

Instructional Council Meeting Minutes

Date __8-23-23__

Time __7:15 - 8:05am__

Location __Library__

Facilitator name __Christin Johnson__

Time Keeper name __Suzanne Everett__

Recorder name __Mandy Allred__

Members Present

___ Amanda Allred

___ Sheila Barbour

___ Joyce Comer

___ Lauren Condon

___ Teresa Fierro

___ Cara Heck

___ Christin Johnson

___ Brian Laurent

___ Steve MacMaster (Mulroy was representing focus group)

___ Nolan Mulroy

___ Jessie Olson

___ Olivia Oyinatumba

___ Anna Rogge

___ David Sedillo

___ Geoff Smith

___ Megan Thompson

___ Michelle Vela

___ Racquel Leland (Teresa was representing focus group)

___ Samantha Warren

Agenda Topic – Announcements

*Extra title one money has been allocated to our school, but it must be spent quickly. It is most likely due to the fact that our school has not shown much growth in our test scores over the last few years. There has been a request to spend the money on some new books for staff and students, food for our “open house” night, and pay for staff for open house.

*The 90 Day Plan team is working on a tool to help teachers better share with families how our curriculum will fit into the 90 Day Plan. During our “open house” we will be expected to explain how our classes will help our students improve their test scores in the future. Strategies and suggestions on how to add this information to our parent night will be very helpful. This should not be a lot of extra work, but it is important we have consistency when we are discussing our classes. It is crucial that families understand how the things their students are learning in our classes will help with closing the achievement gap. We are marketing the night as “Meet, Greet, and Eat.” The Title one money will cover the cost of food, and will pay staff three hours of our full hourly rate for this evening. (We are still waiting on approval from the district for this Title one money.)

*Walk throughs will begin soon. The administration is looking specifically at questioning and engagement. All PDP dates are on the calendar.

Agenda Topic: Dates

Review proposed dates for the year

October 20th - 1st quarter Honor Roll Assembly

October 27th 6:00 - 7:30pm Fall Festival

May 20 Yearbook distribution

May 23 8th grade dance 6-8pm

May 28 Reward day

May 29 8th grade promotion ceremony (in commons area) Last name A-L starting at 6pm

Last name M-Z starting at 7pm

There was some discussion around the date for the Staff vs. Student Volleyball game due to finals. Christin will talk to Matthew about this. New proposed date is Dec. 20

Proposed Finals Dates for 1st semester: Science and Electives 12/14; Math 12/15; Social Studies 12/1;8 ELA and make-ups 12/19

Agenda Topic: Meet/Greet/Eat Family Night Schedule Vote

1 voting group voted on having parents pop in to classes.

9 voting groups voted to have a schedule with 10 minute periods.

So, September 7th will have a mini-schedule.

[Sept. 7 Meet/Greet/Eat Schedule](#)

Teachers will be paid for 1 hour of prep time and 2 hours for the event. Teachers will be paid at their hourly rate.

Open house is being rebranded as "Meet, Greet, and Eat" for this year. This is due to the new Title I funding we were just made aware of for this year.

Agenda Topic: NM-MSSA Data

The data is embargoed, but we are allowed to share individual student reports. There are three options to pass out the information.

1. We can pass them out through Advisory.
2. We can wait until October to pass them out at parent teacher conferences.
3. We can hand them out during the Sept. 7 Meet/Greet/Eat Family night during advisory class. IC reps will let Christin know if this option is preferred before the next IC meeting.

Most members would like to hand this information out through their Advisory classes. We will send the information that this report is coming home to families through a blast, and ask teachers to send an email to their Advisory classes.

Agenda Topic: Eligible Student Requirements for End of Year Activities

There is a lot of discussion around the eligibility requirements. There are rules around using attendance as a criteria for rewards. We will most likely need to not use attendance as a criteria.

Lots of discussion around using GPA as a factor. Many members of the team believe that grades should be a criteria. (2.0) or higher.

This discussion was tabled for the next meeting.

Agenda Topic: Suicide Prevention Curriculum Through Social Studies

Proposal:

Counselors - Suicide Prevention training in classes. Can they go through social studies classes? They always have in the past.

Angel can do the training during National Suicide Prevention Week, 9/10-9/16 or a week in September.

Cara made a proposal to do the registration in April through Social Studies classes and Suicide prevention and bullying presentatio through Science because Science does testing right after registration, and this is difficult for the science classes. This will be brought up to teachers and IC representatives will let Christin know their decision by Friday this week.

Agenda Topic:

Next Meeting: September 13