

**BOARD MEETING
OF BOARD OF DIRECTORS
4:00 p.m., Wednesday, August 23, 2023
Vaughn Next Century Learning Center
MINUTES**

Public Comment

Members of the public have the right to provide input to the Board regarding non-agenda items & either before or during Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment requests and or submit a chat request for public comment.

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting

To learn more about public meeting legislation rules per Brown Act please click [here](#).

Join Zoom Meeting

<https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFLVHBZa3NMaDA1L2Z2RnlSKzRBQT09>

Meeting ID: 822 6742 8105

Passcode: 022347

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order:

Meeting was called to order at 4:05 p.m.

A. Establish Quorum:

Alejandro Castellanos	Present
Luis Cervantes	Present
Karina Cisneros	Absent
Maritza Gallegos	Absent
Steve Holle	Present
Anthony Jackson	Present
Yohana Martinez	Present
Fidel Montes	Present
Leland Tang	Present

Advisory Student Members (non-voting)

Public Comments:

Approval of Minutes: *The board is to review and approve the minutes from the June 29 and July 3, 2023 Board meetings.*

Board member Luis Cervantes motions to approve the June 29 and July 3, 2023 Board meeting minutes.

Board member Fidel Montes seconds the motion. Motion passes.

Governance (40 mins)

G1	<p>Governance: Election of Board Officers - The Board will discuss and act on the election of Board President, Treasurer and Secretary.</p> <p>*Tabled</p>	Action Item	<table border="1"> <tr> <td data-bbox="1260 541 1333 606">Yes</td> <td data-bbox="1333 541 1406 606">No</td> <td data-bbox="1406 541 1528 606">Abstain</td> </tr> <tr> <td data-bbox="1260 606 1333 672"></td> <td data-bbox="1333 606 1406 672"></td> <td data-bbox="1406 606 1528 672"></td> </tr> </table>	Yes	No	Abstain			
Yes	No	Abstain							
G2	<p>Governance: Formation of Board Standing Committees - The Board will discuss and act on the need to form a Nomination Committee and a Financial/Audit Committee.</p> <p>Board member Anthony Jackson motions to adopt the creation of a Financial/Audit Committee composed of a board treasurer, board president, CFO and CEO.</p> <p>Board member Leland Tang seconds the motion. Motion passes.</p> <p>*Nomination Committee creation tabled</p>	Action Item	<table border="1"> <tr> <td data-bbox="1260 787 1333 852">Yes</td> <td data-bbox="1333 787 1406 852">No</td> <td data-bbox="1406 787 1528 852">Abstain</td> </tr> <tr> <td data-bbox="1260 852 1333 917">7</td> <td data-bbox="1333 852 1406 917"></td> <td data-bbox="1406 852 1528 917"></td> </tr> </table> <p>*One additional board member was present at the time of this vote.</p>	Yes	No	Abstain	7		
Yes	No	Abstain							
7									
G3	<p>Governance - The Board will review Board Directors' term of office and discuss outreach & recruitment needs</p>	Informational Item							
G4	<p>Chief Executive Officer Report - The Board will receive a report of the school's progress to date.</p>	Informational Item							
G5	<p>School Enrollment- The Board will review enrollment numbers and attendance rates for the 2022-2023 academic year.</p>	Informational Item							

Business (60 mins)

B1	<p>School Highlight, Middle School for International Students and Technology (MIT)- The Board will receive a presentation from the School Director, highlighting activities to promote positive school culture.</p>	Informational Item	
B2	<p>ESSER Right Sizing Plan Update- The Board will discuss the need to develop a right-sizing staff plan with the focus on impact-driven priorities and long-term sustainability.</p>	Informational Item	

B3	<p>Fiscal Matter: 2022-2023 UnAudited Actuals (UAR)- The Board will review and will act on approval of the UnAudited Actuals reports submitted to LAUSD.</p> <p>*Item tabled for September</p>	Action Item	<table border="1"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Yes	No	Abstain			
Yes	No	Abstain							
B4	<p>Fiscal Matter- Investment Allocation- The Board will receive a portfolio summary of current balances, and will discuss the need to diversify the lockbox.</p> <p>Board member Luis Cervantes motions to updating the allocations on the lockbox account.</p> <p>Board member Leland Tang seconds the motion. Motion passes.</p>	Action Item	<table border="1"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>6</td> <td></td> <td></td> </tr> </table>	Yes	No	Abstain	6		
Yes	No	Abstain							
6									
B5	<p>HR Matter - Pay Plan Revision with increase for competitiveness- HR will provide the Board with an overview of proposed pay plan revisions.</p> <p>Board member Leland Tang motions to approve the proposed pay plan revisions for the Operations Manager, Special Programs Manager, Human Resources Manager and Payroll Manager.</p> <p>Board member Luis Cervantes seconds the motion. Motion passes.</p>	Action Item	<table border="1"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>6</td> <td></td> <td></td> </tr> </table>	Yes	No	Abstain	6		
Yes	No	Abstain							
6									

Curriculum and Instruction (20 minutes)

C1	<p>LAUSD Site Visit Report Review - The Board will receive a review of the 22-23 LAUSD Annual Performance-Based Oversight Visit Report.</p>	Informational Item	
C2	<p>WASC Final Report Update- The Board will receive an update on the WASC Self-Study Final Report</p>	Informational Item	

Partnership and School Site Council (10 minutes)

P1	<p>Governance Committee Updates- The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.</p>	Informational Item	
P2	<p>Student Board Member Update- The Student Board Members will provide the Board an update on student activities.</p>	Informational Item	

Adjournment

Board member Leland Tang motions to adjourn the meeting at 6:50p.m.

Board member Alejandro Castellanos seconds the motion. Meeting adjourned at 6:50p.m.

Next Board meetings

September 27, 2023

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*