

## Minutes

### STEMCivics Board of Trustees

August 31, 2023

1. Pledge of Allegiance
2. Open Public Meetings Act acknowledgement
3. Roll Call -- Present: Robin Lipman, Kevin Demmo, Amanda Byard, Adrian Zappala, Christina Steffner (after Motion 8)
4. Executive Session
5. Approval of June 22, 2023 minutes
6. Head of School report
  - a. Enrollment 572
  - b. Staffing
  - c. Parc lease
7. Public Comment: none

#### Governance

8. Appoint Christina Steffner to a two-year term (through June 30, 2025) on the Board of Trustees.
9. Approve second reading of the following policies:
  - a. 3327 – Relationship with Vendors
  - b. 4117.41 – Nonrenewal
  - c. 5141.22 – Medical Marijuana
  - d. 5145.5 – Photographs of Students
  - e. 5141.11 Vaccination and Testing
10. Approve Policy Manual for 2023-24
11. Approve Employee Manual for 2023-24
12. Approve Student Manual/Code of Conduct for 2023-24
13. Approve all Curriculum Guides for 2023-24
14. Approve Professional Development Plan for 2023-24
15. Approve the teacher evaluation system for 2023-24
16. Approve the school leader/principal evaluation system for 2023-24
17. Approve the Remote Instruction Plan for the 2023-24
18. Approve the Emergency Health Closure Plan for the 2023-24
19. Approve the Physician Standing Orders for the 2023-24
20. Approve amendment request to move PURPLEfect Parc to 31 North Chancery Lane, Trenton, NJ 08608, effective August 1, 2024.

#### Personnel

21. Acknowledge the renegeing of the following staff members prior to September 1, 2023 (all paid the \$2,000 fee)
  - a. Melody Wren, biology
  - b. Emma Canny, counselor
  - c. Nuray Ibryamova, history
  - d. Parris Branker, counselor
  - e. Brad Wood, history
22. Approve appointments on ITEM A attached of the following, pending completion of criminal history review:

#### Finance

23. Approve the Board Secretary Reports for June 2023.
24. Approve the Treasurer's Report for June 2023.

25. Approve the Board of Trustee's Certification of No Over Expenditure of Funds for June 2023
26. Approve the Budget Transfers for June 2023
27. Approve the Bill List for June 2023
28. Approve Barre & Company as Auditor for the 2023-24
29. Approve Fortitude Insurance as Insurance Broker for 2023-24
30. Approve Bank of America as Official Depository for 2023-24
31. Approve Trentonian as the Official Newspaper for 2023-24
32. Approve the copier lease agreement with Atlantic Tomorrow's Office
33. Approve the Yearbook Agreement with Josten's for 2023-24
34. Approve the Audit Engagement Letter with Barre & Company for 2022-23.
35. Approve the Rate Sheet with Kaleidoscope Education Solutions for 2023-24
36. Approve the contract with Bayada Home Health Care for Nursing Services for 2023-24  
For Motion 8: Motion: Robin      Second: Kevin      Vote: 4-0  
For Motions 9-37 Motion: Amanda Second: Adrian      Vote: 5-0
37. Public Comment: none
38. Adjourn

## ITEM A

<b><i>PALACE Staff Name</i></b>	<b><i>Salary</i></b>	<b><i>Term</i></b>	<b><i>Subject/Role</i></b>
A. Adonis Andrade	\$45,000	July 1, 2023-June 30, 2024	Admissions Assistant
B. Paul-Abrams Augustin	\$17Hour		Math Tutor
C. Cindy Barrera	\$17Hour		HR Assistant
D. Gabrielle Berry	\$55,000	September 1, 2023 – June 30, 2024.	Biology Teacher
E. Kevin Chavez	\$55,000	September 1, 2023 – June 30, 2024.	Math Teacher
F. Cole Doster	\$55,000	September 1, 2023 – June 30, 2024.	History Teacher
G. Aroa Ferreras	\$40,000	July 1, 2023 – June 30, 2024.	General Assistant
H. Deja Ingram	\$55,000	September 1, 2023 – June 30, 2024.	Guidance Counselor
I. Iquan Leonard	\$17Hour		Substitute
J. Susan Matson	\$55,000	September 1, 2023 – June 30, 2024 (Employee starts September 15).	English Teacher
K. Hope Miller	\$55,000	September 1, 2023 – June 30, 2024.	Latin Teacher
L. Suchita Ramachandra	\$55,000	September 1, 2023 – June 30, 2024	Chemistry Teacher
M. Candice Schultz	\$120,000	July 1, 2023 – June 30, 2024.	Supervisor of Humanities
N. Brita A. Theadford	\$120,000	July 1, 2023 – June 30, 2024.	Supervisor of STEM
O. Laurel Whitehead	\$47,000	September 1, 2023 – June 30, 2024.	Guidance Counselor

P. Rebecca Wiley	\$55,000	September 1, 2023 – June 30, 2024.	Science Teacher
Q. Khaiwana Williams	\$60,000	September 1, 2023 – June 30, 2024.	Math/Engineering Teacher
R. Garrett Wilson	\$55,000	September 1, 2023 – June 30, 2024.	History Teacher
S. Dawn Wynn	\$115,000	July 1, 2023 – June 30, 2024.	Supervisor of Special Education
T. Briana Young	\$55,000	September 1, 2023 – June 30, 2024.	Guidance Counselor
U. Yocelyn Batz	\$45,000	September 1, 2023 – June 30, 2024	In-Class Support/Substitute

<b>PARC Staff Name</b>	<b>Salary</b>	<b>Term</b>	<b>Subject/Role</b>
V. Olivia Bowman	\$55,000	September 1, 2023 – June 30, 2024.	English Teacher
W. Nia Driver	\$60,000	September 1, 2023 – June 30, 2024.	Guidance Counselor
X. Liam Joseph	\$55,000	September 1, 2023 – June 30, 2024.	Science Teacher
Y. Jeff Kling	\$55,000	September 1, 2023 – June 30, 2024.	Math Teacher
Z. Alex Morrese	\$55,000	September 1, 2023 – June 30, 2024.	Pre-Engineering Teacher
AA. Ne'vaeh Pack	\$38,000	August 10, 2023-June 30, 2024.	General Assistant/Secretary
BB. Henry Pearson	\$55,000	September 1, 2023 – June 30, 2024.	Math Teacher
CC. Zhaniyah Rivera	\$40,000	August 1, 2023-June 30, 2024.	General Assistant/Secretary
DD. Brett Walzer	\$55,000	September 1, 2023 – June 30, 2024	Music Teacher