

PACE Summer Program 2023

A Program for Positive and Creative Experiences

Date: _____ FirstName: _____ LastName: _____

Grade (in fall) _____

Gender M – F

Names of Additional Children

Attending _____

*** Please see last page under Athletic Camps sponsored by the HS**

My child will be attending (PLEASE CHECK WHAT YOUR CHILD IS SIGNED UP FOR) Transportation will be provided for the 1st-14 students signed up

Girls BB Camp _____ Boys BB Camp _____ Tennis _____ Soccer _____

Please fill out one form for each child attending

Please circle the days your child will be attending our program.

Parents may opt out for **only two full weeks**, which means your children will not attend for the weeks selected to help with family vacations and camps. Parents will not be charged during the weeks selected. **These must be noted on the calendar at the time of registration and cannot be changed without a \$15.00 service fee.**

2023 Summer Day Camp	Circle Days Attending	Dates	Daily Rates \$30.00 Second Child \$25.00 Total for session	Payment for week
Session 1	M T W T H F	June 5th-June 9th		Jun 2, 2023
Session 2	M T W T H F	June 12th-June 16th		Jun 9, 2023
Session 3	M T W T H F	June 19th-June 23rd		Jun 16, 2023
Session 4	M T W T H F	June 26th-June 30th		Jun 23, 2023
Session 5	M W T H F	July 3rd-July 7th		Jun 30, 2023
Session 6	M T W T H F	July 10th-July 14th		Jul 7, 2023
Session 7	M T W T H F	July 17th-July 21st		Jul 14, 2023
Session 8	M T W T H F	July 24th- July 28th		Jul 21, 2023

To receive Early bird Registration fee, Forms must be returned by May 1st. Cut-off date for accepting Registrations is May 15th. Registrations received after this date will be put on a waiting list and contacted after session 1 begins.

Daily Schedule

6:00-7:30 Arrival quiet time/tabletop games, coloring sheets, short movie

7:30-8:00 Playground/Gym

8:00-8:30 large group games

8:30-9:00 Bathroom Break-wash hands/Snack

9:00-11:30 Mon, Wed, Fri - Swim at High school pool
Tues, Thurs. Crafts/Computer

11:30-12:00 Bathroom Break/Wash hands/Gather brought lunches

12:00-12:30 Walk To High School/ Eat Lunch

12:30-12:45 Clean-up lunch/sweep floors/wipe tables/pick up trash

12:45-1:45 Free choice/Playground

1:45-3:30 Rotations groups-Math games/Science experiments/Library/Maker
Space/Cooking/small group game or activity/Readers
Theater

3:30-4:45 Quiet time

4:45-6:00 playground, table top games **Subject to change**

PACE Summer Program 2023

Parent/guardian name(first contact)_____

email_____

Primary phone number_____home/cell/work

Secondary phone number_____home/cell/work

Parent/guardian name (second contact)_____

email_____

Primary phone number_____home/cell/work

Secondary phone number_____home/cell/work

Child's Address_____City_____Zip_____

Student Pick-Up Information

I authorize only the people named below to pick up my child unless otherwise noted. For your child's safety, he/she will not be released to anyone else. All authorized persons must be 18 years of age or older. No changes to this list will be made unless the parent or legal guardian whose signature appears below requests such changes.

Name:_____

Name:_____

Phone:_____

Phone:_____

Other phone:_____

Other phone: _____

Relationship: _____

Relationship: _____

Name: _____

Name: _____

Phone: _____

Phone: _____

Other phone: _____

Other phone: _____

Relationship: _____

Relationship: _____

Parent/Guardian signature: _____

Please circle one

My child is a strong swimmer

Yes/No

My child is an "ok" swimmer needs to stay in shallow end

Yes/No

My child can't swim and needs a life jacket or floaties (provided by parent) Yes / No

PACE Summer Program 2023

Child's Name: _____ Date of Birth _____

Parent/Guardian(s) _____

Home Phone: _____ Work # _____

Cell# _____ Other: _____

Emergency Name and Number if Parent/Guardian Cannot Be Reached:

Phone: _____

Allergies:

Symptoms:

Treatment:

All Medical Conditions:

Medications/Inhalers To Be Given & Instructions for Administration:

**MEDICAL
PERMISSION:**

I hereby give permission for Danville Community PACE Program/Authorized Personnel to give any prescription/OTC medications **provided by the guardian**. I also give permission for PACE personnel to obtain the services of a physician/hospital in case of a medical emergency and to take whatever action they consider to be in the best interest of my child.

_____ Date: _____

Signature of
Parent/Guardian

PACE Summer Program 2023

Program Information:

For students who will be entering first grade through sixth grade in the fall.

- Monday through Friday
- Located at South Elementary School
- PACE will be closed May 26-June 2. We will also be closed July 31-August 8. These are the weeks right after school ends and right before it begins again.
PACE will also be closed Tuesday July 4th
- Last day for summer PACE will be July 28th
- PACE school year 2023-2024 will start August 9th the first day of school. **You must re-enroll each year. Enrollment is on a first come basis and your account must be paid in full.**

Pick up and Drop off procedure:

- Children must be dropped off and picked up by an adult. Students will not be released to anyone else unless parents have notified the PACE staff in advance or unless they are designated for pick up on the registration form.
- Students and staff may be in the gym, traveling to and from the restroom, or at a designated area around town (park, pool, library) if they are not at South door #2 at the time please call: **317-914-5831 Due to our program traveling to and from the High School and other locations, we want to ensure your drop off and pick up runs smoothly. This number should be used if you plan to drop off your child later than 10:00 a.m. If you plan to pick your child up earlier than normal you may call this same number to find out the location of the PACE employees and kids. 317-914-5831**

Payment:

- **\$25.00 early bird registration** fee is due at the time of registration. **After May 1st \$35.00**
- Cut off for registrations will be May 15th. Registrations received after this date will be put on a waiting

list and contacted after the 1st summer session begins.

- Payment will remain consistent with the program option selected at time of registration. Changes to program options will result in an additional \$15.00

- Make checks payable to DCSC

- Please write your child's name on the check

- Give payment to staff when dropping off or picking up or pay through QuickBooks

- Payment must be made prior to the week of service. If your account falls 2 weeks behind, your child will be removed from the program.

- If your child is picked up late on more than one occasion, there will be a late pick-up charge of \$1.00 per minute for every minute after 6:00 p.m.

- Some Field Trips may require additional money not included in monthly billing (We have yet to make a decision on these)

- Questions regarding billing may be directed to Mrs. Dennison at mdennison@danville.k12.in.us or by calling 317-563-5351

Athletic Camps Sponsored by the High School

Pace will provide transportation to the Athletic Camps put on by the High school. If the camp is located at North Elementary, the Middle School, or the High School the first 14 students who indicate they are interested in attending these camps will be provided transportation. All camps and swim lessons are separate and are the parent's responsibility to sign their child up and pay any fees involved. **PACE will not accept any enrollment forms for these camps.** You will receive an email verifying your child has a seat.

Student conduct: It is required for students to follow the same expectations for discipline as they do in school. Each child is expected to treat others with respect, demonstrate safe behavior, and have fun! Should behavior interfere with the program or other participants, staff will discuss issues with parents and/or administration. If necessary, PACE employees will implement “time out” if a child’s behavior is too disruptive or unsafe. A child’s “time out” will be in a safe and supervised environment, but away from the rest of the group. A “time out” will be 1 minute for each year of age of the child. Should behavior incidents occur on a continual basis, the child may be dismissed from the program.

Health and Wellness: The PACE program will operate under the same guidelines for “illness” as the schools. Students should not attend the program if they have a temperature at or above 100 degrees, if they have vomited or have had diarrhea in the past 12 hours, a rash of unknown origin, or any communicable diseases (infections or contagious). The child may return to the program after receiving proper treatment.

Accidents: For any minor injuries (cuts, bruises, etc.), simple first-aid will be applied immediately and the parent/guardian notified at pick-up time. For more severe injuries, the parent or guardian will be called right away. If the parents or guardians cannot be reached, an emergency contact person will be called and asked to arrange for the child to be picked up, assessed and taken to the doctor if necessary. In extreme incidents, a staff member will contact the parent and meet the parent with the child at the hospital or call for an ambulance if necessary. In all cases of an accident causing injury, a PACE staff member will write up the incident and share this information with the parents.

Medication If your son or daughter needs to take medication while at the program, you must abide by the following guidelines:

Written Instructions from a doctor. (Current prescription bottles with labels are ok.) Written permission from the parent. All medicine should be brought directly to the PACE staff to be safely stored and administered under adult supervision. The medication should be in the original container and labeled with the student’s name and dosage instructions. No medication will be sent home with a student. Parents/guardians will need to pick up any medication that needs to be returned home. Students will be allowed to carry emergency prn medications such as inhalers and epi-pens as long as a note from the doctor, as well as the parent, has been provided to a PACE staff member. Contact Information: Mitzi Dennison Program Director 317-563-5351 or On-Site Activity Leader- **317-914-5831**