



Castle Rock Charter School
INDEPENDENT STUDY MASTER AGREEMENT
 School Year _____

Student Last Name:	First Name:	Middle Name:
Date of Birth:	Age:	Grade:
Address:	City/State/Zip:	
Home Phone:	Cell Phone:	Alt. Phone:
Duration of Agreement: One School Year	Beginning Date:	Ending Date:

Objectives, Methods of Study, Methods of Evaluation and Resources: The student will complete coursework consistent with Board Policy 6143 and District and state-level academic standards. The specific course assignments, methods of study, methods of evaluation and resources, including resources and personnel covered by this agreement will be described in the Learning Log Assignment Records completed by the Supervising Teacher and incorporated herein. The Charter School will provide appropriate instructional materials and personnel to enable the student to complete the assigned work. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms as the terms on which they are available to all. The school will confirm or provide access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.

SUBJECT/COURSE TITLE	CREDITS
ENGLISH: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	
HISTORY/SOCIAL SCIENCE: <input type="checkbox"/> World History <input type="checkbox"/> US History <input type="checkbox"/> US Government <input type="checkbox"/> Economics	
PHYSICAL SCIENCE: <input type="checkbox"/> Earth Science <input type="checkbox"/> Chemistry <input type="checkbox"/> Physics <input type="checkbox"/> Geology <input type="checkbox"/> Oceanography	
LIFE SCIENCE:	
MATH: <input type="checkbox"/> Algebra 1 <input type="checkbox"/> Algebra Concepts <input type="checkbox"/> General Other _____	
PE	
HEALTH	
FINE ART: <input type="checkbox"/> Art <input type="checkbox"/> World Language _____	
TOTAL CREDITS	

Students will meet California State Standards in all courses. All students, take benchmark assessments at three times throughout the school year, which measure both proficiency and individualized growth.

Reporting: Students are required to report to their Supervising Teacher as scheduled in an in-person meeting to submit assignments and report progress.

Time: _____ **Day:** _____ **Place:** _____

Frequency: Minimum of once every twenty (20) school days or weekly if deemed necessary by the Supervising Teacher.

Board Policy:

1. For pupils in all grade levels and programs offered by the Charter School, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be twenty (20) school days.
2. The Principal or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
 - a. When any student fails to complete one (1) assignment during any period of twenty (20) school days.
 - b. In the event a student’s educational progress falls below satisfactory levels as determined by ALL of the following indicators:
 - i. The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 - ii. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 - iii. Learning required concepts, as determined by the Supervising Teacher.
 - iv. Progressing toward successful completion of the course of study or individual course, as determined by the Supervising Teacher.

A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school. The Charter School shall comply with Education Code Sections 51745 – 51749.3 and State Board of Education regulations adopted thereunder.

Statement of Academic and Other Supports for Special Populations: The Charter School shall utilize the tiered re-engagement process to address the needs of pupils who are not performing at grade level, or who need support in other areas, such as English Learners, pupils in foster care or pupils who are experiencing homelessness, and/or pupils requiring mental health support. The Charter School complies with the Individuals with Disabilities in Education Act (“IDEA”) and is committed to meeting the needs of individuals with exceptional needs in order to be consistent with the pupil’s individualized education program (“IEP”). Policies, procedures, and guidelines are in place to ensure that pupils are identified, assessed, and provided a free appropriate public education in the least restrictive environment. The school complies with Section 504 of the federal Rehabilitation act of 1973 (29 U.S.C. Sec. 794) and is committed to providing equivalent access to and providing a free appropriate public education to all students with disabilities.

Voluntary Statement: Independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class, or program pursuant to Section 48915 or 48917, instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

Pupil-Parent-Educator Conference: Upon the request of the parent or guardian of a pupil, before signing this written agreement the Charter School shall conduct a telephone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

Equitable Provision of Resources and Services: The independent study option shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully and shall ensure the same access to all existing services and resources in the school in which the pupil is enrolled as is available to all other pupils in the regular school program.

Signatures and Dates:

I have read and understand the terms of this agreement, and agree to all provisions set forth¹.

Student: _____ Date _____

Supervising Teacher: _____ Date _____

Other: _____ Date _____

Other: _____ Date _____

Office Use Only:	_____ Aeries	_____ Student Accounts	_____ Registrar	_____ Administrator
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Revised 5/11/22

¹ Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.