	Poyntz Arms	07.55	16.40
6	Hampton Court	Creek Road	07.58	16.37

## ROUTE C14

SOUTHFIELDS - WIMBLEDON - KINGSTON			Time	
Stop	Location		AM	PM
1	Southfields	Granville Road	07.30	17.00
2		Station	07.32	16.58
3	Wimbledon	Copse Hill / Coombe Lane	07.43	16.47
4	Kingston	New Victoria Hospital	07.45	16.45
5		Kingston Hill	07.50	16.40

## ROUTE C15

PYRFORD - MAYBURY - HORSELL - WOKING - OTTERSHAW			Time	
Stop	Location		AM	PM
1	Pyrford	Village Hall	07.20	17.00
2		Coldharbour Road	07.22	16.58
3		Old Woking Road (am East Hill, pm Pyrian Close)	07.25	16.55
4	Maybury	Maybury Hill	07.30	16.50
5	Horsell	Horsell Rise	07.40	16.40
6	Woking	Woodham Road	07.42	16.38
7	Woodham	Victoria Pup	07.52	16.35
8	Ottershaw	Murray Road	08.00	16.30

## ROUTE C16

WINDSOR - DATCHET - OLD WINDSOR - ENGLEFIELD GREEN			Time	
Stop	Location		AM	PM
1	Windsor	Alma Road	07.25	17.00
		Frances Road	07.28	
		Riverside Station	07.33	
2	Datchet	Southlea Road	07.35	16.55
3	Old Windsor	Toby Carvery	07.38	16.52
4	Englefield Green	Barley Mow	07.45	16.45

## ROUTE C17

EGHAM - WRAYSBUY - STAINES - LALEHAM - SHEPPERTON - UPPER HALLIFORD			Time	
Stop	Location		AM	PM
1	Egham	Police Station	07.40	17.00
2	Wraysbury	TDS Paving	07.44	16.55
3	Staines	Vicarage Road	07.46	16.53
4		BAT Building	07.52	16.47
5		Anglers Retreat	07.56	16.43
6	Laleham	Village Garage	08.00	16.40
7	Shepperton	Ian Allen Travel	08.05	16.35
8	Upper Halliford	Halliford Road Junction	08.10	16.30
9	Sunbury	Green Street	08.14	16.26

## ROUTE C18

ASCOT - SUNNINGHILL - SUNNINGDALE - VIRGINIA WATER - CHERTSEY			Time	
Stop	Location		AM	PM
1	Ascot	Heatherwood Roundabout	07.15	17.00
2	Sunninghill	Jays Court	07.21	16.54
3	Sunningdale	Redwood Drive Bus Stop	07.25	16.50
4	Virginia Water	Christchurch Roundabout	07.35	16.40
5		Wentworth Travel	07.40	16.35
6	Chertsey	The Green	07.45	16.30

## ROUTE C19

KEW			Time	
Stop	Location		AM	PM
1	St Margaret's	St Margaret's Tavern	08.00	16.35
2		A316, back of St Stephen's School	08.05	16.30

## ROUTE C20

KEW			Time	
Stop	Location		AM	PM
1	Kew	Kew Village	07.50	16.50

## ROUTE C21

EALING - NORTHFIELDS			Time	
Stop	Location		AM	PM
1	Ealing	NHES Cleveland Road	7.25	17.05
2	Ealing	Haven Green	07.30	17.00
3	Northfields	Station	07.40	16.50

## ROUTE C21A

ISLEWORTH			Time	
Stop	Location		AM	PM
1	Isleworth	Bus Stop F on London Road (near station)	07.55	16.40

## ROUTE C22

RICHMOND			Time	
Stop	Location		AM	PM
1	Ham	Ham Common	07.45	17.00
2	Richmond	Spring Terrace	07.55	16.40

## ROUTE C23

CHISWICK			Time	
Stop	Location		AM	PM
1	Chiswick	Goldhawk Road	07.30	17.10
2		Heathfield Terrace	07.40	17.00
3		Sutton Court Road	07.45	16.55
4		Chiswick BR	07.50	16.50

Please note that the information contained in this leaflet is for guidance only and routes, pick up points and times may be subject to change.

Arrival and departure times may also be affected by traffic conditions.

Hampton School, Hanworth Road, Hampton, Middlesex TW12 3HD

Telephone: 020 8979 5526

[www.hamptonschool.org.uk](http://www.hamptonschool.org.uk)

Lady Eleanor Holles, Hanworth Road, Hampton, Middlesex TW12 3HF

Telephone: 020 8979 1601

[www.lehs.org.uk](http://www.lehs.org.uk)



# GENERAL TERMS AND CONDITIONS FOR THE COACH SERVICE TO AND FROM HAMPTON SCHOOL & LADY ELEANOR HOLLES

## 1. Background

Pupilcoach Ltd is a joint trading company wholly owned by the two schools. It exists to provide a service to Hampton and LEH parents requiring help in getting their children to and from school. The service is run on a day-to-day basis by the Coach Co-ordinator, Mrs Elizabeth Hutchinson. A list of the current coach routes is enclosed.

## 2. Financial Policy

The service, including overheads, is paid for by those parents using the service. The financial plan aims to break even over the course of the financial year and to provide no subsidy from the two schools. Charges will be collected termly via the school billing system. In the event that a child does not use the place for a day or period of days, no refunds are given.

## 3. Timetable

The morning timetable is designed to allow the pupil to arrive at their school in good time for the start of the working day. Normally they arrive on time but given the level of traffic congestion in the area it is not possible to guarantee this will always happen. Parents should take this into account when their child has an early start for a public examination.

## 4. Booking and Allocation of Places

Parents wishing to use the service must complete a Coach Booking Form. Once a place is allocated it will remain with the pupil unless:

- The place is withdrawn in accordance with Paragraph 7.
- Notice is given to cease using the service in accordance with Paragraph 12.
- Demand for the particular route falls to such a point that it is no longer economically viable. In that case a place on an alternative service will be offered, if feasible.

## 5. Service

It is the objective of the service to provide a place for every pupil for whom a booking form has been received and who resides within the catchment area. Wherever possible this will be on the route requested by the parent. Where this is not possible the pupil will be placed on a waiting list and allocated a seat on the preferred route as soon as a place becomes available. Temporary alternative arrangements may be offered.

## 6. Pick Up and Drop Off Points

The pick up and drop off points will be notified by the Joint Coach Office to all parents who use the service. Coach drivers are only permitted to stop at these points and are expressly forbidden from deviating from this schedule. It is the responsibility of parents to ensure their child arrives at the pick up point in good time and that they are supervised adequately until the coach arrives. Morning and afternoon arrangements must take account of delays caused by traffic congestion.

## 7. Supervision on Coaches

There are no supervisory staff on the coaches and it is to the credit of the pupils that instances of indiscipline are rare. Nevertheless coach drivers have instructions to report all such instances and both schools treat reports of this nature in a very serious manner. Normally, one warning will be given and any repeat occurrence will lead to the pupil's place on the coach being withdrawn without refund. Where the incident is of a very serious nature, the withdrawal will be immediate.

## 8. Safety

In the mornings pupils are dropped off on the school side of Hanworth Road within easy walking distance of their respective pedestrian entrances. In the afternoon both schools supervise the process of loading coaches within their own grounds. When on a coach your child must remain seated at all times and use the safety belt provided. Parents are asked to impress upon their children the importance of using the seat belt.

## 9. Departure

In the afternoon coaches depart promptly from the two schools at 4.15 pm and it is important your child appreciates the need to go straight to the appointed coach park at the end of the school day.

## 10. Change to Routes etc.

In order to run a cost effective and punctual service we may need from time-to-time to alter the coach arrangements. We must, therefore, reserve the right to alter routes, pick up points, times and the coach companies used. We will endeavour to keep changes to a minimum and provide as much warning as the circumstances allow.

## 11. Visitors

Where your child is sponsoring a visitor at their school e.g. overseas exchange student or wishes to bring a friend home, the parent must first contact the Coach Co-ordinator and check there is space available on the coach.

## 12. Notice

The notice period is one half term. The notice must be in writing and received in The Joint Coach Office by 12.00 pm on the first day of the new half term. Notice is not required where the pupil is leaving at the end of the upper sixth form year.

## 13. Termly Charge

The termly charge will normally cover the whole of the academic year, however, we do reserve the right to make changes in-year and pass on increased costs above that allowed for in the business plan. The charge for the next academic year will be notified to parents by no later than 15 May annually.

## 14. Emergencies

In the event of an emergency e.g. coach breakdown, the Coach Co-ordinator will endeavour to establish the cause of the problem and pass the information to parents.

## FAQ'S

### What happens if my child misses the school coach?

If a child misses their coach they are advised to return to school and phone their parents to arrange alternative transport.

### What time do the School coaches arrive and depart from school?

The School coaches generally arrive at around 8.30am and leave promptly at 4.15pm allowing plenty of time for pupils to organise themselves and find their coach.

### What happens if a coach is running late?

While the service is very reliable, pick-up and drop-off times can sometime vary depending on traffic. If your child's coach is running late or there are any problems on the coach route, you will receive a text message to let you know.

### Is there a late Coach service?

LEH School runs a five-route late coach service which leaves LEH at 6.00pm after their extra-curricular clubs have finished. The vast majority of co-curricular activities at Hampton take place during the extended lunch break and the School therefore does not run a late coach service. The LEH late coach service is open to Hampton pupils and places need to be booked in advance. Further information is available on the LEH website [www.lehs.org.uk](http://www.lehs.org.uk).

### Will my child be guaranteed a place on the School coach if they are offered a place at the school?

We aim to provide a Coach place for every pupil who requests a seat via the booking form and who resides within the catchment area.

## PUBLIC TRANSPORT

Hampton and LEH are also well connected to the local area with many pupils opting for public buses and/or trains for their daily commute. The 111 and R70 buses are conveniently located, while Hampton station (Shepperton line from Waterloo) is approximately 15 minutes' walk to the schools and also on the 111 bus route.

### Public Bus Routes:

<b>111</b>
<b>KINGSTON – HAMPTON COURT – HAMPTON STATION – HOUNSLOW – HEATHROW</b>
<b>R70</b>
<b>RICHMOND – TWICKENHAM – HAMPTON, NURSERYLANDS</b>

### Alternative Bus Routes:

**R62 R68 490 285 290 216**

*The 216 is about 15 minutes from the schools and connects with the 111 which stops right outside.*

### Walk or Cycle

Many pupils choose to walk or cycle to and from school and there are plenty of secure cycle racks to store bikes safely during the day.

